

At a regular meeting of the Milnor City Council held on Monday, April 8, 2024, 5:00 p.m. the following members were present: Curtis Anderson, Monty Haugen, Jodi Ost, and Ryan Weber. Absent: Austin Roeder. Also present: Carol Peterson, LeeAnn Even, LaJuana Hayen, Scott Johnson, Rick Bryant, Jeff Halmrast, Michael McGlasson, Emmalynn Mood, Jeff Mund, Marlys Nicolai, Ray Hogness, Robert Lotzer, Ryan Smith, Terry Dusek and Jennie Hanna. Member Jasmine Smith joined the meeting later.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Weber, unanimous).

Motion to approve the March meeting minutes (Anderson/Ost, unanimous).

Mayor Dusek reviewed the Sargent County Police Services Contract Adjustment for 2024 for the city. The department had been approved for a 5% cost of living increase by the county commissioners, which would be \$2814.48 a month.

Motion to approve Sargent County Police Services Contract Adjustment for 2024 (Anderson/Smith, unanimous).

Ryan Smith reviewed the Maintenance Report. Mayor Dusek asked about street signs. Smith replied they could be placed now the ground had thawed. Smith stated the landfill can be accessed by calling the shop for entry if people are cleaning up their yards.

Attorney LeeAnn Even reviewed the complaint letter submitted by Frank Walker regarding his concerns with his neighbor's yard. Member Haugen stated he had talked with the neighbor about cleanup and the 30-day deadline from that date to have the yard cleaned to the city's satisfaction.

Mayor Dusek contacted engineer Mike Bassingthwaite by phone to discuss funding for the water pumphouse updates. Bassingthwaite stated the SRF loan would be a 20-year loan and if the city used \$100,000 of its water fund and the ARPA money of \$100,240.98, it would need to borrow \$300,000. The city would need to raise its base water rate of \$22.65 another dollar. Bassingthwaite stated the city would also need to approve the bid of \$435,705 from John's Refrigeration, which would be contingent on state approval of funding.

Motion to approve an SRF loan of \$300,000 and raise the base water rate an additional dollar (Haugen/Smith, with a roll call vote taken with all members present voting aye. No nays. Absent: Roeder). Motion carried.

Motion to approve the water pumphouse updated bid of \$435,705 from John's Refrigeration, which would be contingent on state funding (Ost/Weber, with a roll call vote taken, with all members present voting aye. No nays. Absent: Roeder). Motion carried.

Carol Peterson reviewed the Economic Development Report and presented three RZ project applications for council approval.

Motion to approve the RZ project application from Roger and Brenda Gibbon for a commercial project of purchasing a new home from Riverside Building Center a/k/a Martinsen Home Center, Inc., located at 512 Sebens Drive, Milnor, North Dakota, legally known as Lot 5 Block 2, Peterson Addition, City of Milnor, Sargent County, North Dakota (Parcel # 25-7958000). Property is located in Renaissance Zone Block 25. (Ost/Weber, unanimous). Motion carried.

Motion to approve the RZ project application from Marcia Schutt for purchase of a lot from the City of Milnor and building a twin home, located at 105 1st Street, Milnor, North Dakota, legally known as Lots 9, 10, 11 Block 31, City of Milnor, Sargent County, North Dakota (Parcel # 25-7553000). Property is located in Renaissance Zone Block 34. (Ost/Weber, unanimous). Motion carried.

Motion to approve the RZ project application from Mark Hudson for purchase of a lot from the City of Milnor and building a new home, located at 502 Sebens Drive, Milnor, North Dakota, legally known as Lot 1 Block 2, Peterson Addition, City of Milnor, Sargent County, North Dakota (Parcel # 25-7954000). Property is located in Renaissance Zone Block 25. (Ost/Weber, unanimous). Motion carried.

Peterson reviewed the Scavenger Hunt, Yard of the Month contest, the grocery store grant and a rural water grant and informed council Hometown Housing would like to schedule a presentation for council members.

Carol Peterson discussed aspects of the Rural Slum & Blight Grant and informed council the grant could be used towards the old Tayer Plumbing Building, currently owned by Glen & Barb Koeppel. The city would be required to either own the building or have a purchase agreement in place. The building would also need to be inspected for asbestos, with a cost estimate of \$11,000. Member Ost questioned how much the grant would cover toward total costs, and Peterson stated that if the city received the grant, it would cover the entire cost.

Motion to approve Carol Peterson to proceed with the Rural Slum & Blight Removal Grant. (Haugen/Smith, unanimous). Motion carried.

Motion to approve building permits to Jodi Ost & Ernest Roder – roof replacement, Jill Bogart – roof replacement for house & shed, and Jim & Carol Peterson – Fence/Storage Shed/Garage/Front Steps (Haugen/Weber, unanimous with Ost abstaining).

Motion to approve 2024 Keg Lease to Milnor Satellite Club (Haugen/Anderson, unanimous).

Michael McGlasson & Emmalynn Mood asked about fence requirements and if they could put a trench or wire underneath a fence to prevent their dog from digging. They asked about contacting a surveyor to determine their property lines. Mayor Dusek stated Interstate Engineering would be in the city soon surveying, and he'd contact them about McGlasson and Mood's property.

Mayor Dusek stated Linda Costain would like a tree on city property removed, since it rubs against her garage. She informed Dusek she would pay for half. Dusek stated he'd contact a tree service.

Mayor Dusek informed council there is a couple looking to build in Northview but would like 2 lots. Council had no issue, but LeeAnn Even stated there may need to be a resolution made to the covenants first. Dusek stated they could review all the Northview covenants at a future meeting.

Motion to approve Pledge of Securities ended March 31, 2024 – Stock Growers Bank (Haugen/Weber, unanimous).

The following bills were presented and approved (Ost/Smith, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
19917	General	Sargent County Auditor	3292.41
19918	General	Carol Peterson	1362.00
19919	General	Dakota Plains Ag	258.00

19920	General	Dickey Rural Networks	367.50
19921	General	Jeff Halmrast	770.00
19922	General	Lee's Service Station	460.90
19923	General	Lesmeister Gravel, Inc.	705.00
19924	General	Midwest Pest Control Inc.	85.00
19925	General	Milnor Market	28.80
19926	General	Montana-Dakota Utilities Co.	285.39
19927	General	Otter Tail Power Company	2206.69
19928	General	Sargent County Recorder	20.00
19929	General	The Sargent County Teller	752.88
19930	General	Waste Management of WI-MN	1360.20
19931	General	Milnor Postmaster	66.00
19932	General	Payroll Account 61-639	6557.12
19933	General	Verizon Wireless	126.73
19934	General	Milnor Postmaster	170.66
19935	General	Storbakken Sanitation Inc	4800.00
19936	General	Milnor Park Board	486.45
19937	General	Library Fund	158.85
19938	General	Airport Authority	345.75
19939	General	Debt Service Fund	6064.71
19940	General	Debt Service Fund	1374.24
19941	General	Payroll Account 61-639	6042.78
19942	General	Blue Cross Blue Shield of ND	3031.41
3539	Debt Service	Southeast Water Users	3677.70
3540	Debt Service	Dakota Valley Electric Coop	706.00
3541	Debt Service	City of Fargo	14.00
3542	Debt Service	Jennie Hanna	457.48
3543	Debt Service	North Dakota One Call Inc	3.90
3544	Debt Service	Stock Growers Bank	55.84
3545	Debt Service	Payroll Account 61-639	1162.30
3546	Debt Service	Payroll Account 61-639	1103.99
6045	Payroll	Jeremy M. Bixby	1083.33
6046	Payroll	Terry J. Dusek	138.52
6047	Payroll	Jennie M. Hanna	1646.08
6048	Payroll	Ryan J. Smith	2029.54
6049	Payroll	ND Child Support Division	522.50
6050	Payroll	Jeremy M. Bixby	1083.33
6051	Payroll	Jennie M. Hanna	1530.41
6052	Payroll	Ryan J. Smith	1863.72
6053	Payroll	ND Child Support Division	522.50
6054	Payroll	Blue Cross Blue Shield of ND	447.69
6055	Payroll	Unum Life Insurance Company	10.00
217E	Payroll	Nationwide Retirement Solution	410.50

218E	Payroll	Nationwide Retirement Solution	388.20
EFTPS 4	Payroll	Internal Revenue Service	3181.04
1019	Airport	Dickey Rural Networks	128.26
1020	Airport	Midwest Pest Control	85.00
1021	Airport	Northstar Aviation Insurance	1442.00

The regular May meeting has been moved up to 5:00 p.m., May 6, 2024.

Motion to adjourn (Anderson/Ost, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor