

At a regular meeting of the Milnor City Council held on Monday, November 4, 2019, 5:00 p.m. the following members were present: Curtis Anderson, Merrill Decker, Charles Faber, Monty Haugen, Eric Hoff and Nannette Severson. Also present: Carol Peterson, City Attorney LeeAnn Even, Deputy Richard Bryant, Nathan Berseth, Mary Engst, Travers Storhaug, Robert Lotzer, Ryan Smith, Terry Dusek and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Severson, unanimous).

Motion to approve the October meeting minutes (Anderson/Haugen, unanimous).

Deputy Richard Bryant reviewed the Sheriff's Report. He stated although he had taken over the pastoring duties of Milnor Lutheran Church, he will remain a deputy. He reviewed issues that had taken place over the past month, including juvenile theft and burglary, driving under suspension and various animal and motorcycle issues.

The Engineer's Report was unavailable.

Ryan Smith reviewed the Maintenance Report. He reported the most problematic 4 blocks for sewer issues in town had been jetted. He also stated the cutting edge had been ordered, and the city shop was preparing for winter weather.

At this point in the meeting, Mayor Dusek called a recess to the regular meeting, in order to hold an executive session with the council members, Nathan Berseth, LeeAnn Even, Carol Peterson and Jennie Hanna in the city auditor's office to discuss the city's potential purchase of the Milnor grocery store. After the executive session concluded, everyone rejoined the regular meeting.

Motion to approve Mayor Dusek, Carol Peterson and Nathan Berseth to proceed forward with the city's potential purchase of the Milnor grocery store (Decker/Hoff, with a roll call vote taken with all members voting aye, no nays. Motion passed).

LeeAnn Even reviewed the Attorney's Report. She reported there had been a request from Valley Senior Services to change the lease agreement between the city and the Milnor Senior Club, which the council had approved in October. Valley Senior Services had now requested the city take over the center's city utilities of water, garbage, sewer and vector control, and in exchange, the Senior Club would now pay the city \$380 in rent for the building. The lease agreement would begin December 1.

Motion to approve the updated lease agreement between the city and the Milnor Senior Club (Anderson/Hoff, unanimous with Member Severson abstaining).

Mayor Dusek conducted the first reading of proposed Ordinance #28, which would limit lawns to a maximum of 6 inches in length. LeeAnn Even stated the council would be the ones to enforce the ordinance, and Mayor Dusek could appoint someone on the council as enforcement officer. Dusek questioned whether property within the city, designated as agronomy land, was included within the ordinance, and, if so, could there be an inclusion added that exempted agronomy land. Member Anderson questioned whether Drain #7 was included within the ordinance. It was determined the drain is under federal contract. There was a discussion regarding how different property is zoned and whether there is an available zoning map, which designated specific areas. Jennie Hanna stated there is a zoning map available but was unsure when it had last been updated, but she would provide copies to the council for their review.

Motion to table approval of Ordinance #28 in order to add an inclusion of agronomy land exemption and for council to review the zoning map (Hoff/Severson, unanimous).

Mayor Dusek congratulated Carol Peterson on recently receiving North Dakota Economic Developer of the Year.

Carol Peterson reviewed the Economic Development Report. She stated the city had received the Main Street Excellence award at the recently held Main Street Summit in Bismarck. Milnor was one of two cities to receive the award. She reported she was waiting on updated numbers from Kent for the Transportation Alternatives grant application. The deadline for the application is the end of December, so she will need council approval at the December meeting. She stated there hadn't been much interest throughout the county for attending the census meeting with Erin Musland in Gwinner on November 6. Musland is looking for between 30-50 people from the county to attend.

Peterson also discussed a potential Shop Local campaign for the city, to take place during the holiday season. The cost for the city would be \$500. She was looking to have every business participate. For a minimum \$25 purchase, a customer would be entered into a drawing to win Milnor Bucks. There was a discussion about the denominations of the Milnor Bucks to be printed and where they could be printed. The council felt denominations of \$1 and \$5 would work, and maybe J&M Printing could do them.

The purchase of a delinquent tax property was discussed. The property owner has until November 19 to pay the last 3 years taxes to retain their property. If they fail to pay, the city has the option to purchase the property for \$1 plus specials.

Motion to approve the purchase of delinquent tax property by the city for \$1 plus specials (Haugen/Severson, unanimous).

Motion to approve the Pledge of Securities from Sargent County Bank ended September 30, 2019 (Severson/Hoff, unanimous).

Motion to approve off-site alcohol permit to Lakeview Golf Course for November 9 at the MACC – Hunting Widow's Vendor Blender (Anderson/Haugen, unanimous).

Mayor Dusek reported the Sundale Colony would be able to do the repair work on Old Highway 13 and requested Ryan Smith call them to begin work. Carol Peterson questioned whether the city wanted to wait on an answer from FEMA before beginning work. Dusek stated he believed the repair work by the colony would probably be less than the city cost-share with FEMA.

Mayor Dusek stated Schumacker's out of Oakes were willing to take out the 5 trees on the city lot that borders the Travers Storhaug property and had quoted \$3000 for the work. Storhaug agreed to complete the cleanup. Dusek told Storhaug he would like to offer him the adjacent city lot to his property, once the trees were removed. Storhaug stated he would think about it.

Motion to have the 5 trees on the city lot removed by Schumacker for \$3000 (Faber/Haugen, unanimous).

The following bills were presented and approved (Anderson/Decker, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18212	General	Sargent County Auditor	2143.79
18213	General	Carol Peterson	1050.00

18214	General	Carol Peterson	785.42
18215	General	Crossroads Electric Inc.	2028.67
18216	General	Dickey Rural Networks	342.03
18217	General	Even Law Office, PLLC	530.00
18218	General	Greater North Dakota Chamber	400.00
18219	General	Lee's Service Station	124.50
18220	General	Milnor Market	8.59
18221	General	Montana-Dakota Utilities Co.	58.06
18222	General	Otter Tail Power Company	1493.85
18223	General	Team Laboratory Chemical Corp	1456.00
18224	General	Terry Dusek	248.82
18225	General	The Sargent County Teller	401.26
18226	General	Twin City Garage Door	197.48
18227	General	Waste Management of WI-MN	1174.50
18228	General	Bluetarp Financial Inc	5399.99
18229	General	Debt Service Fund	46,045.87
18230	General	Sundale Hutterian Assn	5915.00
18231	General	Void	0.00
18232	General	Payroll Account 61-639	5129.69
18233	General	Milnor Postmaster	109.90
18234	General	Storbakken Sanitation Inc.	4466.00
18235	General	Sargent County Auditor	1488.25
18236	General	Library Fund	128.96
18237	General	Airport Authority	533.75
18238	General	Debt Service Fund	5050.24
18239	General	Payroll Account 61-639	4527.39
18240	General	Blue Cross Blue Shield of ND	2636.41
3014	Debt Service	Starion Bond Services	11,947.50
3015	Debt Service	US Bank	15,345.00
3016	Debt Service	Southeast Water Users	3121.20
3017	Debt Service	Dakota Valley Electric Coop	372.00
3018	Debt Service	Ferguson Waterworks #2516	3339.83
3019	Debt Service	John Deere Financial	58.22
3020	Debt Service	ND Department of Health	52.96
3021	Debt Service	North Dakota One Call Inc	7.20
3022	Debt Service	ND Department of Health	16.00
3023	Debt Service	Bank of North Dakota	46,045.87
3024	Debt Service	Payroll Account 61-639	886.04
3025	Debt Service	Payroll Account 61-639	786.68
5416	Payroll	Terry J. Dusek	138.52
5417	Payroll	Jennie M. Hanna	1291.40
5418	Payroll	Richard A. Kaufmann	1110.54
5419	Payroll	Ryan J. Smith	1587.20

5420	Payroll	Nationwide Retirement Solutions	317.84
5421	Payroll	Jennie M. Hanna	1055.84
5422	Payroll	Richard A. Kaufmann	1153.67
5423	Payroll	Ryan J. Smith	1404.59
5424	Payroll	Nationwide Retirement Solutions	288.56
5425	Payroll	Blue Cross Blue Shield of ND	402.09
5426	Payroll	Unum Life Insurance Company	15.90
EFTPS 11	Payroll	Internal Revenue Service	2472.55
867	Airport	Dickey Rural Networks	117.03
868	Airport	Southeast Water Users	79.40
869	Airport	Arrowhead Transport Inc.	2490.30
870	Airport	Dakota Septic Service	175.00
914	Sebens Fund	Innovative Abstract	1000.00

The regular December meeting will be held at 5:00 p.m., Tuesday, December 10, 2019.

Motion to adjourn (Haugen/Hoff, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor