

At a regular meeting of the Milnor City Council held on Monday, August 9, 2021, 5:00 p.m. the following members were present: Curtis Anderson, Monty Haugen, Bud Heinert, Austin Roeder, Nannette Severson and Ryan Weber. Also present: Carol Peterson, City Attorney LeeAnn Even, Sheriff Travis Paeper, City Engineer Kent Thoreson, Matt Lower, Mary Engst, Robert Lotzer, Ryan Smith, Terry Dusek and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Council reviewed and discussed various items in the proposed preliminary budget. Mayor Dusek informed council of an increase in the amount the city would levy for, to account for an increase in inflation and upcoming city projects. Following discussion, a motion was made by Member Anderson to adopt the preliminary budget for 2022. The motion for approval of the preliminary budget was seconded by Member Haugen, with all the Members voting in favor. Where upon, the motion passed and the final 2022 budget review and adoption is scheduled for September 13, 2021 at 5:00 p.m., to be followed by the regular Council monthly meeting.

Motion to approve the meeting agenda (Haugen/Severson, unanimous).

Motion to approve the July meeting minutes (Severson/Weber, unanimous).

Sheriff Travis Paeper reviewed the Sheriff's Report. He stated he would set up patrol on the golf course and airport roads. Paeper answered questions regarding scooter and golf carts and stated residents should call state radio to report any illegal activity.

City Engineer Kent Thoreson reviewed the Engineer's Report. He informed council the Ruby Addition frontage road would get graveled the following week, and they had run a hydrant test for Green Iron Equipment's new site.

Ryan Smith reviewed the Maintenance Report. He presented quotes for repairs to the lift stations. He stated that although the Main Lift needs to be replaced completely, the repairs will help keep it going for now. The quoted cost to repair the Main, North Forty and Park Lane lifts totaled \$22,159.

Motion to repair all 3 lift stations at a cost of \$22,159 (Heinert/Roeder, unanimous).

Kent Thoreson presented options to council for repairs to the 3rd Street sewer lines. He stated he would request SRF funding for repairs and would bring cost estimates for the various repair options to the September meeting.

Ryan Smith informed council the health inspector had noticed violations at the landfill for items not allowed and recommended keeping the dump locked at all times and drop-offs be by appointment only. Member Heinert stated the city needs access to the landfill and requested it be open one evening a week.

Motion to have the landfill open Tuesday nights from 5-7, then made by appointment only by calling the shop from 8 am to 5 pm, Monday through Thursday (Severson/Haugen, unanimous).

Matt Lower from Interstate Engineering presented a proposed Comprehensive Plan for the city. He reviewed the plan and a vision for the city's development and recommended council adopt the plan. Carol Peterson informed council the city needs a comprehensive plan in order to apply for future grants.

Motion to adopt the Comprehensive Plan for the City of Milnor (Haugen/Severson, unanimous).

Carol Peterson reviewed the Economic Development Report and informed council a sign for the Observation Deck will be put up. Peterson stated she would like to attend the Main Street Summit in October and asked if the city would pay \$25 of the attendance fee. She said the other \$25 would be covered by the Sargent County JDA.

Motion to pay half of the attendance fee for Carol Peterson to attend the Main Street Summit (Severson/Haugen, unanimous).

Motion to approve Building Permit from Craig Heinert – shed (Anderson/Weber, unanimous).

Motion to approve Off-Site Alcohol Permits from The Schoolhouse – August 28 Wedding Dance & October 2 Wedding Dance, both at MACC (Severson/Weber, unanimous).

Motion to approve Gaming Permits – North Sargent Booster Club – Raffle, VFW Post 9069 – Raffle and Milnor Lutheran WELCA - Raffle (Severson/Haugen, unanimous).

Motion to renew the city’s contract with Premium Home Realty for 1 year (Haugen/Severson, unanimous).

Member Severson informed council the Sewer, Streets & Water committee had discussed the garbage fee, and they recommended the city raise the current fee by a dollar, starting with the next billing and revisit the issue in a year.

Motion to raise the current garbage fee of \$20 by one dollar to \$21, effective on the next billing (Weber/Severson with a roll call vote taken with all members voting aye, no nays). Motion carried.

The following bills were presented and approved (Haugen/Severson, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18894	General	Milnor Postmaster	55.00
18895	General	Sargent County Auditor	2274.34
18896	General	Carol Peterson	1133.00
18897	General	Bluetarp Financial Inc.	533.99
18898	General	Crossroads Electric Inc	298.50
18899	General	D Excavating	3500.00
18900	General	Dakota Plains Ag	77.84
18901	General	Dickey Rural Networks	380.38
18902	General	Electric Pump	500.00
18903	General	Hansen Lumber & Hardware	15.99
18904	General	John Deere Financial	29.74
18905	General	Lee’s Service Station	239.60
18906	General	Midwest Pest Control Inc.	225.00
18907	General	Milnor Market	5.99
18908	General	Montana-Dakota Utilities Co.	99.50
18909	General	NDSWRA	90.00
18910	General	Otter Tail Power Company	2075.04
18911	General	The Sargent County Teller	498.16
18912	General	Waste Management of WI-MN	1259.20

18913	General	Linkoln Smith	60.00
18914	General	Payroll Account 61-639	4603.52
18915	General	Milnor Postmaster	115.56
18916	General	Verizon Wireless	73.16
18917	General	Storbakken Sanitation Inc.	4550.00
18918	General	Stock Growers Bank	41.88
18919	General	Library Fund	23.22
18920	General	Airport Authority	67.08
18921	General	Debt Service Fund	1264.64
18922	General	Milnor Park Board	739.59
18923	General	Library Fund	72.34
18924	General	Airport Authority	43.31
18925	General	Debt Service Fund	709.29
18926	General	Payroll Account 61-639	5750.05
18927	General	Blue Cross Blue Shield of ND	1665.43
3228	Debt Service	Southeast Water Users	6864.00
3229	Debt Service	Dakota Valley Electric Coop	499.00
3230	Debt Service	City of Fargo	14.00
3231	Debt Service	Ferguson Waterworks #2516	122.31
3232	Debt Service	John Deere Financial	15.98
3233	Debt Service	North Dakota One Call Inc.	4.80
3234	Debt Service	Payroll Account 61-639	755.95
3235	Debt Service	Milnor Postmaster	165.00
3236	Debt Service	Payroll Account 61-639	1095.64
5673	Payroll	Jeremy M. Bixby	603.96
5674	Payroll	Terry J. Dusek	138.52
5675	Payroll	Jennie M. Hanna	1249.80
5676	Payroll	Ryan J. Smith	1741.03
5677	Payroll	Nationwide Retirement Solutions	238.04
5678	Payroll	Jeremy M. Bixby	1497.59
5679	Payroll	Jennie M. Hanna	1364.15
5680	Payroll	Ryan J. Smith	1886.36
5681	Payroll	Nationwide Retirement Solutions	261.96
5682	Payroll	Blue Cross Blue Shield of ND	241.37
5683	Payrol	Unum Life Insurance Company	3.75
EFTPS 8	Payroll	Internal Revenue Service	2700.68
936	Airport	Dickey Rural Networks	128.16
937	Airport	Green Iron Equipment	425.21
938	Airport	Midwest Pest Control	60.00
939	Airport	Patriot Fuels Inc.	32.84

The Final Budget Adoption and regular September meeting will be held at 5:00 p.m., September 13, 2021.

Motion to adjourn (Severson/Haugen, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor