

At a regular meeting of the Milnor City Council held on Monday, April 9, 2018 at 5:00 p.m. the following members were present: Richard Bryant, Charles Faber, Monty Haugen and Nannette Severson. Absent: Merrill Decker. Also present: City Attorney LeeAnn Even, Carol Peterson, Tibby Hinderlie, Eric Hoff, Robert Lotzer, Jennifer Humphrey, Michelle Odegard, Janice Bixby, Ryan Smith, Terry Dusek, and Jennie Hanna. Member Bryant left the meeting early.

At a public hearing held before the regular monthly city council meeting, Carol Peterson, of the Milnor Renaissance Advisory Board, presented information about the Milnor Renaissance Zone. Peterson explained that the purpose of a Renaissance Zone is to update and improve communities, especially city main streets. She discussed the projects that had been completed during the 15-year existence of the Milnor Renaissance Zone. She explained that the City of Milnor would be re-applying to the State of North Dakota for an additional five years, and she presented the plan the Advisory Board recommended, which was the deletion of Blocks 17 and 18 and adding additional blocks shown on the City maps. The total number of blocks in the plan would be 34 as allowed, plus four additional blocks. Peterson explained that an additional half block can be added for each block that has a public building. The total number of Renaissance Zone Blocks to be submitted, to the State, would be 38 blocks. Peterson answered questions from the City Council and public.

Motion to approve the application for a 5-year extension and the plan presented and recommended by the Milnor Renaissance Advisory Board (Bryant/Haugen, unanimous).

The Regular City Council Meeting called to order by Mayor, Terry Dusek.

Mayor Dusek extended congratulations to Carol Peterson, who had recently received the Galaxy Award.

Motion to approve the meeting agenda (Haugen/Severson, unanimous).

Motion to approve the March meeting minutes (Severson/Bryant, unanimous).

Motion to approve the alcohol license application for Jennifer and Scott Humphrey (Faber/Haugen, unanimous).

Jennifer Humphrey stated that she was hoping they would be able to take over the establishment, currently owned by Lynn and Michelle Odegard, by mid-May. She was working on securing the state alcohol license. Mayor Dusek stated that once Jennifer and Scott Humphrey had determined an official starting date, the city would pro-rate the fee of the license currently held by Lynn and Michelle Odegard and refund them the unused portion, and that amount is what would be owed to the city by Jennifer and Scott Humphrey.

Member Richard Bryant presented the Sheriff's Report. He reported that there had been a probation search that had yielded more charges and a driving arrest. He stated that there were still a number of calls to the Milnor School. He also reported that although the winter parking in Milnor was good, he had issued one ticket.

The Engineer's Report was unavailable.

LeeAnn Even reviewed the Attorney's Report. She discussed the process for reducing the size of the council. She stated that if the council decided that they wanted it on the June 2018 election ballot, the city auditor would need to alert the county auditor as soon as possible. She also explained that, if the ballot passed, one seat would be eliminated in the 2020 election, and the other seat would be eliminated in the 2022 election.

Motion to approve reducing the size of the council to 4 seats, with the first seat reduction in 2020, and the second seat reduction in 2022 (Bryant/Faber, a roll call vote was taken with Haugen and Severson voting nay and Bryant and Faber voting aye. Mayor Dusek cast the tie-breaking vote by voting aye. Motion passed).

Carol Peterson reviewed the Economic Development Report. She reviewed her March log. She also stated that a representative from MDU would be in attendance at the May meeting to present their plan regarding the natural gas pipeline being built to Gwinner.

Member Severson reported that the Shade Tree Committee had met with Carol Peterson to discuss planting trees along 79th Street to provide a snow fence. There had been tree recommendations made by both Brandon of the NRCS and Mary O'Neill of the ND State Forestry Service. Nannette questioned that if the NRCS was unable to plant the trees, who would do it? Mayor Dusek suggested maybe having a local school group do it as a fundraiser. Carol Peterson stated that she is working on a grant for proposed trees, and for the grant, it needs to be trees, not bushes. She needed a recommendation from the Shade Tree Committee regarding which trees should be planted. Member Severson stated that the Shade Tree Committee recommended 3 different evergreens that had been suggested to them: Eastern Cedar, Siberian Larch and Rocky Mountain Juniper. The Shade Tree Committee will be meeting later this month, and they will also plan this year's Arbor Day.

Motion to approve application of a grant from the ND Forest Service using the Eastern Cedar, Siberian Larch and Rocky Mountain Juniper in a one row shelter belt (Faber/Severson, unanimous).

Member Severson presented the Library Board Report. She stated that the new members had been installed to the board. She also reported that the Library would be receiving a grant from the Milnor Community Foundation for a new librarian desk. She stated that Sandy Popp, the librarian, had added 800 books to the library, and she was now eligible to apply for grants.

Motion to formally approve the purchase of a new shop door for \$740.54. Originally approved by an email/phone vote (Bryant/Haugen, unanimous).

Motion to approve lease agreement of \$75.00 a month to Steven Juelke for Lot1/Block 1 in Park Lane Addition. Originally approved by an email/phone vote (Faber/Bryant, unanimous).

Motion to approve Keg Lease to Satellite Club of \$1.00 for 2018 (Bryant/Severson, unanimous).

There was a discussion regarding the wording on the current lease agreement offered to lease to purchase buyers of lots in the Park Lane Trailer Court. Mayor Dusek questioned whether the wording "the City has the FIRST option to buy back the property at the original purchase price" could be eliminated. LeeAnn Even suggested replacing it with "the City has the Right of First Refusal". The council agreed to table the issue until the May meeting.

The Board of Equalization Meeting is scheduled for Thursday, April 19, 2018 at 5:00 pm.

Jennie Hanna presented the March 2018 Fund Balance & Cash Reconciliation Report.

There was discussion regarding the differences between mobile homes and tiny homes. The council agreed that they didn't want the allowance of tiny homes into the city. Currently, the areas zoned for residential do not allow these types of homes according to the ordinance. However, the area zoned as S-M, which includes the trailer court, would need to have its ordinance amended to prevent the allowance

of tiny homes. The council agreed to table the issue to let LeeAnn Even research it and present information at the next meeting.

The following bills were presented and approved (Faber/Haugen, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
17680	General	Sargent County Auditor	2101.75
17681	General	Development, Inc.	850.00
17682	General	Auto Value Wahpeton	24.57
17683	General	Crossroads Electric Inc.	138.18
17684	General	Dakota Plains Ag	338.17
17685	General	Dickey Rural Networks	343.61
17686	General	Even Law Office, PLLC	170.00
17687	General	Lee's Service Station	138.80
17688	General	Lillegard, Inc.	551.93
17689	General	Otter Tail Power Company	1410.86
17690	General	Riverside Building Center	740.54
17691	General	Sargent County Insurance	8.00
17692	General	St. Paul Stamp Works Inc.	74.56
17693	General	The Sargent County Teller	156.64
17694	General	Hansen Lumber & Hardware	57.67
17695	General	Milnor Postmaster	50.00
17696	General	Payroll Account 61-639	4651.91
17697	General	Sargent County Recorder	20.00
17698	General	Verizon Wireless	76.08
17699	General	Sargent County Treasurer	28.41
17700	General	Milnor Postmaster	107.45
17701	General	Storbakken Sanitation Inc.	4326.00
17702	General	Library Fund	134.97
17703	General	Development Inc.	12.44
17704	General	Airport Authority	394.63
17705	General	Debt Service Fund	22,497.72
17706	General	Milnor Park Board	1644.45
17707	General	Library Fund	160.85
17708	General	Voided	0.00
17709	General	Airport Authority	96.30
17710	General	Payroll Account 61-639	4786.11
17711	General	Blue Cross Blue Shield of ND	2905.41
2815	Debt Service	Southeast Water Users	2719.50
2816	Debt Service	Dakota Valley Electric Coop	420.00
2817	Debt Service	Best Western Plus	167.40
2818	Debt Service	John Deere Financial	12.90
2819	Debt Service	ND Department of Health	223.63
2820	Debt Service	Ryan Smith	254.52

2821	Debt Service	ND Department of Health	16.00
2822	Debt Service	Payroll Account 61-639	807.89
2823	Debt Service	Payroll Account 61-639	897.43
5189	Payroll	Terry J. Dusek	138.52
5190	Payroll	Jennie M. Hanna	1139.33
5191	Payroll	Richard A. Kaufmann	1071.34
5192	Payroll	Ryan J. Smith	1395.04
5193	Payroll	Nationwide Retirement Solutions	287.80
5194	Payroll	Jennie M. Hanna	1124.09
5195	Payroll	Richard A. Kaufmann	1254.20
5196	Payroll	Ryan J. Smith	1473.62
5197	Payroll	Blue Cross Blue Shield of North Dakota	446.35
5198	Payroll	Nationwide Retirement Solutions	305.50
EFTPS 4	Payroll	Internal Revenue Service	2418.71
774	Airport	James Toyne	1000.00
775	Airport	Dakota Septic Service	150.00
776	Airport	Dickey Rural Networks	116.41
777	Airport	Lillegard, Inc.	1678.00
778	Airport	Northstar Aviation Insurance	905.00
779	Airport	Sakry Plumbing Inc.	230.00
780	Airport	Sargent County Insurance	386.00

The regular May meeting will be held at 5:00 p.m., Monday, May 14, 2018.

Motion to adjourn (Haugen/Severson, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor