

At a regular meeting of the Milnor City Council held on Monday, February 8, 2021, 5:00 p.m. the following members were present: Curtis Anderson, Monty Haugen, Bud Heinert, Austin Roeder, Nannette Severson and Ryan Weber. Also present: Carol Peterson, City Attorney LeeAnn Even, Deputy Richard Bryant, Mary Engst, Robert Lotzer, Jasmine Smith, Ryan Smith, Terry Dusek and Jennie Hanna. City Engineer Kent Thoreson joined the meeting later.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Severson, unanimous).

Motion to approve the January meeting minutes (Anderson/Severson, unanimous).

Mayor Terry Dusek opened the bids for the items of equipment the City had listed for sale and announced each item up for bids, the name of the bidder and the amount bid.

Motion to approve a bid of \$32,440 from James Peterson for Item #1 the John Deere Tractor and Loader (Severson/Haugen, unanimous).

Motion to approve a bid of \$3300 from Daryl Schoenfeld for Item #2 the ABU trailer (Severson/Anderson, unanimous).

Member Severson made a motion to approve a bid of \$3499 from Craig Martin for Item #3 the Woods mower, which was seconded by Member Haugen. Member Anderson questioned if the dollar amount was enough. Mayor Dusek stated the city could refuse any bid and conducted a roll call vote for approval, with Members Haugen and Severson voting aye and Members Weber, Roeder, Anderson and Heinert voting nay. The vote failed for a lack of ayes.

Motion to deny a bid of \$1080 from Jerald Ernst for Item #4 the Sno-Pusher (Roeder/Anderson, unanimous)

Jennie Hanna stated she would contact the winning bidders. Mayor Dusek stated the city would decide what to do with the remaining items and would possibly try to sell them again in the future.

Deputy Richard Bryant reviewed the Sheriff's Report. He stated January was a quiet month and he had delivered the previously discussed traffic ticket. He stated he would like to review and update the dangerous animal ordinance with LeeAnn Even.

Kent Thoreson reviewed the Engineer's Report. He stated he has quotes back for the In-Control SCADA system and will put together a report for council to review. He stated he would like to meet with the city's sewer committee regarding the 3rd Street sewer issues and requested their email addresses so he could contact them.

LeeAnn Even reviewed the Attorney's Report. She reported she had the Resolution for the sale of Milnor Housing Authority Townhomes. Jasmine Smith, of the Housing Authority, stated the Authority had agreed to possibly sell the townhomes. If council approved selling them, the city would offer them for sale on bids. She stated there are interested parties, and the committee has a dollar amount they're looking for. Mayor Dusek stated the townhomes will not be sold at a loss, and the expected profit could be put towards construction of future housing. Even stated the city will have to advertise in the Teller for 2 consecutive weeks.

Motion to approve the Milnor Housing Authority's recommendation to offer the townhomes for sale (Anderson/Severson, with a roll call vote taken with all members voting aye, no nays). Motion carried.

Motion to approve advertising the Resolution Sale of Property for the Milnor Housing Authority's townhomes for written bids for a period of 3 consecutive weeks (Haugen/Roeder, unanimous).

Carol Peterson reviewed the Economic Development Report. She presented two RZ projects from LaMoure Equipment and from Austin & Allison Roeder to be approved by council.

Motion to approve the RZ Project application from LaMoure Equipment, Inc. d/b/a Green Iron Equipment for the construction of a 20,000 square foot commercial building located at 14048 Highway 13, Milnor, North Dakota, legally known as Lot 3 Block 1 Ruby Industrial Addition, City of Milnor, Sargent County, North Dakota (Parcel # 25-7852001). (Haugen/Weber, unanimous). Motion carried.

Motion to approve the RZ project application from Austin and Allison Roeder for the construction of a home located at 203 Glenndale Circle, Milnor, North Dakota, legally known as E1/2 of 11 and all of 12 in Block 1, Mund's East Acres Addition, City of Milnor, Sargent County, North Dakota (Parcel # 25-7910000 and Parcel # 25-7911000). Property is located in Renaissance Zone Block 3. (Haugen/Severson, unanimous with Member Roeder abstaining). Motion carried.

Carol Peterson discussed construction for the Wildlife Deck. She reviewed the proposed cost of the deck and the grant dollars the city had received to put towards materials and construction. She stated she had 6 proposals from prospective suppliers and builders and asked council for permission for her and Mayor Dusek to negotiate, which they agreed to. Dusek recommended including the Beautification Committee in the negotiations as well.

Carol Peterson stated there is leftover dollars in the bench fund from the Milnor Community Foundation grant, and if it isn't used, the city will have to return the unused dollars. The Planning & Design Committee is looking to use the remaining dollars for a 3-sided bench for the proposed pocket park. Peterson said she'll keep working with the Committee on the plans.

Peterson discussed an available Entrepreneur Lab for current business owners or for individuals looking to start a business. She reviewed the city's website development progress and the status of the clinic.

Peterson informed council Minn-Dak Communications estimated a cost of \$22,935 for a new emergency siren with \$1000 additional for electrical. Minn-Dak stated the siren needs to be on a 55-foot pole and recommended placing the new siren in the Park Lane Addition park, as it needs to be on a public lot. The city had received grants to be used towards the cost, so the city's cost would be about \$4000, which could come out of the Emergency Fund.

Motion to proceed with the purchase and installation of the emergency siren (Haugen/Severson, unanimous).

Motion to approve purchase agreement for Austin and Allison Roeder for purchase of ½ Lot 11 & All Lot 12, Block 1, Mund's East Acres Addition (Anderson/Haugen, unanimous with Member Roeder abstaining).

Motion to approve building permit for LaMoure Equipment d/b/a Green Iron Equipment - 20,000 square foot commercial building in Ruby Industrial Addition (Haugen/Anderson, unanimous).

Motion to approve raffle permits for Milnor Post Prom – raffle boards & Y.O.U. Inc. – calendar raffle (Heinert/Roeder, unanimous).

Motion to approve Sargent County Police Services Contract Adjustment for 2021 (Severson/Roeder, unanimous).

Motion to approve Stock Grower’s Bank Pledge of Securities Ended December 31, 2020 (Haugen/Severson, unanimous).

There was a discussion of vacation hours remaining at the end of the year. The city handbook states no employee will carry more than 160 hours. Ryan Smith had 200 hours at the end of 2020 and had 40 taken away to return the hours to 160. Mayor Dusek stated the Employee Portfolio Committee has recommended reinstating the 40 hours to Smith, with the express direction being this is a one-time case, and his vacation hours need to be at 160 hours or less at the end of 2021, or he will lose them.

Motion to approve reinstating 40 hours of vacation to Ryan Smith (Roeder/Severson, unanimous).

Council discussed the Northview Addition. Mayor Dusek explained the addition will have gravel roads until at least 50% of the lots are purchased and built on. At that point, the residents of Northview can vote on whether they want to pave the roads and install curb and gutter. Dusek stated raising the sales tax again would require a number of public meetings and a city-wide vote. Dusek informed council the Sargent County JDA is developing plans for building another spec house in Northview, and there are plans to build a new park in the addition. Member Weber discussed some misconceptions regarding building houses with basements and moving in houses. Dusek stated there are a number of lots where houses with basements can be built, and houses can be moved in, but they need council approval. Member Roeder asked if there is an investment group in the city to develop projects. Dusek stated there isn’t one, yet.

Member Anderson asked if Mayor Dusek had had an opportunity to research mayor and council wages in the other Sargent County cities. Dusek discussed what he had found out and said they could revisit wages closer to when the city budget would be prepared.

The following bills were presented and approved (Haugen/Severson, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18676	General	District Court Administrator	30.00
18677	General	SCB Public Finance	8528.19
18678	General	Sargent County Auditor	2340.58
18679	General	Carol Peterson	1133.00
18680	General	Auto Value Wahpeton	262.48
18681	General	Crossroads Electric Inc	240.00
18682	General	Dakota Plains Ag	185.21
18683	General	Dickey Rural Networks	348.81
18684	General	Frontier Inc.	922.94
18685	General	Hansen Lumber & Hardware	38.93
18686	General	Interstate Billing Service Inc.	130.82
18687	General	Interstate Engineering Inc.	10,280.80
18688	General	J&M Printing Inc	60.00
18689	General	John Deere Financial	87.67
18690	General	Lee’s Service Station	86.00

18691	General	Lillegard, Inc.	487.50
18692	General	Montana-Dakota Utilities Co.	296.15
18693	General	Neuweg Industries LLC	1173.90
18694	General	Office Depot	134.55
18695	General	Otter Tail Power Company	1551.01
18696	General	Richard Kaufmann	142.63
18697	General	Ryan Smith	168.76
18698	General	Sargent County Auditor	1981.75
18699	General	Team Laboratory Chemical Corp	36.50
18700	General	The Sargent County Teller	338.42
18701	General	Waste Management of WI-MN	1263.98
18702	General	Workforce Safety & Insurance	1419.93
18703	General	Sargent County Treasurer	25,127.61
18704	General	Riverside Building Center	6237.14
18705	General	Payroll Account 61-639	5683.19
18706	General	Verizon Wireless	73.16
18707	General	Milnor Postmaster	112.68
18708	General	Storbakken Sanitation Inc	4522.00
18709	General	Library Fund	1273.16
18710	General	Airport Authority	5136.81
18711	General	Debt Service Fund	82,530.87
18712	General	Debt Service Fund	343.80
18713	General	Payroll Account 61-639	4086.79
18714	General	Blue Cross Blue Shield of ND	2806.79
3162	Debt Service	Southeast Water Users	3672.30
3163	Debt Service	Dakota Valley Electric Coop	580.00
3164	Debt Service	Interstate Engineering Inc.	962.92
3165	Debt Service	John Deere Financial	26.49
3166	Debt Service	ND Department of Health	16.00
3167	Debt Service	North Dakota One Call Inc.	2.40
3168	Debt Service	Sargent County Treasurer	55,214.88
3169	Debt Service	Payroll Account 61-639	1012.86
3170	Debt Service	Payroll Account 61-639	742.83
5600	Payroll	Terry J. Dusek	138.52
5601	Payroll	Jennie M. Hanna	1368.94
5602	Payroll	Richard A. Kaufmann	1336.54
5603	Payroll	Ryan J. Smith	1734.05
5604	Payroll	Nationwide Retirement Solutions	354.64
5605	Payroll	Jennie M. Hanna	1006.93
5606	Payroll	Richard A. Kaufmann	1030.27
5607	Payroll	Ryan J. Smith	1236.29
5608	Payroll	Nationwide Retirement Solutions	262.18
5609	Payroll	Blue Cross Blue Shield of ND	424.51

5610	Payroll	Unum Life Insurance Company	21.93
EFTPS 2	Payroll	Internal Revenue Service	2522.64
916	Airport	Dickey Rural Networks	117.67
917	Airport	Midwest Pest Control	60.00

The regular March meeting will be held at 5:00 p.m., Monday, March 8, 2021.

Motion to adjourn (Anderson/Severson, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor