

At a regular meeting of the Milnor City Council held on Monday, August 10, 2020, 5:00 p.m. the following members were present: Monty Haugen, Austin Roeder, Nannette Severson and Ryan Weber. Curtis Anderson joined the meeting later. Absent: Bud Heinert. Also present: City Attorney LeeAnn Even, Brian Osowski, Harold Lance, Mary Engst, Ryan Smith, Terry Dusek and Jennie Hanna. Deputy Richard Bryant attended by phone.

Meeting called to order by Mayor, Terry Dusek.

After review and discussion on various items in the proposed budget, including the fact the total budget amount remained unchanged from the previous year and once the preliminary budget is submitted it cannot be raised, a motion was made by Member Severson to adopt the preliminary budget for 2021. The motion for approval of the preliminary budget for 2021 was seconded by Member Haugen, with a roll call vote taken with Members Haugen, Roeder, Severson and Weber voting aye, Members Anderson and Heinert were absent, no nays. Where upon, the motion passed and the final 2021 budget review and adoption is scheduled for September 14, 2020 at 5:00 p.m., to be followed by the regular Council monthly meeting.

Motion to approve the meeting agenda (Haugen/Weber, unanimous).

Motion to approve the July meeting minutes (Weber/Haugen, unanimous).

Brian Osowski from AMKO Advisors presented to the council an option of refinancing the current city bonds from 2013 and 2015 for sewer and street projects. He stated bond rates are low right now, which would lower interest rates and could possibly save the city around \$125,000. Osowski informed the council he would need approval from them to move forward and request bids, which he would bring to the September meeting. He would get the bids the morning of the meeting, and if the council agreed to a bid, they would need to approve it that night.

Motion to allow Brian Osowski from AMKO Advisors to request bids to refinance the city's existing bonds from 2013 and 2015 for sewer and street projects (Severson/Roeder, unanimous).

Deputy Richard Bryant reviewed the Sheriff's Report by phone. He stated July had been fairly uneventful. The department has responded to a few domestic calls, an unattended death and to vehicle-caused damages to the north side of town, which has resulted in a DUI issued to the driver. Mayor Dusek asked Bryant who would be responsible for the cost of the damage to 9<sup>th</sup> Street, caused by an intentional fire to a golf cart, burned in the street. Bryant informed Dusek the person who had caused the fire would be liable.

The Engineer's Report was unavailable.

Ryan Smith reviewed the Maintenance Report. He discussed the progress of the Keg sewer line repair and stated both Swede's Plumbing and D Excavating had done work to determine how much damage had occurred and what it would take to repair the line. Mayor Dusek questioned City Attorney LeeAnn Even about who would be responsible for repairs costs. Even stated since the damage had occurred under normal usage, according to the city's lease with the Satellite Club, the city would be responsible. Smith stated when Swede's had snaked the line with a camera, it appeared Otter Tail and Dickey Rural had dug their service lines through the sewer line, which could have compromised the line. Even stated if this was the case, the city could pursue damages from both companies, and she would need cost invoices and other damage evidence.

Smith informed the council the street tarring was completed, but he would like to do it in the spring next year, since the cracks in the street would be open and the tar would fill it better. Mayor Dusek asked Smith to pick up some branches at the track.

City Attorney LeeAnn Even reviewed the Attorney's Report. She stated she had sent a collection letter to Richard Ell for past due utility usage from the grocery store, when he owned it. She stated he has until August 17 to respond, otherwise it can be submitted for small claims. Mayor Dusek asked Even to look at the 2005 agreement the city made with Robert and Eileen Lotzer, which stated the city could annex their property into the city limits after 15 years, to determine when the city could begin the annexation process.

The Economic Development Report was unavailable.

Mayor Dusek discussed a RZ project application from John Buskohl, Buskohl Land Partnership. The application had been approved by the RZ committee and needed to be approved by council. The application was for new construction of a U-Store It storage shed to be built on a lot owned by Buskohl in the Ruby Industrial Addition.

Motion to approve the RZ Project application for new construction on property located at 8042 140 ½ Avenue SE, Milnor, ND, legally known as Lot 1, Block 1, Ruby Industrial Addition to the City of Milnor, Sargent County, North Dakota (Parcel #25-7851000), owned by John Buskohl, Buskohl Land Partnership. Property is located in Renaissance Zone Block 38 (Haugen/Weber, unanimous) Motion carried.

Mayor Dusek discussed the Community Beautification contest Carol Peterson had proposed at the July meeting, which would hopefully get residents to do updates or improvements to their homes and yards. Participants would have until July 10, 2021 to complete renovations, and winners would be awarded cash prizes.

Motion to proceed with City-Wide Community Beautification contest and cash prizes for winners (Anderson/Haugen, unanimous).

Motion to approve building permit for John Buskohl, Buskohl Land Partnership – U-Store It storage shed in Ruby Industrial Addition (Anderson/Weber, unanimous)

Motion to approve building permit for Hump's Bar & Grill – Grain Bin Gazebo (Haugen/Anderson, unanimous).

Mayor Dusek informed the council the city had received the NDDOT Cost Participation, Construction & Maintenance Agreement for the TA grant for the Sidewalk Project in 2022, which needed to be signed and returned. City Attorney LeeAnn Even requested a copy for review.

Jennie Hanna presented a quote of \$1058.77 from DRN for security cameras and installation at the city shop.

Motion to approve the quote from DRN of \$1058.77 for security cameras and installation at the city shop (Severson/Haugen, unanimous).

Motion to approve Sargent County Bank Pledge of Securities for March 31, 2020 and June 30, 2020 (Weber/Roeder, unanimous).

Mayor Dusek asked the council if they would be open to using a realtor to sell the lots in the Peterson Addition. He stated he had talked with Lacey Ferderer, of Premium Home Realty regarding this, and she stated she was interested and was requesting \$500 per lot sold as commission. Dusek stated the only time it would cost the city anything was when a lot sold. The council agreed to let Ferderer promote and sell the lots.

Member Roeder asked if a couple of residents could be contacted regarding overgrown weeds in their yard. Member Haugen stated he would give them a call and ask them to clean up the weeds.

Mayor Dusek stressed the importance of filling out the census and the benefit for the city if all residents completed it.

The following bills were presented and approved (Haugen/Roeder, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18486	General	Sargent County Insurance	1845.00
18487	General	Sargent County Auditor	2208.10
18488	General	Carol Peterson	1100.00
18489	General	Auto Value Wahpeton	329.00
18490	General	Dakota Plains Ag	172.75
18491	General	Dakota Playground	16,086.00
18492	General	Dickey Rural Networks	342.77
18493	General	Irene's Flowers	75.00
18494	General	John Deere Financial	78.65
18495	General	Lee's Service Station	252.05
18496	General	Milnor Market	18.87
18497	General	Montana-Dakota Utilities Co.	95.00
18498	General	Otter Tail Power Company	2209.33
18499	General	Sargent County Auditor	542.54
18500	General	Swede's Plumbing	2574.68
18501	General	Team Laboratory Chemical Corp	1077.50
18502	General	Waste Management of WI-MN	1235.23
18503	General	The Sargent County Teller	301.20
18504	General	Payroll Account 61-639	5315.65
18505	General	Verizon Wireless	77.53
18506	General	Milnor Postmaster	112.70
18507	General	Storbakken Sanitation Inc	4522.00
18508	General	Robert Gregor	65.00
18509	General	Sargent County Treasurer	10.00
18510	General	Library Fund	29.60
18511	General	Airport Authority	65.38
18512	General	Debt Service Fund	1796.49
18513	General	Milnor Park Board	4000.00
18514	General	Debt Service Fund	838.17
18515	General	Payroll Account 61-639	4708.93
18516	General	Blue Cross Blue Shield of ND	2636.41

3105	Debt Service	Southeast Water Users	4923.60
3106	Debt Service	Dakota Valley Electric Coop	429.00
3107	Debt Service	Ferguson Waterworks #2516	5036.31
3108	Debt Service	John Deere Financial	15.16
3109	Debt Service	North Dakota One Call Inc	12.00
3110	Debt Service	Recorders Charts and Pens LLC	152.50
3111	Debt Service	ND Department Of Health	16.00
3112	Debt Service	Payroll Account 61-639	970.49
3113	Debt Service	US Bank	500.00
3114	Debt Service	Payroll Account 61-639	840.01
5526	Payroll	Terry J. Dusek	138.52
5527	Payroll	Jennie M. Hanna	1219.20
5528	Payroll	Richard A. Kaufmann	1144.02
5529	Payroll	Ryan J. Smith	1787.78
5530	Payroll	Nationwide Retirement Solutions	330.66
5531	Payroll	Jennie M. Hanna	1210.97
5532	Payroll	Richard A. Kaufmann	957.41
5533	Payroll	Ryan J. Smith	1591.64
5534	Payroll	Nationwide Retirement Solutions	301.12
5535	Payroll	Blue Cross Blue Shield of ND	402.09
5536	Payroll	Unum Life Insurance Company	21.93
EFTPS 8	Payroll	Internal Revenue Service	2636.45
896	Payroll	Sargent County Insurance	129.00
897	Airport	Dickey Rural Networks	117.17
920	Sebens Building	Milnor Market	767.99
921	Sebens Building	Rose City Canopy Inc	206.06

The regular September and Final Budget adoption meeting will be held at 5:00 p.m., Monday, September 14, 2020.

Motion to adjourn (Haugen/Weber, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor