

At a regular meeting of the Milnor City Council held on Monday, May 13, 2019, 5:00 p.m. the following members were present: Curtis Anderson, Merrill Decker, Charles Faber, Monty Haugen and Nannette Severson. Eric Hoff joined the meeting later. Also present: City Engineer Kent Thoreson, City Attorney LeeAnn Even, Deputy Richard Bryant, Carol Peterson, Robert Lotzer, Mary Engst, Ryan Smith, Terry Dusek and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Severson unanimous).

Motion to approve the April meeting and Board of Equalization minutes (Anderson/Decker, unanimous).

Motion to approve the Application for Abatement and Settlement of 2017 and 2018 Taxes for Cheryl Roder for the property at 315 5th Street (Severson/Decker, unanimous).

Deputy Richard Bryant delivered the Sheriff's Report. He reported there had been a K-9 search conducted at the school recently, with nothing found. He stated that it had been a quiet month, but the department would be ramping up summer traffic enforcement. Member Anderson voiced a complaint about vehicles speeding by the golf course and the use of loud pipes. Member Haugen requested more enforcement along the airport road. He also questioned if the department had hired a new deputy. Bryant said they hadn't yet. Ryan Smith questioned if he had looked into the recent loose dog complaints. Member Hoff had pictures of the loose dogs in question. He said he would send them to Bryant.

Kent Thoreson reviewed the Engineer's Report. He presented pump and base quotes from ND Sewage Pump & Lift Station Service Company (NDSP) for the East Acres Lift Station. The single-phase quote for pump and base installation totaled \$16,685. A single-phase pump should last about 20 years. The three-phase pump installation quote was about \$28,000. A three-phase pump would last longer, but Kent didn't think the time difference would be significant. The council discussed the different quotes and decided to go with the single-phase pump installation.

Motion to approve the single-phase pump and base quote for the East Acres Lift Station from NDSP for \$16,685, including installation (Severson/Anderson, unanimous).

Mayor Dusek asked if the other lift stations are in need of repair. Ryan Smith stated the other pumps are ok for now, but the Main Lift Station will probably need some maintenance in the near future. Kent Thoreson said he would send somebody to look at it. Thoreson also said the representative from LKA Engineers Inc. had inspected the pumphouse, was doing some research on different options and would prepare a bid.

Ryan Smith reviewed the Maintenance Report. He stated the large willow tree on the Thomas lot had split and fallen down. Mayor Dusek suggested he get a removal quote from Sheyenne Valley Tree Service, and the council agreed. Smith also stated that he and Member Decker still planned to check the culverts in the city to determine the level of maintenance they may need.

Carol Peterson reviewed the Economic Development Report. She stated that the city had been turned down for the Transportation Alternatives (TA) grant. She said she would be resubmitting again, in the fall, and the city may have a better chance of being awarded if they submitted a full plan, with pictures that would show the streets and sidewalks with updated lights, benches and other amenities. She is looking for ideas for improving Main Street for the entire length of the street and stated she would consult with the Planning & Design Committee. Peterson stated that she had submitted a grant application to the AARP for new city benches and was waiting to hear back on an answer.

Mayor Dusek stated that Montana-Dakota Utilities (MDU) had held a pre-construction meeting earlier that day. They plan to begin work on May 20 and plan to finish in mid-August. Robert Lotzer questioned if MDU would be publishing a map of pipeline construction. Mayor Dusek said he would look into it, but stated MDU would be providing updates that could be published to social media. Member Hoff questioned if MDU had purchased a lot for their sub-station. Mayor Dusek stated that he had offered a portion of a lot, in exchange for MDU extending the pipeline further into the Peterson Addition, which they had agreed to. With the pipeline extension, about 1/3 of the Peterson lots will have natural gas service available. MDU has requested a copy of the Peterson Addition abstract and asked to have the taxes prorated. Attorney LeeAnn Even presented a Purchase Agreement for the lot and an Amendment to Declaration of Restrictive Covenants and Reservation of Easements Dated December 16, 2016, which would allow subdivision on Lot 5 only, in the Peterson Addition.

Motion to approve the Purchase Agreement with MDU and the Amendment to Declaration of Restrictive Covenants and Reservation of Easements Dated December 16, 2016 (Haugen/Severson, unanimous).

Motion to approve building permits to Jake & Lacey Ferderer – shed, Myron Henderson – deck and Mary Peterson – garage (Anderson/Faber, unanimous).

There was a discussion regarding lot prices in the Park Lane Addition. Two parties are interested in purchasing lots. The first party would like to buy 2 lots and bring in a refurbished single-wide trailer. They offered \$1500 for each lot. The second party would like to bring in a double-wide and set it on 2 lots. The going price for a lot in Park Lane is \$2000, but members of the council would like to sell the lots. They decided that \$1500 per lot is agreeable for both parties. The council agreed that they needed to see pictures of the houses before agreeing to sell any lot.

Motion to approve sale of Park Lane lots for \$1500/each, contingent on seeing pictures of the proposed houses and agreeing they are fit to move in (Haugen/Decker, unanimous).

There was a discussion regarding updating building permit regulations to include any building work done at a residence or business. Mayor Dusek asked Jennie Hanna to consult other city auditors regarding their city building permits.

There was a discussion regarding a water main issue at 706 3rd Avenue. The pipe had frozen up during the winter, and Sakry Plumbing had jetted it twice to thaw it out. The customer had given the council the invoice from Sakry and had requested the city pay the bill. The council decided that it had been a city issue and agreed to pay the bill.

Motion to pay the Sakry invoice for water main work done at 706 3rd Avenue (Faber/Hoff, unanimous).

Mayor Dusek presented the spring grants awarded to the city, from the North Dakota Community Foundation. They were awarded for the Main Street improvement project (\$25,000), the wildlife observation deck at Storm Lake (\$3000), and to the Milnor Merchants for the flowers on Main Street (\$1100).

Member Severson stated that Milnor's Arbor Day Celebration would be held on May 18th at the Peterson Addition. The Tree Committee planned on planting 150 trees and had recruited some high school students to help, in exchange for a donation to their summer school trip.

Motion to approve Sargent County Bank Pledge of Securities for March 31, 2019 (Hoff/Haugen, unanimous).

Mayor Dusek thanked the Senior Citizen's Group for all the improvements they had done to the Center.

The following bills were presented and approved (Haugen/Hoff, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18042	General	Sargent County Auditor	2143.79
18043	General	Carol Peterson	1050.00
18044	General	Auto Value Wahpeton	119.37
18045	General	Dakota Plains Ag	361.95
18046	General	Dickey Rural Networks	2283.31
18047	General	Dickey Rural Networks	340.35
18048	General	Electric Pump	1107.70
18049	General	Even Law Office PLLC	510.00
18050	General	Interstate Billing Service Inc	122.74
18051	General	Jack Doheny Companies, Inc.	2614.16
18052	General	Lee's Service Station	316.00
18053	General	Locators & Supplies, Inc.	47.61
18054	General	Marshall County Conservation	87.33
18055	General	Milnor Market	7.51
18056	General	Milnor Postmaster	120.00
18057	General	Otter Tail Power Company	1418.46
18058	General	Sakry Plumbing Inc.	1343.96
18059	General	Storbakken Sanitation Inc.	232.00
18060	General	The Sargent County Teller	546.86
18061	General	Waste Management of WI-MN	1162.50
18062	General	Payroll Account 61-639	5377.32
18063	General	Milnor Postmaster	109.90
18064	General	Storbakken Sanitation Inc.	4424.00
18065	General	Verizon Wireless	76.16
18066	General	Library Fund	66.44
18067	General	Airport Authority	537.87
18068	General	Debt Service Fund	9705.76
18069	General	Payroll Account 61-639	5092.00
18070	General	Blue Cross Blue Shield of ND	2636.41
2951	Debt Service	Southeast Water Users	4605.60
2952	Debt Service	Dakota Valley Electric Coop	527.00
2953	Debt Service	John Deere Financial	30.04
2954	Debt Service	ND Department of Health	16.00
2955	Debt Service	North Dakota One Call Inc	6.00
2956	Debt Service	Team Laboratory Chemical Corp	155.00
2957	Debt Service	Starion Bond Services	172,867.50
2958	Debt Service	US Bank	101,195.00
2959	Debt Service	Payroll Account 61-639	958.90

2960	Debt Service	Payroll Account 61-639	923.75
5341	Payroll	Terry J. Dusek	138.52
5342	Payroll	Jennie M. Hanna	1291.40
5343	Payroll	Richard A. Kaufmann	1259.01
5344	Payroll	Ryan J. Smith	1652.68
5345	Payroll	Nationwide Retirement Solutions	332.80
5346	Payroll	Jennie M. Hanna	1279.26
5347	Payroll	Richard A. Kaufmann	1203.99
5348	Payroll	Ryan J. Smith	1594.62
5349	Payroll	Nationwide Retirement Solutions	326.64
5350	Payroll	Blue Cross Blue Shield of ND	402.09
5351	Payroll	Unum Life Insurance Company	15.90
EFTPS 5	Payroll	Internal Revenue Service	2752.55
833	Airport	Sakry Plumbing Inc	186.00
834	Airport	Dickey Rural Networks	116.45
835	Airport	Bison C-Store	115.02

The regular June meeting will be held at 5:00 p.m., Monday, June 10, 2019.

Motion to adjourn (Anderson/Faber, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor