

At a regular meeting of the Milnor City Council held on Monday, December 13, 2021, 5:00 p.m. the following members were present: Curtis Anderson, Monty Haugen, Bud Heinert, Austin Roeder and Nannette Severson. Absent: Ryan Weber. Also present: Deputy Richard Bryant, Carol Peterson, Mike Bassingthwaite, Denise Ferderer, Lynn Kaspari, Robert Lotzer, Ryan Smith, Terry Dusek and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Severson, unanimous).

Motion to approve the November meeting minutes (Haugen/Severson, unanimous).

Deputy Richard Bryant reviewed the Sheriff's Report and reported it had been another quiet month. He stated the department would begin ticketing people for overnight parking on the street during winter.

Mayor Dusek asked Denise Ferderer to explain the county's requirements for building permits. Ferderer stated the county requires a permit if you change the footprint of a house, and they also require a permit if a homeowner updates their siding, roofing or windows, although the county considers that maintenance. Ferderer explained this won't affect the owner's taxes, although the valuation of the property may go up. There was a discussion of what should and shouldn't be included in the city's building permit requirements and possibly raising the permit fee.

Motion to approve raising the building permit fee to \$25 and to make changes to the building permit requirements to include any work done outside a house or building and to include the interior, if work exceeds \$5000 (Anderson/Roeder with a roll call vote taken, all present members voting aye, no nays. Member Weber: absent).

Interstate Engineering's Mike Bassingthwaite informed council the archeologist had not yet conducted the historic building survey, but should be here in the next couple of months. Once the survey has been completed, bidding can start on the sidewalk project.

Carol Peterson reviewed the Economic Development Report. She presented a letter of support for Bill Anderson, to fill the current open county commission seat, and asked council members if they would consider signing it. Peterson stated she had sent some questions to Otter Tail regarding light poles for the Northview Addition, was waiting on their answer and would discuss the information at the January meeting.

Council discussed the proposed business incentives Carol Peterson presented at the previous meeting. Mayor Dusek stated he agreed with everything listed, but he asked if the \$250 new business grant, after the first year open, could be removed. After further discussion, council agreed to the change.

Motion to approve the Business Incentives, as listed, after removing the \$250 grant after the first year (Severson/Haugen, unanimous).

Motion to approve yearly alcohol licenses and Sunday openings for Hump's Bar & Grill, Lakeview Golf Course and Milnor Market (Heinert/Anderson, unanimous).

Mayor Dusek informed council Dakota Dirt Coffee would like to have right of first refusal for the lot south of their business. Dusek stated council could discuss this more at the next meeting.

Motion to approve gaming permit for Milnor Scholarship Association – raffle board (Severson/Anderson, unanimous).

Motion to approve the NDLC Random Drug & Alcohol Testing Contract for 2022 (Severson/Haugen, unanimous).

Motion to approve Christmas gifts of \$300 cash to the three full-time City employees and to the Economic Development Coordinator (Haugen/Severson, unanimous).

The following bills were presented and approved (Haugen/Anderson, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
19030	General	Stock Growers Bank	475.00
19031	General	Sargent County Auditor	2274.34
19032	General	Carol Peterson	1133.00
19033	General	Arbor Day Foundation	15.00
19034	General	Auto Value Wahpeton	66.99
19035	General	Banyon Data Systems Inc	1855.00
19036	General	Carol Peterson	508.60
19037	General	Dakota Plains Ag	272.75
19038	General	Dickey Rural Networks	363.38
19039	General	EDND	275.00
19040	General	Ironhide Equipment Inc	4700.00
19041	General	Lee's Service Station	224.50
19042	General	Midwest Pest Control Inc.	170.00
19043	General	Milnor Market	5.99
19044	General	Montana-Dakota Utilities Co.	306.57
19045	General	Office Depot	129.09
19046	General	Otter Tail Power Company	1724.55
19047	General	Team Laboratory Chemical Corp	941.00
19048	General	Waste Management of WI-MN	1254.42
19049	General	Stock Growers Bank	1200.00
19050	General	Payroll Account 61-639	5708.13
19051	General	Milnor Postmaster	125.60
19052	General	Storbakken Sanitation Inc	4508.00
19053	General	Verizon Wireless	72.12
19054	General	Library Fund	7.99
19055	General	Airport Authority	84.76
19056	General	Debt Service Fund	687.33
19057	General	Milnor Park Board	761.64
19058	General	Library Fund	74.50
19059	General	Airport Authority	44.60
19060	General	Milnor Park Board	2907.51
19061	General	Debt Service Fund	1132.27
19062	General	Milnor Area Community Center	5000.00

19063	General	Payroll Account 61-639	5931.44
3271	Debt Service	Southeast Water Users	3478.80
3272	Debt Service	Dakota Valley Electric Coop	570.00
3273	Debt Service	Banyon Data Systems Inc	925.00
3274	Debt Service	City of Fargo	14.00
3275	Debt Service	Ferguson Waterworks #2516	1048.38
3276	Debt Service	North Dakota One Call Inc.	7.50
3277	Debt Service	Payroll Account 61-639	1005.85
3278	Debt Service	Milnor Postmaster	58.00
3279	Debt Service	Airport Authority	222.75
3280	Debt Service	Payroll Account 61-639	898.25
3281	Debt Service	Blue Cross Blue Shield of ND	2806.79
5719	Payroll	Jeremy M. Bixby	712.34
5720	Payroll	Terry J. Dusek	138.52
5721	Payroll	Jennie M. Hanna	1406.15
5722	Payroll	Ryan J. Smith	1754.96
5723	Payroll	ND Child Support Division	627.00
5724	Payroll	Jeremy M. Bixby	865.25
5725	Payroll	Jennie M. Hanna	1326.94
5726	Payroll	Ryan J. Smith	1837.57
5727	Payroll	ND Child Support Division	627.00
5728	Payroll	Blue Cross Blue Shield of ND	410.51
5729	Payroll	Unum Life Insurance Company	8.56
5730	Payroll	ND State Tax Commissioner	303.78
125E	Payroll	Nationwide Retirement Solution	343.42
126E	Payroll	Nationwide Retirement Solution	319.96
EFTPS 12	Payroll	Internal Revenue Service	2987.32
947	Airport	Midwest Pest Control	170.00
948	Airport	Green Iron Equipment	253.17
949	Airport	Bohlman Trenching Inc	217071.25
950	Airport	Dale Torreson	12962.00
1073	Library	Milnor Public School	446.09

The regular January meeting will be held at 5:00 p.m., January 10, 2022.

Motion to adjourn (Haugen/Severson, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor