

At a regular meeting of the Milnor City Council held on Monday, November 9, 2020, 5:00 p.m. the following members were present: Curtis Anderson, Monty Haugen, Bud Heinert, Nannette Severson. Ryan Weber joined the meeting later. Absent: Austin Roeder. Also present: Carol Peterson, City Attorney LeeAnn Even, Mary Engst, Robert Lotzer, Ryan Smith, Terry Dusek and Jennie Hanna. City Engineer Kent Thoreson joined the meeting later.

Mayor Dusek opened the hearing on the proposed Resolution Annexing Property, which would annex in the property located at 10 Old Highway 13, owned by Robert and Eileen Lotzer. The resolution was given a 2<sup>nd</sup> reading by Mayor Dusek. City Attorney LeeAnn Even stated the resolution and map would need to be recorded after passage of the resolution. She noted there had been corrections made to the map and resolution after the 1st reading, stating there had been an extra thence and a missing W in the legal description in the resolution and public notice and a numerical degree error in the map. These corrections had been made before the 2<sup>nd</sup> publication of the public notice and the 2<sup>nd</sup> reading.

Robert Lotzer commented he had sent a letter to Even requesting clarification regarding certain items in the resolution such as the city was not seeking to rezone or replat his property, and the city would annex his property in "as-is". He was satisfied with Even's response and was comfortable moving forward with annexation. Carol Peterson questioned how the property would be zoned once annexed in. Even stated it would be zoned as residential.

Motion to adopt the Resolution Annexing Property for the property located at 10 Old Highway 13, owned by Robert and Eileen Lotzer (Haugen/Severson, with a roll call vote taken with all members present voting aye, no nays. Roeder and Weber: absent). Motion carried.

The Regular Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Severson/Haugen, unanimous).

Motion to approve the October meeting minutes (Anderson/Heinert, unanimous).

Mayor Dusek stated Kent Thoreson would be joining the meeting later with the updated annexation maps, which would need to be signed and recorded. He informed council the culverts by Sexton's and the Fire Hall had been repaired, but the one on the airport road would be repaired next spring.

Ryan Smith reviewed the Maintenance Report. He informed council the plow truck's wing cylinder had gone out, and Mayor Dusek had approved emergency repairs, which totaled \$2850. Smith stated he would like to replace the snow pusher blade for the payloader, due to wear and tear that was making it dangerous to use. He had priced out different blades, and he recommended a sectioned rubber blade. The blade would cost \$6900 and replacement sections would cost \$480/each. He would like to order replacement sections when he orders the blade, so they would be on hand when needed.

Motion to approve purchase of sectioned rubber snow pusher blade for \$6900 and 2 replacement sections for \$480/each (Heinert/Anderson, unanimous).

Carol Peterson reviewed the Economic Development Report. She informed council the city had received a \$5000 grant from Alliance Pipeline to be used towards a new siren. The cost for a new siren is about \$22,000. She stated there is a 50% grant available through the 911 Association, so the city's cost share would be about \$11,000. She stated she has also applied for a \$5000 grant from Montana-Dakota Utilities.

Carol Peterson asked council if they had come up with any ideas about a new name for the creek. Member Severson suggested holding a contest amongst the students to come up with a name. Member Weber agreed it was a good idea.

Carol Peterson asked council if they would approve the city holding another Shop Local contest during the Christmas season for weekly Milnor Bucks drawings, which would cost the city \$475.

Motion to approve the Shop Local contest, for weekly Milnor Bucks drawings, costing the city \$475 (Haugen/Weber, unanimous).

Carol Peterson informed council that they would need to make a decision that night about going forward with the FEMA grant application for the pumphouse updates. The total project would cost about \$195,000. The FEMA grant would only cover 75% towards the generator cost of \$96,625, which would be \$72,500. The city's portion would be \$18,125. Kent Thoreson informed council the city could use an SRF loan to help pay for the rest of the total cost of the project, which the city could pay back by possibly raising water rates. He stated the rates wouldn't need be raised by much, maybe just a few dollars per customer.

Motion to allow Carol Peterson to proceed with writing the FEMA grant application for the pumphouse generator (Severson/Weber, unanimous).

Carol Peterson presented two comprehensive planning proposals from Interstate Engineering for \$10,609 and from Intelliplanz for \$15,000. The city had received an \$8000 planning grant to be used towards a comprehensive plan for the city. The city would pay the remainder of the cost. Member Heinert questioned the need to pay an outside planner. Peterson explained the state is starting to require cities provide a comprehensive plan with grant submissions, in order to qualify, and hiring a professional planner is part of that requirement.

Motion to approve the Interstate Engineering Comprehensive Plan Proposal for \$10,609 (Anderson/Weber, unanimous).

Carol Peterson stated she is working on the Transportation Alternatives (TA) Safe Routes to School grant application for Phase II. She informed council they will need to decide if they want to do the project in 2023 or 2024. The total cost for the Phase II project will be \$333,625, but the grant Peterson would be applying for would cover \$200,000 of the cost.

Motion to approve, and with council recommendation, the Transportation Alternatives Safe Routes to School Phase II project for 2023 with 2024 as a second choice, with a total cost of \$333,625. (Anderson/Haugen, with a roll call vote taken with all present members voting aye, no nays. Roeder: absent) Motion carried.

Mayor Dusek informed council the grocery store loan through Stock Grower's Bank had been paid off.

Motion to approve raffle permit – Milnor Fire Department (Heinert/Weber, unanimous).

Motion to approve Stock Grower's Bank Pledge of Securities for September 30, 2020 (Severson/Haugen, unanimous).

Motion to approve the RZ Project application from Crossroads Electric, Inc., for the purchase and renovation of property located at 427 Main Street, Milnor, North Dakota, legally known as Lot 1, Block

28 Original Addition to the City of Milnor, Sargent County, North Dakota (Parcel # 25-7504000).  
 Property is located in Renaissance Zone Block 10. (Haugen/Severson, unanimous). Motion carried.

Member Haugen brought up some properties that he felt should be cleaned up. Mayor Dusek asked him to contact the owners to let them know the city would like them to clean up their property and find out what their plan is for clean-up.

The following bills were presented and approved (Haugen/Anderson, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18575	General	Sargent County Auditor	2208.10
18576	General	Carol Peterson	1100.00
18577	General	Auto Value Wahpeton	159.92
18578	General	Bobcat of Gwinner	108.16
18579	General	Dakota Plains Ag	148.80
18580	General	Dickey Rural Networks	345.09
18581	General	Even Law Office, PLLC	175.00
18582	General	Lee's Service Station	128.45
18583	General	Milnor Market	12.41
18584	General	Montana-Dakota Utilities Co.	137.32
18585	General	Otter Tail Power Company	1703.40
18586	General	Riteway	95.40
18587	General	Sebens Building Fund	2224.14
18588	General	Stock Growers Bank	475.00
18589	General	Sundale Excavation & Truck	200.00
18590	General	Swede's Plumbing	108.75
18591	General	The Sargent County Teller	497.00
18592	General	Waste Management of WI-MN	1227.50
18593	General	Milnor Postmaster	55.00
18594	General	Payroll Account 61-639	4863.91
18595	General	Verizon Wireless	73.10
18596	General	Milnor Postmaster	112.00
18597	General	Storbakken Sanitation Inc	4578.00
18598	General	Debt Service Fund	46,045.87
18599	General	Sargent County Treasurer	20.00
18600	General	Library Fund	109.17
18601	General	Airport Authority	461.04
18602	General	Debt Service Fund	5016.56
18603	General	Debt Service Fund	653.43
18604	General	Payroll Account 61-639	4994.51
18605	General	Blue Cross Blue Shield of ND	2636.41
3134	Debt Service	Southeast Water Users	3796.20
3135	Debt Service	Dakota Valley Electric Coop	460.00
3136	Debt Service	Ferguson Waterworks #2516	239.01
3137	Debt Service	John Deere Financial	32.05

3138	Debt Service	ND Dept Environmental Quality	52.96
3139	Debt Service	North Dakota One Call Inc	21.60
3140	Debt Service	Riteway	31.80
3141	Debt Service	Payroll Account 61-639	838.39
3142	Debt Service	ND Department of Health	16.00
3143	Debt Service	Bank of North Dakota	46,045.87
3144	Debt Service	Payroll Account 61-639	923.39
5566	Payroll	Terry J. Dusek	138.52
5567	Payroll	Jennie M. Hanna	1219.20
5568	Payroll	Richard A. Kaufmann	1150.70
5569	Payroll	Ryan J. Smith	1417.15
5570	Payroll	Nationwide Retirement Solutions	300.70
5571	Payroll	Jennie M. Hanna	1210.97
5572	Payroll	Richard A. Kaufmann	1299.39
5573	Payroll	Ryan J. Smith	1516.80
5574	Payroll	Nationwide Retirement Solutions	321.14
5575	Payroll	Blue Cross Blue Shield of ND	402.09
5576	Payroll	Unum Life Insurance Company	21.93
EFTPS 11	Payroll	Internal Revenue Service	2533.78
906	Airport	Bohlman Trenching Inc.	224,135.50
907	Airport	Crossroads Electric Inc.	1046.75
908	Airport	Dickey Rural Networks	117.22
909	Airport	Midwest Pest Control	60.00

The regular December meeting will be held at 5:00 p.m., Monday, December 14, 2020.

Motion to adjourn (Haugen/Weber, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor