

At a regular meeting of the Milnor City Council held on Monday, June 10, 2019, 5:00 p.m. the following members were present: Curtis Anderson, Merrill Decker, Charles Faber, Monty Haugen, Eric Hoff and Nannette Severson. Also present: City Attorney LeeAnn Even, Carol Peterson, Mary Engst, Ryan Smith, Terry Dusek and Jennie Hanna. City Engineer Kent Thoreson joined the meeting later.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Hoff/Haugen unanimous).

Motion to approve the May meeting minutes (Haugen/Severson, unanimous).

Ryan Smith reviewed the Maintenance Report. He stated that the city's pickup they use to water trees is having issues and isn't reliable. Smith requested the city look into an alternative to use or purchase. The council discussed different options. Member Faber suggested taking the pickup to Ray Hogness to get a quote for repairs, and the council agreed. Mayor Dusek said he would see if there was a vehicle the city could borrow for watering trees in the meantime. Smith also stated that he and Member Decker had done a city-wide culvert check, and there are many culverts that need repairs, need to be cleaned out or can simply be eliminated. Some repairs may be expensive. There is water that needs to be drained by the golf course, but it isn't moving because the golf course drain is plugged. Mayor Dusek asked Smith to ask the refuge manager to attend the next meeting to address this. Smith also reported that the SCADA computer was malfunctioning and sending alarms. Mayor Dusek asked Ryan to contact In-Control regarding this and see if they could send someone to take a look at the computer and software.

Carol Peterson reviewed the Economic Development Report. She stated that she had recently attended a Main Street Initiative meeting and had spoken with a representative from the Department of Commerce, who helps determine Transportation Alternatives (TA) grant recipients. He recommended the City of Milnor submit a comprehensive plan for the city when applying, which would help its chances for receiving a TA grant. Compiling a comprehensive plan would involve meetings, surveys and community involvement and can be quite expensive. Peterson said there may be possible grants available to help pay for the plan. Peterson also stated the city had been turned down for the Outdoor Heritage Fund grant for the observation deck on Storm Lake, due to not being directed enough toward conservation. Peterson said she was looking for ideas for revamping the plan more towards conservation and would be re-applying in the future.

Kent Thoreson reviewed the Engineer's Report. He stated the road by the apartments near the elevator and the road to Sheyenne Valley Veterinary Service (SVVS) had damage from the past winter from retaining too much water. Thoreson believes the Vet road is high enough for drain tile, which would drain the water off. He believes the apartment road could be dug up, have geo-tech fabric installed, then repaved. Mayor Dusek asked Thoreson to write up a report detailing some different options with costs.

Motion to approve off-site alcohol permit to Hump's Bar & Grill for June Fest on June 1 (Anderson/Decker, unanimous).

Motion to approve gaming permit to Milnor Lutheran Church for a calendar raffle (Haugen/Hoff, unanimous)

Motion to approve building permits to Christopher Odegard – deck, Raymond Hogness – shed and Shane Knudsvig – fence (Decker/Haugen, unanimous).

Motion to approve the 2016 Audit (Hoff/Anderson, unanimous).

Motion to approve the contract renewal for Collection of City Sales, Use and Gross Receipts Taxes (Haugen/Hoff, unanimous).

Motion to approve gaming site authorizations for the Bison Booster Club at Hump's Bar & Grill and Lakeview Golf Course (Decker/Anderson, unanimous).

Mayor Dusek reported although the sirens had been updated, the timer of the old siren doesn't match the park siren. A part needs to be installed into the old siren so the siren sound will be longer and louder. Dusek said the part costs about \$450.

Motion to approve new part for the siren (Hoff/Anderson, unanimous)

Mayor Dusek stated Montana-Dakota Utilities (MDU) will be holding an open house for residents at the Senior Center on June 19 from 2-7 pm. Dusek also stated the plat MDU had done for the portion of the lot they are going to construct their sub-station on has a discrepancy, but they were going to have it redone so it will be correct.

Motion to approve MDU's plat of irregular description, contingent on correction (Anderson/Hoff, unanimous).

Mayor Dusek stated the Park Lane lot purchases discussed at last month's meeting were on hold for now due to some changes.

There was a discussion regarding updating the city's building permit regulations to include any building work done at a residence or business, such as replacing roofs, siding or windows. Many council members voiced opposition to this, as they believed these updates fall under home maintenance and should not require a permit for the work.

Motion to approve leaving the city's current building regulations as-is (Severson/Decker, with a roll call vote taken – all members voting aye, no nays).

Motion to approve the updated Employee Handbook (Severson/Anderson, unanimous).

Member Haugen questioned whether the city has ordinances about keeping yards neat and mowed, because he stated a number of residences may be in violation. The city does have an ordinance regarding this. Mayor Dusek stated he and Member Haugen would conduct a city-wide survey regarding properties that may need attention. Carol Peterson stated she would gather other community ordinances for review at the next meeting.

The following bills were presented and approved (Haugen/Anderson, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18071	General	Milnor Postmaster	55.00
18072	General	Sargent County Auditor	2173.79
18073	General	Carol Peterson	1050.00
18074	General	Bluetarp Financial Inc	39.99
18075	General	Crossroads Electric Inc	169.72
18076	General	Dakota Plains Ag	266.73
18077	General	Dickey Rural Networks	343.13
18078	General	Interstate Engineering Inc	2821.54

18079	General	J&M Printing Inc	211.10
18080	General	Lee's Service Station	413.25
18081	General	Minn-Kota Communications Inc	2027.75
18082	General	Office Depot	89.79
18083	General	Otter Tail Power Company	1516.10
18084	General	James & Robbie Jacobson	475.00
18085	General	Team Laboratory Chemical Corps	580.00
18086	General	The Sargent County Teller	368.90
18087	General	V. Nelson CPA Ltd.	2950.00
18088	General	Waste Management of WI-MN	1167.50
18089	General	WRSCD	240.00
18090	General	Milnor Merchants Club	1100.00
18091	General	Payroll Account 61-639	4868.33
18092	General	ND Dept Environmental Quality	10.00
18093	General	Verizon Wireless	76.16
18094	General	Storbakken Sanitation Inc.	4452.00
18095	General	Library Fund	26.28
18096	General	Airport Authority	77.64
18097	General	Debt Service Fund	2142.27
18098	General	Milnor Park Board	1299.44
18099	General	Payroll Account 61-639	4523.18
2961	Debt Service	Southeast Water Users	3134.70
2962	Debt Service	Dakota Valley Electric Coop	400.00
2963	Debt Service	Banyon Data Systems Inc.	395.00
2964	Debt Service	Interstate Engineering Inc	1410.78
2965	Debt Service	John Deere Financial	13.58
2966	Debt Service	ND Department of Health	16.00
2967	Debt Service	ND Department of Health	47.08
2968	Debt Service	North Dakota One Call Inc	19.20
2969	Debt Service	Recorders Charts and Pens LLC	313.07
2970	Debt Service	Payroll Account 61-639	857.58
2971	Debt Service	ND Dept Environmental Quality	5.00
2972	Debt Service	Milnor Postmaster	109.90
2973	Debt Service	Milnor Postmaster	169.95
2974	Debt Service	Payroll Account 61-639	852.40
2975	Debt Service	Blue Cross Blue Shield of ND	2636.41
5352	Payroll	Terry J. Dusek	138.52
5353	Payroll	Jennie M. Hanna	1179.63
5354	Payroll	Richard A. Kaufmann	1177.44
5355	Payroll	Ryan J. Smith	1449.60
5356	Payroll	Nationwide Retirement Solutions	297.20
5357	Payroll	Jennie M. Hanna	1055.84
5358	Payroll	Richard A. Kaufmann	1177.44

5359	Payroll	Ryan J. Smith	1427.40
5360	Payroll	Nationwide Retirement Solutions	286.96
5361	Payroll	Blue Cross Blue Shield of ND	402.09
5362	Payroll	Unum Life Insurance Company	15.90
5363	Payroll	ND State Tax Commissioner	300.08
EFTPS 6	Payroll	Internal Revenue Service	2405.82
836	Airport	Dakota Septic Service	175.00
837	Airport	Dickey Rural Networks	116.45
838	Airport	Lee's Service Station	23.00
839	Airport	Sargent County Service	460.00
840	Airport	The Sargent County Teller	65.00
1063	Library	Milnor Public School	452.12

The regular July meeting will be held at 5:00 p.m., Monday, July 8, 2019.

Motion to adjourn (Haugen/Hoff, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor