

At a regular meeting of the Milnor City Council held on Monday, December 8, 2025, 5:00 p.m. the following members were present: Curtis Anderson, Denise Ferderer, Glen Koepp, Michelle Odegard, Jodi Ost and Jasmine Smith. Also present: Carol Peterson, LeeAnn Even, Mike Bassingthwaite, Rick Bryant, Carolyn Colby, Scott Johnson, Jerry Waswick, Ryan Smith, Terry Dusek and Jennie Hanna. Brian Bussman joined the meeting later.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve meeting agenda (Ost/Koepp, unanimous).

Motion to approve November meeting minutes (Anderson/Ferderer, unanimous).

Deputy Rick Bryant reviewed the Sheriff's Report and informed council he hadn't been able to serve the letter to the person thought to be living in their camper. Bryant discussed cases the department is working on and stated they are currently short a deputy.

Mayor Dusek reviewed the Sargent County Police Services Contract Adjustment for 2026 for the city. The department had requested to increase the city's monthly payment to \$3058.63 a month.

Motion to approve Sargent County Police Services Contract Adjustment for 2026 (Ost/Ferderer, unanimous).

Carol Peterson reviewed the Economic Development Report and discussed the Rural Catalyst Grant for the grocery store. The grant is 50/50, and the application is due in January. Peterson stated Cory Zacher would like to update his checkout area, which would make it easier for employees to switch between tills. Zacher estimates the cost would be \$22,000 plus tax. Zacher may be able to do the installation himself but would have to have the electrical portion professionally done. Mayor Dusek stated the city's half could come out of the Sebens Building Fund.

Motion to allow Peterson to go forward with the Rural Catalyst Grant (Ost/Odegard, unanimous).

Mike Bassingthwaite reviewed the Engineer's Report and reviewed the state's requirement for updating the Flood Plain Ordinance for the city. Bassingthwaite informed council the city had adopted an ordinance in 1986, even though they are not in the flood plain. The state is requiring a full ordinance update. County Commissioner Jerry Waswick informed council Wendy Schmeiss is working with the state regarding the county's floodplain ordinance and recommended the city wait to hear from Schmeiss before moving forward with the city's ordinance.

Ryan Smith reviewed the Maintenance Report and informed council the sander works, but the sanding truck does need a new starter. Council members requested snow plowing begin sooner and be done more often when the city receives snow. Council also stated sanding on Main Street needs to be done more often when it's icy.

Members of the Satellite Club, Brian Bussman and Carolyn Colby, asked council if the yearly Keg lease could be updated for a longer term, possibly to a 25-year lease. With the completion of the new building, the Satellite Club would like to protect the Keg business for the future. Mayor Dusek asked if a 10-year lease at a dollar a year would be okay, but Bussman and Colby stated they would like something longer. After some discussion regarding the length of the lease and different terms, a 15-year lease was suggested with an automatic renewal at the end of 15 years, with a clause included which states that 30 days prior to the lease expiration, either party can request a change to the lease. If neither party requests a change, the lease will automatically renew for another 15 years.

Motion to approve a 15-year lease between the City and the Satellite Club, with auto-renewal at the end of the term and with a 30-day clause included for either party to make changes (Ost/Odegard, unanimous).

Motion to approve 2026 yearly alcohol permits and Sunday opening permits – Hump’s Bar & Grill and Lakeview Golf Course (Ost/Odegard, unanimous).

Motion to approve off-site alcohol permit to Lakeview Golf Course – Inferno Night at MACC on 1/17/26 (Ost/Ferderer, unanimous).

Motion to approve Christmas gifts of \$300 cash to the three full-time City employees and to the Economic Development Coordinator (Ferderer/Odegard, unanimous with Smith abstaining).

Motion to approve updated BCBS health insurance policy for city employees (Ost/Ferderer, unanimous).

Motion to approve the NDLC Random Drug & Alcohol Testing Contract for 2026 (Smith/Anderson, unanimous).

Member Odegard presented a quote of \$54,420 from Kodiak Concrete to pave behind the Senior Center. The paving would be 51’x85’, which would allow for 4 van-sized handicap spots. Carol Peterson stated she could apply for an AARP grant and would request \$40,000 for the project. The remaining amount could be requested from the Community Foundation.

Motion to allow Carol Peterson to proceed with the AARP grant application (Ferderer/Ost, unanimous).

The following bills were presented and approved (Anderson/Koeppe, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
20530	General	Stock Growers Bank	1200.00
20531	General	Sargent County Auditor	2955.20
20532	General	Carol Peterson	1396.00
20533	General	Arbor Day Foundation	15.00
20534	General	Auto Value Wahpeton	398.90
20535	General	Banyon Data Systems Inc	1730.00
20536	General	Cedar Rapids Tire	2274.25
20537	General	Dakota Plains Ag	512.21
20538	General	Dickey Rural Networks	462.02
20539	General	Electric Pump	581.00
20540	General	Gary Ordahl	90.00
20541	General	Greater North Dakota Chamber	515.00
20542	General	Interstate Engineering Inc	11,242.80
20543	General	Jennie Hanna	32.91
20544	General	Lee’s Service Station	112.00
20545	General	Midwest Pest Control	85.00
20546	General	MFOA	40.00
20547	General	Milnor Market	3.99
20548	General	Montana-Dakota Utilities Co.	288.26

20549	General	ND League of Cities	1152.00
20550	General	Newman Signs Inc	38.81
20551	General	Office Depot	135.98
20552	General	Otter Tail Power Company	2896.63
20553	General	The Sargent County Teller	213.16
20554	General	Waste Management of WI-MN	1449.02
20555	General	Verizon Wireless	166.96
20556	General	Payroll Account 61-639	6955.35
20557	General	Storbakken Sanitation Inc	4890.00
20558	General	Debt Service Fund	2902.96
20559	General	Payroll Account 61-639	7212.55
20560	General	Blue Cross Blue Shield of ND	3304.90
20561	General	Milnor Park Board	4503.38
20562	General	Library Fund	278.98
20563	General	Airport Authority	410.61
20564	General	Debt Service Fund	23,015.67
84E	General	Job Service of ND	43.17
3736	Debt Service	Southeast Water Users	4059.02
3737	Debt Service	Banyon Data Systems Inc	865.00
3738	Debt Service	City of Fargo	14.00
3739	Debt Service	ND Dept of Environmental Quality	183.52
3740	Debt Service	Ferguson Waterworks #2516	1300.00
3741	Debt Service	Interstate Engineering Inc	1216.75
3742	Debt Service	North Dakota One Call	4.50
3743	Debt Service	Spee-Dee Delivery Service Inc	31.46
3744	Debt Service	Dakota Valley Electric Coop	582.00
3745	Debt Service	Payroll Account 61-639	1249.13
3746	Debt Service	Payroll Account 61-639	1355.80
91E	Debt Service	Milnor Postmaster	197.64
6285	Payroll	Jeremy M. Bixby	1115.78
6286	Payroll	Terry J. Dusek	166.23
6287	Payroll	Jennie M. Hanna	1684.93
6288	Payroll	Ryan J. Smith	2235.01
6289	Payroll	ND Child Support Division	522.50
6290	Payroll	Jeremy M. Bixby	1297.71
6291	Payroll	Jennie M. Hanna	1736.81
6292	Payroll	Ryan J. Smith	2350.74
6293	Payroll	ND Child Support Division	522.50
6294	Payroll	Blue Cross Blue Shield of ND	501.30
6295	Payroll	Unum Life Insurance Company	12.34
285E	Payroll	Nationwide Retirement Solution	435.10
286E	Payroll	Nationwide Retirement Solution	465.34
288E	Payroll	ND State Tax Commissioner	75.40

EFTPS 12	Payroll	Internal Revenue Service	3699.07
1089	Library	Milnor Public School	490.70
933	Sebens	Sundale Steel	2450.00

The regular January meeting will be held on Monday, January 12, 2026 at 5:00 p.m.

Motion to adjourn (Anderson/Ost, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor