

At a regular meeting of the Milnor City Council held on Monday, March 9, 2020, 5:00 p.m. the following members were present: Curtis Anderson, Merrill Decker, Charles Faber, Monty Haugen and Nannette Severson. Also present: Carol Peterson, City Attorney LeeAnn Even, Deputy Richard Bryant, Mary Engst, Ryan Smith, Clem Severson, Cheryl Roder, Terry Dusek and Jennie Hanna. Jasmine Smith joined the meeting later.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Anderson, unanimous).

Motion to approve the February meeting and Special meeting minutes (Anderson/Severson, unanimous).

Deputy Richard Bryant reviewed the Sheriff's Report. He reported the department had received calls of dog and domestic complaints in the last month, but nothing atypical. With the snow melting, there hadn't been any snowmobile complaints. Mayor Dusek asked about the unpaid dog citation tickets. LeeAnn Even reported the dog owners had struck a plea deal with the county, and the city will get a percentage of the fine the owners had paid. Jennie Hanna stated she'd had a request regarding a possible cruise night on July 10 during the All-School Reunion. Council and Deputy Bryant both stated they would be fine with it, but that the interested party should discuss it with the alumni committee as well.

Ryan Smith reviewed the Maintenance Report. He reported he had talked to the In Control rep regarding the SCADA system update, and the rep would be able to meet with Ryan and Mayor Dusek at the end of March. Smith stated he is still looking for a replacement pickup. Mayor Dusek requested that Smith price out a replacement street sweeper and questioned whether the city could sell the John Deere tractor to help pay for the sweeper. Carol Peterson questioned Smith as to why the city wasn't using the tractor to mow the Peterson Addition, instead of a riding lawn mower. Smith reported that with all the water turn-offs and markers on each lot, it wouldn't work.

LeeAnn Even reviewed the Attorney's Report. She discussed the possibility of adding dog fines to utility bills, if they remained unpaid. She reported it would require a change in the ordinance, and she would need to look into it to see if it's even possible. Mayor Dusek requested she look into it. Even discussed her review of the possible online utility bill payment agreement with GovPayNet.com and said she thought it looked good. She reported she had tried contacted Dakota Valley Electric's attorney a number of times, to discuss the Storm Lake walking path, but their attorney had not responded. She stated she had not yet received a zoning map for review. She reported she was writing up a lease for grocer tenant A. Mayor Dusek reported the grocer tenant had signed an Agreement in Principle with the city.

Carol Peterson reviewed the Economic Development Report. She reported she was waiting on information from Crossroads Electric, in order to submit an energy grant application. With the possibility of a new grocer tenant coming in, the city needs to order equipment soon, but they need to get the grant application submitted first. Member Anderson asked about applying for the blended loans Nathan Berseth had discussed. Mayor Dusek reported that Sargent County Bank would be willing to offer a total loan of 2.75%.

Peterson also discussed the tree grant application and the need to pick out a lot in the Peterson Addition for a possible park and the trees to be planted there. Mayor Dusek stated the city would need to coordinate with the Park Board regarding this. Ryan Smith asked if trees could also be planted on property lines in certain lots. Peterson asked him to mark out the spots on a map. Member Severson requested the Park Board attend council meetings.

Jennie Hanna presented to the council a service agreement contract with GovPayNet.com, which would provide online payment services for utility billing. There would be no cost to the city to use the service, and residents who opted to pay online would be charged a 2.65% fee. The company would also provide the city with a credit card machine for the office, to accept payments. Hanna stated she had talked with the auditors from Forman and Rutland, who use the GovPayNet.com service, and she said they recommended it. Mayor Dusek asked what the fee would be for using the credit card machine and who would pay the fee. Hanna said she would look into it.

Motion to approve Jennie Hanna proceeding with GovPayNet.com to provide online utility billing payment services (Severson/Anderson, unanimous).

There was additional discussion regarding the grocery store. Mayor Dusek stated the signed Agreement in Principle means we're moving forward with grocer tenant A. LeeAnn Even is working on the lease, and once it's signed, Dusek will present it to the council and will be able to introduce grocer tenant A to them.

There was a discussion regarding ag land within the city. The Zoning Committee came up with a list of residents who own ag land in the city, but they agreed a new city map showing the various zones needs to be drawn up and discussed who could make up the new map. It was decided that the zoning map is a work in progress and the second reading of Ordinance #28 would be tabled until a new map was drawn up.

Mayor Dusek reported Crossroads Electric had installed a new natural gas furnace in the Senior Center. The quoted cost of the furnace was \$4,250, but the city hadn't been invoiced yet. Dusek questioned which fund the invoice should be paid out of. After some discussion, it was determined the payment should come out of the General Fund. It was also determined a natural gas furnace still needed to be hooked up at the city shop.

The following bills were presented and approved (Decker/Haugen, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18334	General	Milnor Postmaster	55.00
18335	General	Sargent County Auditor	2208.10
18336	General	Carol Peterson	1100.00
18337	General	Bobcat Of Gwinner	6500.00
18338	General	Dakota Plains Ag	113.47
18339	General	Dickey Rural Networks	339.44
18340	General	Lee's Service Station	105.00
18341	General	Montana-Dakota Utilities Co.	134.36
18342	General	Office Depot	74.00
18343	General	Otter Tail Power Company	2011.17
18344	General	The Sargent County Teller	203.96
18345	General	Waste Management of WI-MN	1213.58
18346	General	Payroll Account 61-639	4865.30
18347	General	Verizon Wireless	76.61
18348	General	Sargent County Recorder	20.00
18349	General	Storbakken Sanitation Inc	4410.00
18350	General	Library Fund	2035.04
18351	General	Airport Authority	8890.09
18352	General	Debt Service Fund	189,334.53

18353	General	Milnor Park Board	2064.09
18354	General	Payroll Account 61-639	5570.35
3053	Debt Service	Sargent County Bank	245.15
3054	Debt Service	Southeast Water Users	3600.19
3055	Debt Service	Dakota Valley Electric Coop	528.00
3056	Debt Service	John Deere Financial	25.51
3057	Debt Service	ND Department of Health	16.00
3058	Debt Service	Payroll Account 61-639	839.66
3059	Debt Service	Richard Kaufmann	269.40
3060	Debt Service	Milnor Postmaster	109.55
3061	Debt Service	Payroll Account 61-639	1043.63
3062	Debt Service	Blue Cross Blue Shield of ND	2636.41
5461	Payroll	Terry J. Dusek	138.52
5462	Payroll	Jennie M. Hanna	1219.20
5463	Payroll	Richard A. Kaufmann	1150.70
5464	Payroll	Ryan J. Smith	1421.08
5465	Payroll	Nationwide Retirement Solutions	301.00
5466	Payroll	Jennie M. Hanna	1326.55
5467	Payroll	Richard A. Kaufmann	1448.08
5468	Payroll	Ryan J. Smith	1706.70
5469	Payroll	Nationwide Retirement Solutions	359.06
5470	Payroll	Blue Cross Blue Shield of ND	402.09
5471	Payroll	Unum Life Insurance Company	15.90
5472	Payroll	ND State Tax Commissioner	282.63
EFTPS 3	Payroll	Internal Revenue Service	2733.21
880	Airport	Dickey Rural Networks	116.66
881	Airport	Midwest Pest Control	60.00

The regular April meeting and Equalization meeting will be held at 5:00 p.m., Monday, April 13, 2020.

Motion to adjourn (Faber/Severson, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor