

At a regular meeting of the Milnor City Council held on Monday, February 10, 2020, 5:00 p.m. the following members were present: Curtis Anderson, Merrill Decker, Monty Haugen and Nannette Severson. Absent: Charles Faber and Eric Hoff. Also present: Carol Peterson, City Attorney LeeAnn Even, Deputy Richard Bryant, Mary Engst, Joey Banish, Charley Hogness, Jace Fyre, Taylor Lehmann, Andrew Yagow, Carson Deyle, Daniel Kjar, Nathaniel Olthoff, Scott Berndt, Steve Hogness, Andrea Hogness, Avyn Hogness, Chad Fyre, Darick Yagow, Mary Yagow, Allison Yagow, Orvin Hogness, Marlene Hogness, Lori Yagow, Marla Banish, Rick Olthoff, Gabriel Olthoff, Roger Zetocha, Keely Lehmann, Robert Lotzer, Ryan Smith, Terry Dusek and Jennie Hanna. City Engineer Kent Thoreson joined the meeting later.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Severson/Haugen, unanimous).

Motion to approve the January meeting minutes (Severson/Decker, unanimous).

A presentation was given by Milnor Public School's Lego League. The coordinator, Scott Berndt, explained the group is made up of students from the 4th to 8th grades. They had recently placed 1st in competition in the Research category. As the Milnor City Patrollers, their research and proposal had to do with City Shaper, with their focus concentrated on sidewalk safety, repair and creation and possible alternative walking paths to school. They proposed cost-effective and eco-friendly solutions. After their presentation, they asked the city council for input and accepted questions. Mayor Dusek thanked them for their presentation and commended them for their ideas and for their 1st place finish.

LeeAnn Even reviewed the Attorney's Report. She reported she'd had a discussion with Carol Peterson regarding the walking path proposal, and she had attempted to contact Dakota Valley Electric's attorney, but hadn't heard back yet. Even also reported the city had closed on the sale of the lot to Montana-Dakota Utilities (MDU) that day. The lot is located in the Peterson Addition, and MDU had constructed a service shed on the lot.

Mayor Dusek informed the council of Member Eric Hoff's resignation from the council in January, due to a conflict of interest with his employer. Dusek stated he would like to leave the seat open until the elections in June. Hoff's seat would be up for election for a special 2-year term, which would end in 2022, when Hoff's term would have ended.

Deputy Richard Bryant reviewed the Sheriff's Report. He reported that along with the usual minor stuff, there had been a felony theft case, in the past month. Bryant questioned whether the dog citation he'd issued in December had been paid, and Jennie Hanna reported it hadn't been. Bryant said he'd talk to the dog owner again. Member Anderson questioned if anything was being done about snowmobilers driving across private property. Ryan Smith said snowmobilers had been riding across the 3rd green at the golf course, too. Bryant said the department hadn't received any complaints about snowmobilers, but he stated he'd try to monitor and contain them through patrol.

Kent Thoreson reviewed the Engineer's Report. He reported he'd provided Carol Peterson with the numbers for the special road fund project. The city had been awarded \$46,200 from the D.O.T. towards the park entrance road improvement project, and they had until February 17 to accept. Thoreson stressed there are not many road grants available, and he believed the city should take advantage of this opportunity. The grant is for 60% of the total estimated cost of the project, which does not include engineering costs. The city will have to pay the remaining 40% of the cost. The project wouldn't begin until at least 2021. Mayor Dusek stated this would give the city some time to come up with a plan for how to pay the remaining cost.

Motion to accept the \$46,200 Special Road Fund Grant and proceed with the park entrance road improvement project (Haugen/Anderson, unanimous).

Ryan Smith questioned whether the city was still considering the SCADA system replacement. Mayor Dusek stated he had been waiting to meet with the In Control rep to hear what exactly needed to be done and find out what the cost would be, but the rep had never contacted him. Dusek asked Smith to talk with the rep again and request he attend the March meeting.

Ryan Smith also questioned whether the city was still considering the pumphouse electronic upgrade. Mayor Dusek asked how much the upgrade had originally been quoted for, and Smith stated he'd have to find the paperwork to provide the numbers. Carol Peterson stated she was working with Wendy Willprecht on this as well, to see if the city may qualify for FEMA money.

Mayor Dusek questioned Kent Thoreson about the Multi-Hazard Mitigation Committee for Sargent County. Carol Peterson had been contacted by Matt Lower to ask if she would represent Milnor at the meeting in March. Member Haugen agreed to represent Milnor at the meeting, also. Thoreson explained the committee was being put together to identify the risk of potential hazards across the county and to come up with a plan to address these risks. They would be looking for projects for each city. Some of the different suggestions for projects were a generator for the pumphouse, a possible generator for a future emergency shelter and a generator for the main lift station. There was a discussion about also replacing the culvert west of the golf course, but the responsibility for that would fall to the township or county. Member Anderson asked if the SCADA system could be included. Thoreson stated the SCADA system by itself didn't fall under the criteria, but could possibly be included in the plan for the main lift generator. Peterson asked Ryan Smith to come up with other possible projects.

Ryan Smith reviewed the Maintenance Report. Mayor Dusek questioned Smith on the city's flood preparedness. Smith stated the city had sandbags on hand, but would need sand. Dusek also asked if the park siren was not working. Smith said it hadn't been working for about a week. Dusek stated he would call Minn-Kota for repairs. Smith reported the replacement Bobcat and new snowblower attachment are in, but he didn't have the final cost yet after trade-in of the old Bobcat and attachments. Mayor Dusek requested the maintenance crew clear the snow away from the city's hydrants. Smith also reported the city's red pickup was repaired, but he was still looking for a replacement for the city's white pickup. Dusek stated there were a couple of options he was looking at, but a good, used ¾ ton pickup is hard to find.

Carol Peterson reviewed the Economic Development Report. She discussed Milnor's Specific Action Plan, which is required by the state as part of the Main Street Initiative, if a city is requesting grants and funds. Peterson had listed different possible city action plans and project items. The plan has to be reviewed and approved by council before submission. Peterson asked the council if there was anything else to be listed, in addition to what she already had. After discussion by the council, they agreed what Peterson already had listed looked sufficient.

Motion to approve Milnor's Specific Action Plan for the Main Street Initiative (Haugen/Severson, unanimous).

Peterson also discussed the proposed walking path around Storm Lake. She reported that after discussion with Milnor Develop Inc. member Clair Seefeldt, he had informed her that, in 2002, Dakota Valley Electric had given approval to the city to build a walking path along their property. At that time, the city had been granted money from the Parks and Rec Department for a multi-phase project to build a walking path down Main Street, which would run along Highway 13, then continue between Dakota Valley

Electric and the residence, now owned by Nicholas and Jessica Lee, then around the lake. Phase 1 of the project had been completed, which is the walking path starting at 4th Avenue and continuing south on Main Street. When the original project had been approved, the city had incurred the costs for the surveying at that time, which had been done by Interstate Engineering. Kent Thoreson gave Peterson a letter from Dakota Valley Electric, from that time, in which they granted permission for the walking path. Peterson had met with the current manager of Dakota Valley Electric and presented the 2002 letter to him, and he informed her that Dakota Valley Electric would let the city move ahead with the project.

Motion to approve the 2020 Police Services Contract which would increase to \$2208.10/month (Severson/Haugen, unanimous).

Mayor Dusek asked the council their thoughts on allowing The Schoolhouse Bar of DeLamere to provide a bar at an August wedding dance at the MACC. He informed the council that when the North 40 of Delamere was still open, they had done bars for events at the MACC in the past. The Schoolhouse would need to fill out an off-site permit and provide a \$25 permit fee. Council agreed they did not have an issue with this, as long as the permit was submitted and approved. Dusek said he would inform the Schoolhouse.

Mayor Dusek discussed the upcoming 2020 census. He stressed the need to get an accurate count and said there would be more discussions regarding this in upcoming meetings.

Mayor Dusek reported the city had been contacted by the Regional Service Manager of the Great Plains Food Bank to see if the city would allow them to conduct a quarterly mobile food pantry distribution. Dusek informed the council it would require 5-10 volunteers and described how the goods would be distributed. They would also need an area big enough to do the distribution. After some discussion, council members suggested maybe Chris Larson could be contacted to see if any students would be willing to volunteer, and they also proposed possibly using one of the church parking lots as the distribution center.

Motion to approve using emergency funds for January snow removal (Haugen/Decker, unanimous).

Mayor Dusek informed the zoning committee they would need to meet and update the zoning map before the March meeting. If the map isn't updated by that time, he will kill proposed Ordinance #28, which limits yard height, with ag land exemption.

Mayor Dusek discussed updating the senior center furnace to natural gas, but he informed the council that Crossroads Electric needs to inspect it before a conversion can be done.

Member Severson informed the council she was resigning from the Tree Committee. Mayor Dusek said he would take over her spot. Carol Peterson requested that trees be placed on the March agenda as new business.

There was a discussion regarding the upcoming June election. Carol Peterson asked which park board members were up for re-election. Jennie Hanna reported that Greta Buskohl, Cole Bogart and Keely Lehmann's terms were expiring, and she had been in contact with Greta regarding this. Hanna also reported the county would be placing a notice in the Teller regarding upcoming city and park board elections, as well.

Member Anderson questioned the status of the grocery store. Mayor Dusek discussed potential prospects, but stated nobody had been found to take over. He reported Crossroads Electric had done some repair

work on the meat cooler recently, and he also discussed other equipment in need of repair work or to be updated.

The following bills were presented and approved (Anderson/Severson, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18306	General	SCB Public Finance	8528.19
18307	General	Sargent County Auditor	2272.41
18308	General	Carol Peterson	1100.00
18309	General	Bobcat Of Gwinner	137.91
18310	General	Dakota Plains Ag	825.58
18311	General	Dickey Rural Networks	340.12
18312	General	Frontier Inc	159.49
18313	General	Lee's Service Station	112.00
18314	General	Milnor Market	14.86
18315	General	Montana-Dakota Utilities Co.	164.05
18316	General	Office Depot	148.95
18317	General	Otter Tail Power Company	2286.34
18318	General	Raymond Hogness	342.04
18319	General	S.E.M.C.A.	1000.00
18320	General	The Sargent County Teller	298.30
18321	General	Waste Management of WI-MN	1213.58
18322	General	Workforce Safety & Insurance	1548.38
18323	General	Sargent County Treasurer	22,316.09
18324	General	Payroll Account 61-639	4898.37
18325	General	Indigo Signworks Inc	1112.50
18326	General	Verizon Wireless	76.61
18327	General	Milnor Postmaster	107.80
18328	General	Storbakken Sanitation Inc	4438.00
18329	General	Library Fund	1332.08
18330	General	Airport Authority	5261.19
18331	General	Debt Service Fund	81,407.88
18332	General	Payroll Account 61-639	4429.25
18333	General	Blue Cross Blue Shield of ND	2636.41
3046	Debt Service	Southeast Water Users	2952.00
3047	Debt Service	Dakota Valley Electric Coop	549.00
3048	Debt Service	John Deere Financial	12.28
3049	Debt Service	ND Department of Health	16.00
3050	Debt Service	Sargent County Treasurer	56,013.92
3051	Debt Service	Payroll Account 61-639	849.32
3052	Debt Service	Payroll Account 61-639	803.41
5450	Payroll	Terry J. Dusek	138.52
5451	Payroll	Jennie M. Hanna	1219.20
5452	Payroll	Richard A. Kaufmann	1113.53

5453	Payroll	Ryan J. Smith	1487.86
5454	Payroll	Nationwide Retirement Solutions	303.32
5455	Payroll	Jennie M. Hanna	1106.23
5456	Payroll	Richard A. Kaufmann	1135.83
5457	Payroll	Ryan J. Smith	1318.45
5458	Payroll	Nationwide Retirement Solutions	284.14
5459	Payroll	Blue Cross Blue Shield of ND	402.09
5460	Payroll	Unum Life Insurance Company	15.90
EFTPS 2	Payroll	Internal Revenue Service	2373.57
879	Airport	Dickey Rural Networks	116.66

The regular March meeting will be held at 5:00 p.m., Monday, March 9, 2020.

Motion to adjourn (Haugen/Anderson, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor