

At a regular meeting of the Milnor City Council held on Monday, February 11, 2019, 5:00 p.m. the following members were present: Curtis Anderson, Merrill Decker, Charles Faber, Monty Haugen, Eric Hoff and Nannette Severson. Also present: City Attorney LeeAnn Even, City Engineer Kent Thoreson, Sheriff Travis Paeper, Carol Peterson, Mary Engst, Travis Anliker, Robert Lotzer, Ryan Smith, Terry Dusek and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Severson, unanimous).

Motion to approve the regular January and Montana-Dakota Utilities special meeting minutes (Anderson/Decker, unanimous).

Travis Anliker, of Dickey Rural Networks (DRN), made a presentation to the council regarding security cameras for Main Street. He recommended placing a camera on city hall, facing south, and also two cameras at the four-way stop, one facing south and one facing north. He also described the different cameras, the visual angles, memory storage sizes, the length of time recordings were available for viewing and the warranty. Sheriff Paeper recommended the cameras, stating how helpful they could be during investigations. Mayor Dusek requested a quote, from DRN, for three cameras and larger memory storage. He also stated that he was waiting on a quote from Dakota Micro.

Sheriff Travis Paeper presented the Sheriff's Report. He reported that Deputy Bryant was currently on a leave of absence and would make a decision, in the near future, whether he will stay on with the department. If he resigns, Sheriff Paeper said they would work to fill his position. Currently, they have a position open and are working on filling it. Carol Peterson questioned if the new deputy would live in Milnor. Sheriff Paeper confirmed this and stated the department would actually like two deputies placed in Milnor.

Motion to approve Police Services Contract Adjustment for 2019 (Haugen/Severson, unanimous).

Motion to approve S.E.M.C.A. yearly grant match of \$1000 (Severson/Hoff, unanimous).

Kent Thoreson presented the Engineer's Report. He reported he had researched repair, replacement and update quotes from different companies for the East Acres sewer pumps, which are single-phase. He reported that North Dakota Sewage Pump can do a total single-phase pump replacement for around \$13,000. It would cost about \$70,000 to convert them to 3-phase pumps. Mayor Dusek asked Kent if he could get a hard quote for the single-phase pump replacement, and the council agreed to table a decision until they had further information.

Ryan Smith reviewed the Maintenance Report. He presented a quote for a new SCADA computer, from In Control, which totaled about \$10,000 with another \$1000 for a firewall. With the firewall, the company can access the system remotely. Currently, the SCADA system does send alarms, but it isn't producing reports, which the state requires. Mayor Dusek asked Kent if he could look at the In Control quote and the Insight quote, he received last month, and make a recommendation to the council about what should be done.

LeeAnn Even presented the Attorney's Report. She discussed the Memorandum of Understanding between the City and Dakota Valley Electric regarding a walking path around Storm Lake. She and Carol Peterson said it now needed to be presented to the Dakota Valley Electric board.

Carol Peterson reviewed the Economic Development Report. She went over her January log and reported that a new massage business would be opening within the JS Impressions building. She stated that Mitch Calkins, of Lake Agassiz Regional Council, thought they could do a community planning and visioning assessment for the city, in the future. This would cost the city \$5000, but an available grant would pay for 70% of the cost. The council discussed the idea but decided to let the local Milnor Planning & Design Commission work on ideas for the city for now. Carol went over a Renaissance Zone report, which listed residences and businesses that had completed or will complete 5 years of real estate tax exemption and would be on the tax rolls for 2018 and 2019.

Mayor Dusek presented the Montana-Dakota Utilities (MDU) franchise agreement with the city and the proposed ordinance regarding the franchise agreement between MDU and the city. LeeAnn Even stated that she had some issues with some of the wording in the proposed ordinance, but the city could do the first reading of the ordinance and vote, and she would talk with MDU regarding the ordinance wording before the second reading and adoption.

Motion to approve the first reading of proposed Ordinance No. 27, which would allow Montana-Dakota Utilities a natural gas distribution franchise within the city (Hoff/Anderson, with a roll call vote taken with members Anderson, Decker, Faber, Haugen, Hoff and Severson voting aye, no nays).

Mayor Dusek then gave the first reading of proposed Ordinance No. 27.

Motion to approve Sargent County Bank Pledge of Securities for December 31, 2018 (Anderson/Faber, unanimous).

Motion to approve funds transfer from the Mund Fund to the Peterson Fund to cover 2018 special assessments for the Peterson Addition (Severson/Haugen, unanimous).

There was a discussion about the Equipment Rental Rate prices. Member Faber recommended adding the word tractor to the batwing mower + operator line and also making the rate \$65/hour. The council agreed.

Motion to approve the 2019 Equipment Rental Rates with changes (Faber/Haugen, unanimous).

Motion to approve two years of free recycling service as an additional incentive for new homeowners (Severson/Hoff, unanimous).

Carol Peterson asked Member Severson if the tree committee had any upcoming tree projects. Member Severson didn't foresee any projects in the near future.

Mayor Dusek stated Wendy Willprecht, the Sargent County 911 coordinator, had issued a siren protocol that each city within the county should follow. Mayor Dusek then read the protocol to the council.

The following bills were presented and approved (Anderson/Decker, unanimous).

| <u>Check #:</u> | <u>Fund:</u> | <u>To Whom:</u> | <u>Amount:</u> |
|-----------------|--------------|-------------------------|----------------|
| 17954 | General | ND League of Cities | 50.00 |
| 17955 | General | Sargent County Recorder | 20.00 |
| 17956 | General | Sargent County Auditor | 2185.83 |
| 17957 | General | Carol Peterson | 1050.00 |
| 17958 | General | Auto Value Wahpeton | 51.91 |
| 17959 | General | B&B Powersports Repair | 42.14 |

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| 17960 | General | Buskohl Construction Inc | 230.00 |
| 17961 | General | Dakota Plains Ag | 845.04 |
| 17962 | General | Dickey Rural Networks | 337.67 |
| 17963 | General | Interstate Engineering Inc | 1780.70 |
| 17964 | General | John Deere Financial | 8.10 |
| 17965 | General | Lee's Service Station | 195.15 |
| 17966 | General | Milnor Market | 15.40 |
| 17967 | General | Riteway | 94.47 |
| 17968 | General | Sakry Plumbing Inc. | 89.62 |
| 17969 | General | Sargent County Auditor | 1978.25 |
| 17970 | General | The Sargent County Teller | 207.38 |
| 17971 | General | Waste Management of WI-MN | 1138.00 |
| 17972 | General | Workforce Safety & Insurance | 1354.48 |
| 17973 | General | Sargent County Treasurer | 22,901.38 |
| 17974 | General | Otter Tail Power Company | 1687.38 |
| 17975 | General | Montana-Dakota Utilities Co. | 17,275.15 |
| 17976 | General | Payroll Account 61-639 | 5692.16 |
| 17977 | General | Joyce Valnes | 80.56 |
| 17978 | General | SCB Public Finance | 8528.19 |
| 17979 | General | Milnor Postmaster | 108.50 |
| 17980 | General | Storbakken Sanitation Inc. | 4396.00 |
| 17981 | General | Verizon Wireless | 443.79 |
| 17982 | General | Library Fund | 1371.30 |
| 17983 | General | Airport Authority | 5552.79 |
| 17984 | General | Debt Service Fund | 85,509.44 |
| 17985 | General | Payroll Account 61-639 | 4620.91 |
| 2921 | Debt Service | Southeast Water Users | 3037.20 |
| 2922 | Debt Service | Dakota Valley Electric Coop | 587.00 |
| 2923 | Debt Service | Ferguson Waterworks #2516 | 1127.51 |
| 2924 | Debt Service | Interstate Engineering Inc | 541.60 |
| 2925 | Debt Service | John Deere Financial | 13.28 |
| 2926 | Debt Service | ND Department of Health | 16.00 |
| 2927 | Debt Service | Riteway | 31.50 |
| 2928 | Debt Service | Sargent County Treasurer | 56,731.91 |
| 2929 | Debt Service | General Fund | 17,275.15 |
| 2930 | Debt Service | Payroll Account 61-639 | 1027.33 |
| 2931 | Debt Service | City of Milnor | 50.00 |
| 2932 | Debt Service | Payroll Account 61-639 | 929.08 |
| 2933 | Debt Service | Blue Cross Blue Shield of ND | 2636.41 |
| 5304 | Payroll | Terry J. Dusek | 138.52 |
| 5305 | Payroll | Robert Gregor | 67.87 |
| 5306 | Payroll | Jennie M. Hanna | 1291.40 |
| 5307 | Payroll | Richard A. Kaufmann | 1110.54 |

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| 5308 | Payroll | Ryan J. Smith | 1960.38 |
| 5309 | Payroll | Nationwide Retirement Solutions | 351.76 |
| 5310 | Payroll | Jennie M. Hanna | 944.11 |
| 5311 | Payroll | Richard A. Kaufmann | 1255.50 |
| 5312 | Payroll | Ryan J. Smith | 1568.43 |
| 5313 | Payroll | Nationwide Retirement Solutions | 290.72 |
| 5314 | Payroll | Blue Cross Blue Shield of ND | 402.09 |
| 5315 | Payroll | Unum Life Insurance Company | 14.46 |
| EFTPS 2 | Payroll | Internal Revenue Service | 2767.33 |
| 821 | Airport | Arrowhead Transport Inc | 486.92 |
| 822 | Airport | Dickey Rural Networks | 116.56 |
| 823 | Airport | Lee's Service Station | 94.50 |
| 824 | Airport | Midwest Pest Control | 60.00 |
| 825 | Airport | The Sargent County Teller | 26.00 |

The regular March meeting will be held at 5:00 p.m., Monday, March 11, 2019.

Motion to adjourn (Faber/Severson, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor