

At a regular meeting of the Milnor City Council held on Monday, January 8, 2018 at 5:00 p.m. the following members were present: Merrill Decker, Monty Haugen and Nannette Severson. Absent: Richard Bryant and Charles Faber. Also present: City Attorney LeeAnn Even, Janice Bixby, Tibby Hinderlie, Robert Lotzer, Ryan Smith, Terry Dusek, and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Severson, unanimous).

Motion to approve the December meeting minutes (Decker/Haugen, unanimous).

The Sheriff's Report was unavailable.

The Engineer's Report was unavailable.

LeeAnn Even reviewed the Attorney's Report. She stated that the Ruby Industrial Addition Plat had been signed by all the parties and recorded before the end of 2017. She delivered the recorded plat to the Milnor City Office.

Mayor Dusek reviewed the Economic Development Report. He highlighted the fact that the city of Milnor is now classified as a 4 for insurance purposes and also that Milnor has the lowest mill levies in Sargent County. Both are good selling points for Milnor.

Motion to approve the RZ Project Application received from Steven and Susan Schutt for rehab of their home at 303 Main Street in Milnor, aka Lots 15 and 16, Block 33, Original Addition of the City of Milnor, located in Renaissance Zone Block 7 (Severson/Haugen, unanimous).

Motion to approve the reappointment of Terry Dusek and Lacey Ferderer to the Milnor RZ Advisory Board for a 4-year term (Decker/Severson, unanimous).

Motion to approve the 2018 Sargent County Police Services Contract adjustment from \$2060.54 to \$2101.75 (Decker/Severson, unanimous).

Mayor Dusek stated that he and Member Severson had conducted employee reviews with each employee, and he presented the Council with employee benefit and salary recommendations for 2018.

Motion to approve employee benefit and salary recommendations for 2018 (Decker/Haugen, unanimous).

Motion to approve Sargent County Bank as city depository (Severson/Decker, unanimous).

There was a discussion regarding the equipment rental rates. The rates remained unchanged from the previous year.

Motion to approve the 2018 equipment rental rates (Haugen/Severson, unanimous).

Motion to approve the Application for Abatement and Settlement of 2017 Taxes for the Sargent County Job Development (Spec House) property (Decker/Severson, unanimous).

Mayor Dusek stated that there was currently an interested party for the Spec House in the Peterson Addition.

Member Decker questioned if there would be a possibility of renting out lots in the Park Lane Trailer Court for RVs. He stated that there were currently a number of empty lots, and renting them out for special occasions could be a way to make some money on them. There was a discussion regarding the current RV lots in the city park, what it would cost to turn on the utilities for the lots in the trailer park, and what rates should be charged. The council agreed that it should be researched.

Member Haugen questioned when the trailer in Park Lane, that had suffered fire damage the previous year, would be moved out. Mayor Dusek said he had talked with the owners of the trailer, and they were working with someone who could move it out and hoped it would be done when it warmed up.

Mayor Dusek stated that Carol Peterson had met with the Sargent County Commission in regards to ND Community Cares. The commission had passed a resolution of support and will purchase 6 signs for the three highways entering the county. Mike Walstead, Jon Hanna (Veteran’s Service Officer) and Carol Peterson will be on the steering committee. The designated primary event will be Veteran’s Day. It will be the responsibility of each community in the county to purchase their own sign and organize an event.

Jennie Hanna stated the ND Municipal Ordinances had been ordered. LeeAnn Even said that a 3-person committee, consisting of the city attorney, the city auditor and a member of the city council would need to go through the ordinances and tweak them to read as Milnor’s city ordinances. From there, the council would need to approve and adopt them by sections, before they could be added to the Milnor website.

Ryan Smith presented the City Maintenance Report. He stated that he needed to talk with the Green Iron Service manager regarding some work done on the mower that should have been warranty work, that the city was charged for. Member Decker questioned how the root problem was being resolved. Ryan said that so far, everything was ok. He stated that there is an attachment available, so the city could do the work themselves instead of having someone else do it. He was going to get a quote on the attachment. Ryan also asked if he could purchase new bristles for the Bobcat brush. He said the cost would be around \$500 to \$600.

Motion to approve the purchase of new bristles (Decker/Haugen, unanimous).

The following bills were presented and approved (Haugen/Decker, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
17595	General	Sargent County Auditor	2101.75
17596	General	Development, Inc.	850.00
17597	General	Auto Value Wahpeton	43.92
17598	General	Dakota Plains Ag	71.95
17599	General	Dickey Rural Networks	309.21
17600	General	Jet-Way Multiple Services Inc.	3093.75
17601	General	John Deere Financial	4.05
17602	General	Lee’s Service Station	202.18
17603	General	MFOA	30.00
17604	General	ND League Of Cities	828.00
17605	General	ND League Of Cities	40.00
17606	General	Office Depot	106.99
17607	General	Otter Tail Power Company	1397.84
17608	General	Richard Kaufmann	22.67
17609	General	Sargent County Recorder	20.00

17610	General	The Sargent County Teller	97.39
17611	General	Payroll Account 61-639	5089.92
17612	General	EDND	275.00
17613	General	Milnor Postmaster	107.45
17614	General	Storbakken Sanitation Inc	4522.00
17615	General	Verizon Wireless	76.19
17616	General	Sargent County Bank	49.58
17617	General	Library Fund	560.13
17618	General	Airport Authority	3459.04
17619	General	Debt Service Fund	24305.42
17620	General	Milnor Park Board	1766.42
17621	General	Library Fund	172.78
17622	General	Airport Authority	103.44
17623	General	Payroll Account 61-639	4949.92
2783	Debt Service	Southeast Water Users	2983.20
2784	Debt Service	Dakota Valley Electric Coop	421.00
2785	Debt Service	John Deere Financial	23.00
2786	Debt Service	NDWPCC	20.00
2787	Debt Service	ND Department of Health	16.00
2788	Debt Service	Payroll Account 61-639	890.04
2789	Debt Service	Payroll Account 61-639	899.05
2790	Debt Service	Blue Cross Blue Shield of ND	2905.41
5158	Payroll	Terry J. Dusek	138.52
5159	Payroll	Jennie M. Hanna	1211.29
5160	Payroll	Richard A. Kaufmann	1146.55
5161	Payroll	Ryan J. Smith	1468.33
5162	Payroll	Nationwide Retirement Solutions	316.00
5163	Payroll	Jennie M. Hanna	1232.50
5164	Payroll	Richard A. Kaufmann	1294.61
5165	Payroll	Ryan J. Smith	1441.38
5166	Payroll	Blue Cross Blue Shield of North Dakota	446.35
5167	Payroll	Nationwide Retirement Solutions	317.66
EFTPS 1	Payroll	Internal Revenue Service	2718.95
766	Airport	Southeast Water Users	142.40
767	Airport	Dickey Rural Networks	116.51

The regular February meeting will be held at 5:00 p.m., Monday, February 12, 2018.

Motion to adjourn (Haugen/Decker, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor