

At a regular meeting of the Milnor City Council held on Monday, April 8, 2019, 5:00 p.m. the following members were present: Curtis Anderson, Merrill Decker, Charles Faber, Monty Haugen, Eric Hoff and Nannette Severson. Also present: City Engineer Kent Thoreson, City Attorney LeeAnn Even, Carol Peterson, Robert Lotzer, Mary Engst, Ryan Smith, Terry Dusek and Jennie Hanna. Deputy Richard Bryant, Terryl Hoff, Joe Hoff, Lainy Hoff and Denise Ferderer joined the meeting later.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Hoff unanimous).

Motion to approve the March meeting minutes (Anderson/Haugen, unanimous).

Mayor Dusek reported that he had spoken to Montana-Dakota Utilities (MDU) regarding loss of business to local businesses, if there was damage to electrical or phone lines during pipeline construction. MDU stated that if something like that occurred, they would work quickly to restore power as soon as possible, but they would not be responsible for loss of business.

Kent Thoreson reviewed the Engineer's Report. He stated that he had talked with Crossroads Electric regarding a generator for the pumphouse, but they were unsure exactly what would be needed. LKA Engineers Inc., out of Fargo, agreed to look over the pumphouse and make a recommendation. Thoreson stated that he would have them take a look at the sewer pumps, as well. The inspection and recommendation would cost the city about \$600.

Motion to approve the estimated \$600 inspection and recommendation of LKA Engineers Inc. for the pumphouse and sewer pumps (Hoff/Haugen, unanimous).

Mayor Dusek brought up the need for culvert maintenance and repair. There are a number of culverts in need. He asked if a council member would be willing to work with Ryan Smith to identify the culverts in need and determine the level of maintenance or repair. Member Decker agreed to do this. Kent Thoreson recommended the city purchase a larger, more powerful jetter nozzle for the city's jetter. He stated that a new nozzle would cost between \$2000 to \$3000.

Motion to approve a new jetter nozzle for the city's jetter for a cost between \$2000 and \$3000 (Anderson/Haugen, unanimous).

Ryan Smith reviewed the Maintenance Report. He stated that the city had received a landfill inspection report from the Department of Health, conducted by Tracy Lundquist, which addressed a number of issues. He went over the different issues and stated his plan for each. He said he would contact Tracy Lundquist and update her with his plan. Smith also recommended that residents turn off the valve beneath their water meters if they planned to be away from their residence for an extended period of time. This will stop the flow of water into the residence and prevent water incidents that could possibly damage the home.

There was a discussion regarding the potential flood situation within the city. Ryan Smith stated that currently things are looking good, but the city is not out of the woods yet. The council discussed different areas within the city where water is seeping in. The golf course is taking on additional water. It was recommended that Tewaukon Wildlife Refuge be informed of the situation, as the creek that runs through the golf course is under their purview, and it is currently full of cattails and weeds, which is preventing water flow.

Mayor Dusek recommended that he and Ryan Smith do a clean-up survey of the city sometime in May.

There was discussion regarding a resident's request to help pay the deductible to their insurance company, due to a sewer backup that had caused damage to their house. Kent Thoreson recommended against the city paying. He stated these things happened all the time in other cities and are considered "acts of God". Member Decker agreed and stated that the city would be setting a precedence if they agreed to help pay. LeeAnn Even agreed to research the issue, and the Council decided to table the issue.

Deputy Richard Bryant delivered the Sheriff's Report. He stated that it had been a quiet month, but the department would be ramping up enforcement for the usual upcoming spring and summer issues, such as dirt bikes within city limits, loose dogs, non-licensed people driving golf carts and vehicles or motorcycles with excessively loud pipes. Mayor Dusek stated that he had received a complaint regarding a resident who may own a restricted dog breed. Bryant said he would look into it.

LeeAnn Even reviewed the Attorney's Report. She reported that she had looked into the city's jurisdiction regarding building permits issued in Milnor Township. The city does have extra-territorial jurisdiction, which extends to each quarter quarter section of unincorporated territory within a ½ mile of the city limits. She stated that the city does need to be made aware if something is being built within that area, because city zoning requirements do apply. Mayor Dusek asked Even if she would be willing to write letters to the members of the Milnor Township Board to remind them of these provisions. She stated that if council approved, she would proceed.

Motion to allow Attorney LeeAnn Even to compose and send letters to the members of the Milnor Township Board, stating the City of Milnor's extra-territorial jurisdiction regarding zoning regulations (Hoff/Decker, unanimous).

Carol Peterson reviewed the Economic Development Report. She stated that ND Game & Fish would commit \$2500 towards the Storm Lake Observation Deck, and she had also written a grant for Milnor Community Foundation for \$3000 for the deck. She stated that a group of international visitors would be touring Ruby's Apiaries in late May or early June. Peterson also discussed the Slum/Blighted grant that some local businesses may qualify for.

Carol Peterson discussed a Renaissance Zone project application from Casey Feigum for purchase with renovation for the house located at 522 5th Avenue. She stated that the application had already been approved by the RZ Advisory Board.

Motion to approve the RZ project application for a purchase with renovation, received from Casey Feigum, for 522 5th Avenue, legally known as Lots 1 and 2, Block 26 of the City of Milnor, Sargent County, North Dakota (Parcel Number 25-7475000). Property is located in Renaissance Zone Block 11A. (Haugen/Hoff, unanimous).

Member Severson reviewed the Library Board minutes from their November meeting.

Motion to approve the lease renewal of the FBLA Keg to the Milnor Satellite Club for the 2019 season (Faber/Haugen, unanimous).

Motion to formally approve the off-site alcohol permit to Lakeview Golf Course for the Galaxy Award Banquet on April 7, 2019 – permit had been previously approved by phone/email (Anderson/Hoff, unanimous).

Mayor Dusek presented quotes for the relay for the emergency sirens and for a new siren. A new siren would cost about \$21,000. The relay for the sirens would cost about \$1679.00. There is the possibility of grants available for a new siren, and Sargent County Emergency Manager, Wendy Willprecht, is looking

into them. The Council agreed to wait and see if there are available grants before moving forward on purchasing a new siren.

Motion to approve purchase of the emergency siren relay for the quoted amount of \$1679.00 (Faber/Severson, unanimous).

Mayor Dusek stated MDU had inquired about purchasing a small piece of land in the Peterson Addition for a sub-station. They asked if it could be next to the Otter Tail Company's sub-station. Dusek proposed the idea of offering them a portion of a near-by lot at no cost and paying for the survey and fence materials and other costs, in exchange for MDU running the pipeline further into Peterson Addition than they had previously proposed, at no cost to the city. Attorney Even stated that, according to the Peterson Addition covenants, lots cannot be sub-divided, so she was unsure if that idea would be feasible. She thought there might be the possibility of MDU buying the whole lot, then selling back to the city the portion they wouldn't need. She stated that she would look into it.

Auditor Jennie Hanna reported that the security camera system would be installed on April 15, and also that MDU would be sending the completed franchise agreement after they got approval from their legal department to move ahead.

The following bills were presented and approved (Haugen/Hoff, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18012	General	Sargent County Auditor	2143.79
18013	General	Carol Peterson	1050.00
18014	General	Auto Value Wahpeton	20.20
18015	General	Dakota Plains Ag	1090.53
18016	General	Dickey Rural Networks	342.56
18017	General	Electric Pump	702.27
18018	General	Even Law Office PLLC	230.00
18019	General	Interstate Billing Service Inc	29.58
18020	General	Lee's Service Station	303.45
18021	General	Lillegard, Inc.	3321.58
18022	General	Milnor Market	7.51
18023	General	Monty Haugen	23.20
18024	General	Otter Tail Power Company	2369.79
18025	General	Sanitation Products Inc	189.09
18026	General	St. Paul Stamp Works Inc	87.95
18027	General	The Sargent County Teller	440.11
18028	General	Waste Management of WI-MN	1162.50
18029	General	Payroll Account 61-639	5883.33
18030	General	Verizon Wireless	76.16
18031	General	Otter Tail Power Company	55.16
18032	General	Milnor Postmaster	108.50
18033	General	Storbakken Sanitation Inc.	4354.00
18034	General	Library Fund	179.90
18035	General	Airport Authority	553.90
18036	General	Debt Service Fund	20,193.41

18037	General	Milnor Park Board	1832.56
18038	General	Library Fund	179.25
18039	General	Airport Authority	107.31
18040	General	Payroll Account 61-639	4791.62
18041	General	Blue Cross Blue Shield of ND	2636.41
2944	Debt Service	Milnor Postmaster	55.00
2945	Debt Service	Southeast Water Users	4557.90
2946	Debt Service	Dakota Valley Electric Coop	616.00
2947	Debt Service	John Deere Financial	12.28
2948	Debt Service	ND Department of Health	16.00
2949	Debt Service	Payroll Account 61-639	1108.21
2950	Debt Service	Payroll Account 61-639	883.15
5330	Payroll	Terry J. Dusek	138.52
5331	Payroll	Jennie M. Hanna	1291.40
5332	Payroll	Richard A. Kaufmann	1432.73
5333	Payroll	Ryan J. Smith	1901.46
5334	Payroll	Nationwide Retirement Solutions	357.66
5335	Payroll	Jennie M. Hanna	1167.56
5336	Payroll	Richard A. Kaufmann	1254.32
5337	Payroll	Ryan J. Smith	1442.58
5338	Payroll	Nationwide Retirement Solutions	308.16
5339	Payroll	Blue Cross Blue Shield of ND	402.09
5340	Payroll	Unum Life Insurance Company	14.46
EFTPS 4	Payroll	Internal Revenue Service	2846.89
828	Airport	Dickey Rural Networks	116.45
829	Airport	Midwest Pest Control	60.00
830	Airport	Northstar Aviation Insurance	905.00
831	Airport	Sargent County Insurance	424.00
832	Airport	Southeast Water Users	139.64

The regular May meeting will be held at 5:00 p.m., Monday, May 13, 2019.

Motion to adjourn (Haugen/Hoff, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor

