

At a regular meeting of the Milnor City Council held on Monday, August 5, 2019, 5:00 p.m. the following members were present: Curtis Anderson, Merrill Decker, Charles Faber, Monty Haugen, Eric Hoff. Absent: Nannette Severson. Also present: Deputy Richard Bryant, Carol Peterson, Mary Engst, Robert Lotzer, Ryan Smith, Terry Dusek and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

After review and discussion on various items in the proposed budget, including the fact the total budget amount remained unchanged from the previous year and once the preliminary budget is submitted it cannot be raised, a motion was made by Member Anderson to adopt the preliminary budget for 2020. The motion for approval of the preliminary budget for 2020 was seconded by Member Haugen, with all the Members, in attendance, voting in favor. Where upon, the motion passed and the final 2020 budget review and adoption is scheduled for September 9, 2019 at 5:00 p.m., to be followed by the regular Council monthly meeting.

Motion to approve the meeting agenda (Hoff/Decker unanimous).

Motion to approve the July meeting minutes (Haugen/Hoff, unanimous).

Deputy Richard Bryant reviewed the Sheriff's Report. He reported on various incidents and arrests during July. He stated the department will be full-staffed for the rodeo on August 10. Mayor Dusek expressed concern for available parking for the rodeo. Bryant stated most of the parking would be done in the field next to the rodeo grounds and, with this being a new event, the department wasn't too sure what to expect. Bryant also stated he had responded to various animal complaints within the city.

The Engineer's Report was unavailable.

Ryan Smith reviewed the Maintenance Report. He questioned the effect the geo-grid fabric would have in the repair of the road behind the apartments. Mayor Dusek said he would get more information from Kent Thoreson, regarding this. Dusek also stated Thoreson was working on quotes for the culvert repairs, and he would like to get Sargent County involved in the repair work for the culvert on Main Street. Smith also requested information get out to home owners to put house numbers on their residences. He stated an In-Control representative would be in attendance at the September meeting.

There was a discussion regarding a railroad request to install a culvert underneath 1<sup>st</sup> Street, in order to drain water from the elevator area towards the lake. Mayor Dusek stated there should be no cost to the city, as the railroad would pay half, and the other half would be paid by the elevator. Ryan Smith stated the culvert would need a complete shut-off, so no drained water could return back to the elevator area. Member Anderson stated the area the culvert would drain into is already full and not draining to the lake, and more water shouldn't be added. It was suggested the railroad could possibly clean that area out, so water would drain to the lake. Mayor Dusek suggested more conversation is needed with the railroad representatives, and the council decided to table a decision until they could get more information.

Member Faber questioned the status of the city sweeper. Ryan Smith stated it doesn't drive, but he's unsure why. Mayor Dusek asked Smith and the equipment committee to look into what needs to be fixed and who is available to fix it.

The Attorney's Report was unavailable.

There was a discussion regarding the permit granted from the U.S. Fish and Wildlife Service to clean out the ditch through the golf course and along the road by the golf course. Because of the build-up of weeds

and dirt, water isn't able to drain from the lake properly, and its level is too high. Mayor Dusek stated the city had hired Paul Ellefson to use his excavator to clean out the ditch. Ellefson had quoted about 10 hours of work at \$130/hour. Ellefson was waiting on a part before he could begin work. Member Decker questioned whether the refuge would help pay towards the cost of clean-up, but Dusek stated the city would most likely pay for it all.

Carol Peterson reviewed the Economic Development Report. She discussed applying for the Special Road Fund Grant for the road leading into the park, and she stated she was meeting with Kent Thoreson later in the week to gather more information. She discussed the possibility of the city participating in a Community Impressions program with Lakota to conduct surveys between the two communities. It is a program sponsored by the North Dakota Extension Service. Representatives from both cities would visit the other's city, spend time with residents and businesses and report their findings to that city's residents and leaders. The cost of the program is \$500 and would involve a half hour of training for the volunteers. The council requested Peterson create a post on the city's Facebook page to see if there is anybody interested in being a volunteer. Peterson also discussed the idea of the city offering incentives to businesses for renovations, expansions or towards the construction of a new business.

Carol Peterson also discussed the state's Slum and Blighted Area program available to cities who qualify. To qualify, 25% of buildings on a city's Main Street need to be assessed as slum and blighted, and the city met that requirement. Peterson said the disbursement of dollars will be done by the Lake Agassiz Regional Council, and she said currently the money is disbursed as a grant with a 10% match, but it may be changed to a loan program. She presented the Declaration of Slum and Blighted Area and requested the City of Milnor proclaim and approve it in order for the city to participate in the program. Jennie Hanna read the Declaration out loud to the council.

Motion to approve the Declaration of Slum and Blighted Area (Hoff/Haugen, unanimous).

Motion to approve off-site alcohol permit to Hump's Bar & Grill for the Satellite Club Car Show on July 10 (Anderson/Decker, unanimous).

Motion to approve building permit to Bill Nicolai – deck replacement (Decker/Faber, unanimous).

Motion to approve gaming permit to VFW Post 9069 - raffle (Anderson/Haugen, unanimous).

Mayor Dusek discussed the annual review of Sargent County's Local Emergency Operation Plan and read the Milnor Resolution for Sargent County Emergency Management.

Motion to approve the City of Milnor's participation in the Sargent County Emergency Management Agency (Anderson/Haugen, unanimous).

It was decided to table decisions on the Y.O.U. Inc. property tax exemption request and the yard grass length ordinance until the September meeting. Carol Peterson delivered a history and formation of Y.O.U. Inc. and the daycare.

Member Hoff questioned the status of the lot sales in the Park Lane trailer park. Mayor Dusek said they are pending until he receives more information.

Mayor Dusek questioned when the census was going to be conducted and what could be done to make sure citizens were responding. There was a discussion regarding different ideas.

The following bills were presented and approved (Haugen/Hoff, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18128	General	Sargent County Auditor	2143.79
18129	General	Carol Peterson	1050.00
18130	General	Airborne Custom Spraying Inc	2257.50
18131	General	Auto Value Wahpeton	129.96
18132	General	Crossroads Electric Inc	187.50
18133	General	Dakota Plains Ag	429.91
18134	General	Dickey Rural Networks	347.10
18135	General	John Deere Financial	237.15
18136	General	Lee's Service Station	596.15
18137	General	Milnor Market	10.60
18138	General	Minn-Kota Communications, Inc	441.00
18139	General	NDSWRA	75.00
18140	General	Otter Tail Power Company	1772.71
18141	General	Sargent County Insurance	6626.00
18142	General	Summit Companies	85.00
18143	General	Team Laboratory Chemical Corps	1093.50
18144	General	The Sargent County Teller	413.94
18145	General	Waste Management of WI-MN	1170.00
18146	General	Payroll Account 61-639	5298.10
18147	General	Verizon Wireless	76.93
18148	General	Milnor Postmaster	110.60
18149	General	Storbakken Sanitation Inc.	4438.00
18150	General	Debt Service Fund	425.00
18151	General	Library Fund	163.76
18152	General	Airport Authority	349.26
18153	General	Debt Service Fund	1464.16
18154	General	Payroll Account 61-639	4629.37
18155	General	Blue Cross Blue Shield of ND	2636.41
2985	Debt Service	Southeast Water Users	4200.00
2986	Debt Service	Dakota Valley Electric Coop	409.00
2987	Debt Service	Ferguson Waterworks #2516	1438.48
2988	Debt Service	John Deere Financial	32.30
2989	Debt Service	ND Department of Health	16.00
2990	Debt Service	North Dakota One Call Inc	66.00
2991	Debt Service	Water Smith Inc	2405.00
2992	Debt Service	Milnor Postmaster	55.00
2993	Debt Service	US Bank	500.00
2994	Debt Service	Payroll Account 61-639	935.32
2995	Debt Service	Payroll Account 61-639	835.59
5382	Payroll	Terry J. Dusek	138.52
5383	Payroll	Jennie M. Hanna	1291.41
5384	Payroll	Richard A. Kaufmann	1193.57

5385	Payroll	Ryan J. Smith	1646.12
5386	Payroll	Nationwide Retirement Solutions	328.84
5387	Payroll	Jennie M. Hanna	1167.56
5388	Payroll	Richard A. Kaufmann	1146.48
5389	Payroll	Ryan J. Smith	1404.59
5390	Payroll	Nationwide Retirement Solutions	296.74
5391	Payroll	Blue Cross Blue Shield of ND	402.09
5392	Payroll	Unum Life Insurance Company	15.90
EFTPS 8	Payroll	Internal Revenue Service	2571.08
847	Airport	Southeast Water Users	98.48
848	Airport	Dickey Rural Networks	116.98
849	Airport	Lee's Service Station	32.00
850	Airport	Lillegard Inc. - Voided	449.26
851	Airport	Milnor Grain	240.00

The 2020 Final Budget Adoption and regular September meeting will be held at 5:00 p.m., Monday, September 9, 2019.

Motion to adjourn (Haugen/Hoff, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor