

At a regular meeting of the Milnor City Council held on Monday, May 11, 2020, 5:00 p.m. the following members were present: Curtis Anderson, Merrill Decker, Charles Faber and Monty Haugen. Absent: Nannette Severson. Also present: Carol Peterson, City Attorney LeeAnn Even, Deputy Richard Bryant, Mary Engst, Alysha Schutt, Ryan Smith, Terry Dusek and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Anderson, unanimous).

Motion to approve the Board of Equalization and April meeting minutes (Anderson/Decker, unanimous).

Mayor Dusek informed the council the Hi-Way Rollers Car Club was planning a rolling car show in Milnor on May 13, starting at 8:15 pm.

Deputy Richard Bryant reviewed the Sheriff's Report. He stated the usual spring and summer complaints of loose dogs, motorcycles and loud mufflers had started. He reported that since the courthouse and jail are temporarily closed due to Covid-19 restrictions, there hadn't been many citations written or arrests made. Mayor Dusek questioned whether parents could be cited for allowing their unlicensed children to drive motorcycles or dirt bikes in town. Bryant stated parents can be cited. Dusek stressed if any resident sees or hears anything illegal happening in the city, they need to dial 911. Bryant also stated he would be issuing a loose dog citation and fine to a household because of numerous infractions.

The Engineer's Report was unavailable. However, Mayor Dusek had spoken with Engineer Kent Thoreson, and stated Thoreson planned to come to Milnor one day the following week to look at culverts with Ryan Smith.

Ryan Smith reviewed the Maintenance Report. He stated he planned to order materials for cracks in the streets and fill for the holes. Dusek stated he thought the bike path needed to be sealed. Carol Peterson reported a portion of the bike path had sunk. Smith stated it was due to the Fire Hall water and sewer lines, which run underneath that portion. Member Faber asked if anything was being done to the cracked portions of sidewalk by the school, across from Green Iron. Dusek stated he needed to look at it.

LeeAnn Even reviewed the Attorney's Report. She reported the clean-up letter to the owner of 308 2nd Street had been served on April 29, and the owner has 21 days to clean up the property to the city's satisfaction.

Attorney Even stated she had received a request from Member Haugen to send a letter to the owners of 419 Fifth Avenue. He was concerned the house was in poor condition and would like the owners to make some repairs and updates. Even stated the city would need to send a member of the council over and request to view the inside of the residence. She could send the information about what would be needed to be looked for and then written up in a report. If needed, a building inspector and possibly a health inspector would need to be brought in. Mayor Dusek requested Member Haugen and Carol Peterson to make a visit and request to see inside the residence. Peterson asked if a letter from the city could be sent first. Mayor Dusek asked Attorney Even if she would send a letter with the city's complaints. She stated she would.

Motion to approve \$500.00 as the yearly off-sale liquor license fee (Anderson/Faber, unanimous).

Motion to approve Milnor Grocery Inc. an off-sale liquor license for \$500 (Anderson/Faber, unanimous).

Carol Peterson reviewed the Economic Development Report. Peterson reviewed her monthly log and informed the council the city had been turned down for a grant to help fund the wildlife deck. Peterson discussed the ND Community Foundation grants the city had received for flowers on Main Street, for new benches and waste receptacles and for the sidewalk, curb, gutter and light project.

Motion to approve the finalized RZ Project for a purchase with rehabilitation, received from Keely Lehmann. Property is located at 43 Main Street, legally known as Lots 21-22, Block 1, Berg's Addition to the City of Milnor, Sargent County, North Dakota (Parcel # 25-7666000). (Haugen/Anderson, unanimous).

Motion to approve the RZ Project application for a purchase with renovation, received from Terrance Wiest and Hailey Ciesynski. Renovations include new windows and shingles, updating the furnace to natural gas and updating the a/c unit. Property is located at 330 2nd Street, legally known as the NW 30' of SW 100' of lot 15 and the SW 100' of Lot 16, Block 16, Original Addition to the City of Milnor, Sargent County, North Dakota (Parcel # 25-7571000). Property is located in Renaissance Zone Block 35. (Haugen/Decker, unanimous).

Peterson discussed a possible scavenger hunt with clues to take place in June, starting the first. The prize would be \$100, and weekly clues would be posted on the city's Facebook page. Peterson stated she had someone in mind to write the clues.

Motion to approve a scavenger hunt with clues for a prize of \$100 (Haugen/Decker, unanimous).

Motion to approve building permits for Scott Strouse – 36x44 garage & personal storage, Keith Miller – front deck replacement & storage shed, Micheal Brenum – backyard fence, Ryan Severson – 10x14 garden shed, Alan Boyer – storage shed and Ron Ferderer – garage (Faber/Haugen, unanimous).

Motion to approve having Harold Rotunda complete a 2-year audit for the city for the years 2017-2018 (Haugen/Anderson, unanimous).

Jennie Hanna informed the council the city did not receive a sales tax distribution from the state in April. She had contacted the State Tax office, and they informed her there was no sales tax distributed due to a large local option tax refund issued to a taxpayer that affected the city's tax distribution.

Motion to approve a Gaming Permit to Lakeview Golf Course Association – raffle and raffle board (Decker/Anderson, unanimous).

Mayor Dusek informed the council there would be no second reading of Ordinance #28, which limits the length of grass in residential yards. Dusek stated he was killing the ordinance because the city already has a nuisance ordinance that covers overgrown yards. Dusek informed the council that all requests for complaint letters to residents would need to be run by him first, and he would ask Attorney Even to write them and send them out.

There was a discussion regarding the grocery store and the new cooler and freezers that had been ordered. The new equipment should arrive around May 22. Crossroads Electric Inc. had made the down payment for the equipment to get it ordered. Mayor Dusek informed the council the city would need to borrow money, in order to pay for the equipment, which totaled about \$160,000. Dusek stated about \$50,000 of the Sebens fund could be used to help pay for the equipment, with the remaining \$110,000 being borrowed. Dusek requested the council give him permission to proceed and borrow money to pay the equipment cost.

Motion to approve Mayor Dusek to proceed and borrow approximately \$110,000 to pay for the new coolers and freezers for the grocery store (Anderson/Haugen, with a roll call vote taken, with all members voting aye, no nays. Member Severson was absent. Motion passed).

There was a discussion about a possible new development group being formed for the city. Dusek asked the council if the city would be willing to pay the fee for the group to be classified as a 501c3, which would be between \$500 to \$1000. Attorney Even could draw up the paperwork.

Motion to approve the city paying the fee for the new development group to be classified as a 501c3 and to have Attorney Even to draw up the paperwork (Haugen/Anderson, unanimous).

The following bills were presented and approved (Haugen/Decker, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18388	General	Marshall County Conservation	87.33
18389	General	Void	0.00
18390	General	WRSCD	70.00
18391	General	Sargent County Auditor	2208.10
18392	General	Carol Peterson	1100.00
18393	General	Auto Value Wahpeton	207.42
18394	General	Carlsrud Locksmith	204.00
18395	General	Crossroads Electric Inc	3617.98
18396	General	Dakota Plains Ag	154.54
18397	General	Dickey Rural Networks	339.50
18398	General	Fargo Glass And Paint Co.	720.00
18399	General	GovOffice	3487.00
18400	General	Interstate Billing Service Inc.	447.46
18401	General	Jennie Hanna	200.00
18402	General	John Deere Financial	308.80
18403	General	Lee's Service Station	93.20
18404	General	Milnor Merchants Club	1650.00
18405	General	Milnor Postmaster	120.00
18406	General	Montana-Dakota Utilities Co.	80.95
18407	General	Otter Tail Power Company	1625.42
18408	General	Robert Gregor	30.31
18409	General	The Sargent County Teller	302.74
18410	General	Waste Management of WI-MN	1218.73
18411	General	Payroll Account 61-639	5090.51
18412	General	Verizon Wireless	76.39
18413	General	Montana-Dakota Utilities Co.	91.88
18414	General	Milnor Postmaster	110.60
18415	General	Storbakken Sanitation Inc	4452.00
18416	General	Library Fund	11.80
18417	General	Airport Authority	128.91
18418	General	Debt Service Fund	1397.95
18419	General	Debt Service Fund	854.49

18420	General	Payroll Account 61-639	4389.82
18421	General	Blue Cross Blue Shield of ND	2636.41
3073	Debt Service	Milnor Postmaster	55.00
3074	Debt Service	Southeast Water Users	3100.50
3075	Debt Service	Dakota Valley Electric Coop	517.00
3076	Debt Service	Ferguson Waterworks #2516	1113.97
3077	Debt Service	John Deere Financial	31.89
3078	Debt Service	ND Dept Environmental Quality	52.96
3079	Debt Service	ND Department of Health	16.00
3080	Debt Service	North Dakota One Call Inc	3.05
3081	Debt Service	Starion Bond Services	162,062.50
3082	Debt Service	US Bank	100,345.00
3083	Debt Service	Payroll Account 61-639	855.82
3084	Debt Service	Payroll Account 61-639	795.58
5484	Payroll	Terry J. Dusek	138.52
5485	Payroll	Jennie M. Hanna	1334.84
5486	Payroll	Richard A. Kaufmann	1039.18
5487	Payroll	Ryan J. Smith	1574.37
5488	Payroll	Nationwide Retirement Solutions	313.92
5489	Payroll	Jennie M. Hanna	1095.39
5490	Payroll	Richard A. Kaufmann	1143.26
5491	Payroll	Ryan J. Smith	1287.01
5492	Payroll	Nationwide Retirement Solutions	281.42
5493	Payroll	Blue Cross Blue Shield of ND	402.09
5494	Payroll	Unum Life Insurance Company	21.93
EFTPS 5	Payroll	Internal Revenue Service	2416.69
885	Airport	Dickey Rural Networks	116.51
886	Airport	Midwest Pest Control	60.00
887	Airport	Sargent County Insurance	493.00
888	Airport	Southeast Water Users	167.96
889	Airport	Bobcat of Gwinner	500.00
890	Airport	Sheyenne Valley Lumber	72.89

The regular June meeting will be held at 5:00 p.m., Monday, June 8, 2020.

Motion to adjourn (Anderson/Decker, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor