

At a regular meeting of the Milnor City Council held on Monday, November 12, 2018 at 5:00 p.m. the following members were present: Curtis Anderson, Merril Decker, Charles Faber, Monty Haugen, Eric Hoff and Nannette Severson. Also present: City Attorney LeeAnn Even, City Engineer Kent Thoreson, Carol Peterson, Tibby Hinderlie, Robert, Lotzer, Ryan Smith, Terry Dusek, and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Severson/Haugen, unanimous).

Motion to approve the October meeting and November 6 Special Council meeting minutes (Haugen/Hoff, unanimous).

The Sheriff's Report was unavailable.

Ryan Smith reviewed the Maintenance Report. He presented pictures of various culverts throughout the city, which showed their current condition. He reported that he had tried cleaning one out, but it was too big for the jetter. Kent Thoreson stated that he estimated the culverts had been cleaned out 14 years ago. He said he could get Ryan some numbers for the cost of cleaning and repair work. Mayor Dusek said he would like Ryan to work with the members of the Street Committee on the project.

There was a discussion regarding the requested letter of recommendation, from the City of Milnor, for Interstate Engineering. Mayor Dusek told Kent Thoreson that he and Jennie Hanna would work on it.

Carol Peterson reviewed the Economic Development Report. She discussed the recent Governor's office visit. She stated she had sent letters to Dakota Valley Electric regarding the proposed walking path and the possibility of annexing Dakota Valley Electric into the city. She also discussed the NDSCS internship program.

The City Council reviewed the application for the Transportation Alternatives (TA) Program through the North Dakota Department of Transportation for the Milnor Main Street Sidewalks, Curb and Gutter Project. Carol Peterson explained what the project encompasses and what the requirements are. The ratio for this grant is 80% federal and 20% local (excluding engineering costs), with a \$200,000 cap. Based on the Opinion of Probable Project Cost prepared by Interstate Engineering, the total estimated cost of the sidewalk/curb/gutter project is \$ 317,075.00. Milnor would be responsible for preliminary engineering and construction engineering for \$66,000.00 and all costs over the \$200,000.00 maximum award. Milnor's total share of the cost would be \$117,075.00. This is Phase One of a two phase project. Phase Two Opinion of Probable Project Cost prepared by Interstate Engineering is \$323,475.00 with an estimated cost to Milnor of \$123,475.00 (at today's costs). Phase Two would be applied for after Phase One is funded and completed. The Milnor City Council will act on Phase Two at a future time. The Sargent County Commissioners are required to sponsor the grant proposal as our City is under 5,000 population. The Board of Commissioners will be asked at the December 4, 2018 meeting to sponsor the grant. Milnor would be responsible to maintain the sidewalks, curbs and gutters. Peterson would also present her proposal and application to the Milnor Community Foundation to request funding for Milnor's portion of the project.

Motion to approve application to Transportation Alternatives (TA) Program for Federal Fiscal Year 2020 for the Main Street Sidewalks, Curb and Gutter Project using the figures presented above (Haugen/Severson). On roll call vote the following members voted aye: Haugen, Severson, Faber, Hoff, Decker and Anderson. The following members voted nay: None. The motion carried.

There was a discussion about the creation of a group, called the Milnor Planning & Design Commission, which would be involved in beautification and updates for the City of Milnor. The group will consist of members from the city council, the ND Community Foundation board, and area businesses.

Motion to approve the Milnor Planning & Design Commission (Anderson/Decker, unanimous).

There was a discussion regarding the special meeting held on Tuesday, November 6, 2018 where incentives were approved for residents and businesses to sign up for natural gas service from Montana-Dakota Utilities.

The purchase of delinquent tax properties was discussed. The property owners have until November 20 to pay the last 3 years taxes to retain their properties. If they fail to pay, the city has the option to purchase the properties for \$1 plus specials.

Motion to approve the purchase of delinquent tax properties by the city for \$1 plus specials (Anderson/Hoff, unanimous).

Motion to approve the recommendation of Terry Dusek to the Sargent County Job Development Authority for a 3-year term (Faber/Hoff, unanimous).

Motion to approve building permit for Dylan & Kendra Odegard – garage update (Decker/Haugen, unanimous).

Motion to approve gaming site authorizations to Lakeview Golf Course and Hump’s Bar & Grill (Anderson/Haugen, unanimous).

Motion to approve Buskohl Construction’s quote of \$1000 to repair the Senior Center roof (Haugen/Severson, unanimous).

Quotes for Main Street security cameras were presented to the council. Mayor Dusek stated that he would like the Dickey Rural representative and Sheriff Paeper to be included in the discussion. Jennie Hanna said she would invite them to the December council meeting.

Carol Peterson said she had been in contact with Lake Agassiz regarding grants for the East Acres lift station update. She said there are grants available, if there is an urgent need. She said she had contacted the ND Health Department about a recommendation letter and was waiting for their response.

LeeAnn Even discussed the information she had gathered regarding Jack Fritz’s proposed shop. She said that it fell under the guidelines of residential ordinances and can be allowed as a garage.

Motion to approve building permit for Jack Fritz – shop (Faber/Anderson, unanimous).

Curt Anderson questioned whether anything could be done to decrease the amount of “bee’s wings” that are released from the elevator from drying corn. Many citizens and businesses have voiced concern. Terry Dusek asked Curt Anderson and Carol Peterson to meet with Milnor Grain to see if there’s anything that can be done.

The following bills were presented and approved (Severson/Haugen, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
17873	General	Auto Value Wahpeton	9.99

17874	General	Dakota Plains Ag	265.97
17875	General	Dickey Rural Networks	343.20
17876	General	Greater North Dakota Chamber	500.00
17877	General	Lee's Service Station	176.00
17878	General	Milnor Area Community Center	50.00
17879	General	Milnor Market	7.11
17880	General	Northern Truck Equipment Corp	877.16
17881	General	Office Depot	119.99
17882	General	Otter Tail Power Company	1258.23
17883	General	Team Laboratory Chemical Corp	712.50
17884	General	The Sargent County Teller	352.32
17885	General	Milnor Merchants Club	1100.00
17886	General	Payroll Account 61-639	5046.00
17887	General	Verizon Wireless	76.23
17888	General	Milnor Postmaster	108.15
17889	General	Storbakken Sanitation Inc	4466.00
17890	General	Debt Service Fund	46,045.87
17891	General	Arbor Day Foundation	15.00
17892	General	Library Fund	136.16
17893	General	Airport Authority	339.93
17894	General	Debt Service Fund	9424.31
17895	General	Payroll Account 61-639	4829.20
2886	Debt Service	Milnor Postmaster	50.00
2887	Debt Service	Southeast Water Users	3515.48
2888	Debt Service	Dakota Valley Electric Coop	426.00
2889	Debt Service	Ferguson Waterworks #2516	1530.39
2890	Debt Service	Interstate Engineering Inc	1895.15
2891	Debt Service	John Deere Financial	13.01
2892	Debt Service	ND Department of Health	223.63
2893	Debt Service	ND Department of Health	16.00
2894	Debt Service	North Dakota One Call Inc	2.40
2895	Debt Service	Starion Bond Service	12,777.50
2896	Debt Service	US Bank	16,195.00
2897	Debt Service	Payroll Account 61-639	877.22
2898	Debt Service	Bank of North Dakota	46,045.87
2899	Debt Service	Payroll Account 61-639	910.23
2900	Debt Service	Blue Cross Blue Shield of ND	2905.41
5270	Payroll	Terry J. Dusek	138.52
5271	Payroll	Jennie M. Hanna	1247.87
5272	Payroll	Richard A. Kaufmann	1224.87
5273	Payroll	Ryan J. Smith	1454.04
5274	Payroll	Nationwide Retirement Solutions	312.92
5275	Payroll	Jennie M. Hanna	1124.09

5276	Payroll	Richard A. Kaufmann	1213.04
5277	Payroll	Ryan J. Smith	1543.52
5278	Payroll	Blue Cross Blue Shield of North Dakota	431.89
5279	Payroll	Nationwide Retirement Solutions	306.94
5280	Payroll	Unum Life Insurance Company	14.46
EFTPS 11	Payroll	Internal Revenue Service	2555.67
815	Airport	Dickey Rural Networks	116.57
816	Airport	Midwest Pest Control	60.00
817	Airport	Monty Haugen	480.00

The regular December meeting will be held at 5:00 p.m., Monday, December 10, 2018.

Motion to adjourn (Severson/Hoff, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor