

At a regular meeting of the Milnor City Council held on Monday, March 12, 2018 at 5:00 p.m. the following members were present: Richard Bryant, Merrill Decker, Charles Faber, Monty Haugen and Nannette Severson. Also present: City Attorney LeeAnn Even, Carol Peterson, Tibby Hinderlie, Eric Hoff, Robert Lotzer, Ryan Smith, Terry Dusek, and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Severson/Haugen, unanimous).

Motion to approve the February meeting minutes (Haugen/Bryant, unanimous).

Member Richard Bryant presented the Sheriff's Report. He reported that there had been a random canine drug search conducted in the Milnor Public School parking lot. Nothing was found. He also stated that there had been a number of law enforcement calls to the school.

The Engineer's Report was unavailable.

LeeAnn Even reviewed the Attorney's Report. She discussed the process for transferring a liquor license from a former owner to a new owner. She also informed the council that the Park Lane Trailer Court cannot be used as a recreational trailer park for special events.

Motion to approve selling a city owned lot to the Side Street Saloon, the NW 16' of Lot 24, excepting the NE 40.09', all in Block 22 of the Original Addition (Bryant/Haugen, unanimous).

Carol Peterson reviewed the Economic Development Report. She said that there would need to be a public meeting, regarding the Renaissance Zone, its 15 year history and projects, and reapplying for a 5 year extension. She said she would like to present this information at the April City Council meeting. She also stated that a representative from MDU would like to attend the April meeting to present information on the natural gas pipeline being built. She has also been working with Ryan on applying for a grant to help pay for updates to the pumphouse.

Motion to approve the Applications for Abatement and Settlement of 2017 Taxes for the Milnor Fire District and the City of Milnor (Decker/Faber, unanimous).

Motion to approve 2018 liquor license and 2018 Sunday opening license for Lakeview Golf Course (Bryant/Haugen, unanimous).

Motion to approve the 2018 Contract Agreement with the NDDH Laboratory Services Division of Chemistry for Drinking & Wastewater Chemical and Radiological Analyses through June 30, 2019 (Faber/Severson, unanimous).

There was a discussion about an application for purchase of Lot 1 of Block 1 in Park Lane Trailer Court, submitted by Steven Juelke. He had submitted a written letter of intent and pictures of the home he plans to move in.

Motion to approve Steven Juelke's purchase application (Faber/Haugen, unanimous).

A discussion followed regarding payment for the lot, whether it should be purchased outright or if he could be allowed to make monthly payments until it is paid off. LeeAnn Even stated that whatever is decided, the wording would need to be specific of the city's requirements in the purchase agreement.

Motion to approve requiring Steven Juelke to purchase the lot outright for \$2000.00 (Faber/Decker, unanimous).

Motion to approve Emergency Funds of \$158.95 for February snow removal (Bryant/Haugen, unanimous).

Jennie Hanna let the council know that the Milnor Pet Clinic at Sheyenne Valley Veterinary Service is scheduled for April 14, 2018 from 9 a.m. to 12 p.m.

The Council was presented with the February 2018 Fund Balance and Cash Reconciliation Report.

The Council was presented with a letter from Development Inc. with a request to have the city take over the full monthly fee for Carol Peterson's services as Economic Development Coordinator. Development Inc. no longer receives enough in tax revenue to cover their portion of \$200.00 each month. There was a discussion regarding the possibility of asking Milnor Community Development to help. Also discussed was that the 2018 budget is already set, so additional payment for her services is not possible for this year. The council would be willing to look at budgeting for the additional expense starting in 2019.

Motion to approve continue paying only the city's original fee of \$850.00 until the end of the year and consideration for budgeting for the additional \$200.00 for 2019 (Severson/Haugen, unanimous).

Member Severson also discussed board member changes on the Library Board. Melissa Bryant would be coming off the board, and William Popp and Helen Timm would be installed as new members.

Motion to approve William Popp and Helen Timm as new Library Board members (Haugen/Bryant, unanimous).

Carol Peterson brought up the possibility of Milnor offering recycling to citizens. The city's current garbage service does not offer recycling. Mayor Dusek said that eventually recycling would probably be mandatory due to lack of landfill space, but he didn't see that happening in the near future. Carol Peterson also brought up the possibility of allowing bars and restaurants to offer outdoor seating. LeeAnn Even stated that an area would need to be fenced off on the owner's property and could not be on city-owned sidewalks.

Member Haugen questioned the timeliness of ice removal from roads. He stated that he'd received a few complaints. Ryan said, at this time of year, he prefers to let the warm weather do most of the work at melting the ice, as it's hard on the equipment and streets. Mayor Dusek stated that he thought our city maintenance crew does a good job at keeping the streets clean.

The council questioned Tibby Hinderlie about whether the Teller would be willing to publish the Sheriff's Report. She stated that she had presented the idea to the owner, Cheryl Kelly, and it would be up to her to make the final decision.

Ryan Smith presented the City Maintenance Report. He stated that the price of the new mower had gone up \$200.00. He informed the council he would be ordering the new mower, which had been approved at a previous meeting. He also discussed the possible purchase of a new jetter. He asked the council to consider purchasing a new door for the shop. The council advised him to price out doors and get back to them with a cost.

There was a discussion regarding planting evergreens in the Peterson Addition. There will be a shade tree meeting on March 26. Carol Peterson will present a tree grant plan, at that time.

The following bills were presented and approved (Faber/Haugen, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
17652	General	NDWPCC - Voided	10.00
17653	General	Workforce Safety & Insurance	1561.51
17654	General	Sargent County Auditor	2101.75
17655	General	Development, Inc.	850.00
17656	General	Auto Value Wahpeton	61.97
17657	General	Carol Peterson	449.28
17658	General	Crossroads Electric Inc.	210.17
17659	General	Dakota Plains Ag	388.03
17660	General	Dickey Rural Networks	337.67
17661	General	Jennie Hanna	181.10
17662	General	John Deere Financial	13.20
17663	General	Lee's Service Station	156.50
17664	General	Milnor Market	15.19
17665	General	ND League of Cities	150.00
17666	General	Otter Tail Power Company	1493.61
17667	General	Richard Kaufmann	10.00
17668	General	Riteway	223.94
17669	General	The Sargent County Teller	144.37
17670	General	Sargent County Recorder	20.00
17671	General	Payroll Account 61-639	5277.01
17672	General	Storbakken Sanitation Inc	4340.00
17673	General	Verizon Wireless	76.19
17674	General	Library Fund	1829.98
17675	General	Development Inc.	2.43
17676	General	Airport Authority	6553.31
17677	General	Debt Service Fund	119,371.13
17678	General	Milnor Park Board	1496.71
17679	General	Payroll Account 61-639	4790.02
2801	Debt Service	NDWPCC – Voided	10.00
2802	Debt Service	Southeast Water Users	3012.60
2803	Debt Service	Dakota Valley Electric Coop	469.00
2804	Debt Service	Jennie Hanna	129.99
2805	Debt Service	John Deere Financial	26.29
2806	Debt Service	ND Department of Health	16.00
2807	Debt Service	Richard Kaufmann	10.00
2808	Debt Service	Riteway	74.65
2809	Debt Service	Team Laboratory Chemical Corp	158.00
2810	Debt Service	Payroll Account 61-639	936.08
2811	Debt Service	Milnor Postmaster	108.15
2812	Debt Service	Sargent County Bank	189.34

2813	Debt Service	Payroll Account 61-639	908.08
2814	Debt Service	Blue Cross Blue Shield of ND	2905.41
5178	Payroll	Terry J. Dusek	138.52
5179	Payroll	Jennie M. Hanna	1268.21
5180	Payroll	Richard A. Kaufmann	1294.66
5181	Payroll	Ryan J. Smith	1551.31
5182	Payroll	Nationwide Retirement Solutions	328.64
5183	Payroll	Jennie M. Hanna	1103.76
5184	Payroll	Richard A. Kaufmann	1201.23
5185	Payroll	Ryan J. Smith	1549.87
5186	Payroll	Blue Cross Blue Shield of North Dakota	446.35
5187	Payroll	Nationwide Retirement Solutions	299.92
5188	Payroll	ND State Tax Commissioner	281.64
EFTPS 3	Payroll	Internal Revenue Service	2630.08
1058	Library	Milnor Public School	4338.75
771	Airport	Dickey Rural Networks	116.51
772	Airport	Mark Gainor	150.00
773	Airport	Southeast Water Users	61.11

The regular April meeting will be held at 5:00 p.m., Monday, April 9, 2018.

Motion to adjourn (Bryant/Haugen, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor