

At a regular meeting of the Milnor City Council held on Monday, January 13, 2025, 5:00 p.m. the following members were present: Curtis Anderson, Glen Koeppe, Michelle Odegard, Jodi Ost and Jasmine Smith. Absent: Denise Ferderer. Also present: Carol Peterson, Mike Bassingthwaite, LeeAnn Even, Scott Johnson, Travis Paeper, Robert Lotzer, Ryan Smith, Terry Dusek and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve meeting agenda (Anderson/Ost, unanimous).

Motion to approve December meeting minutes (Odegard/Ost, unanimous).

Sheriff Travis Paeper presented the Sheriff's Report and stated December had been a good month, with just a couple of incidents.

Mike Bassingthwaite reviewed the Engineer's Report and presented a Contract Application for the 1st Installation Payment of \$77,677.97 to John's Refrigeration and Electric Inc. for work completed on the pumphouse and for storage of materials.

Motion to approve Contract Application Installation Payment #1 to John's Refrigeration & Electric Inc. for \$77,677.97 (Ost/Anderson, unanimous).

Bassingthwaite also presented a Contract Agreement between the city and Interstate Engineering for the 2026 Transportation Alternatives Project (TAP). The estimated engineering cost for the city is \$29,500.

Motion to approve the Contract Agreement between the city and Interstate Engineering for 2026 TAP project (Anderson/Ost, unanimous).

Carol Peterson reviewed the Economic Development Report and presented a finalized RZ project application from Marcia Schutt for approval from council.

Motion to approve finalized RZ project application from Marcia Schutt for purchase of a lot from the City of Milnor and building a twin home, located at 142 and 144 3rd Avenue, Milnor, North Dakota, legally known as Lots 9, 10, 11 Block 34, City of Milnor, Sargent County, North Dakota (Parcel # 25-7553000). Property is located in Renaissance Zone Block 34. (Ost/Odegard, unanimous). Motion carried.

Peterson also reviewed the 2024 RZ Update, the Slum & Blight Grant and an available StrengthenND grant.

Motion to approve 2025 yearly alcohol permits and Sunday opening permits – Hump's Bar Grill and Milnor Market (Anderson/Ost, unanimous).

Motion to approve gaming permits to Milnor Satellite Club – Super Bowl boards and Milnor Scholarship Association – raffle tickets (Ost/Koeppe, unanimous).

Mayor Dusek discussed employee reviews he and Member Anderson had conducted, and they recommended to council a 2.5% wage increase for the 3 city employees and to increase the Economic Development Coordinator's salary to \$1396/month.

Motion to approve Employee Reviews and 2025 Wage & Benefit Recommendations (Anderson/Odegard, unanimous. Abstain: Smith.). Motion carried.

Motion to approve Stock Grower's Bank as the City Depository for 2025 (Ost/Odegard, unanimous).

Motion to approve building permit to United Methodist Church – parsonage residing (Koeppel/Ost, unanimous).

Motion to approve off-site alcohol permit to Hump's Bar & Grill – Inferno Night at MACC on 1-18-25 (Koeppel/Ost, unanimous).

Motion to approve Pledge of Securities ended December 31, 2024 – Stock Growers Bank (Anderson/Koeppel, unanimous).

The following bills were presented and approved (Anderson/Odegard, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
20205	General	Roger Gibbon	84,501.00
20206	General	Sargent County Auditor	2814.48
20207	General	Carol Peterson	1362.00
20208	General	Bobcat of Gwinner	418.18
20209	General	Crossroads Electric Inc	781.83
20210	General	Dakota Plains Ag	301.02
20211	General	Dickey Rural Networks	386.80
20212	General	EDND	300.00
20213	General	Interstate Engineering Inc	3592.30
20214	General	Johns Refrig & Electric Inc	77,677.97
20215	General	Lee's Service Station	135.00
20216	General	Milnor Market	30.67
20217	General	Montana-Dakota Utilities Co.	388.96
20218	General	ND League of Cities	997.00
20219	General	ODP Business Solutions, LLC	59.88
20220	General	Otter Tail Power Company	3548.56
20221	General	Swedes Plumbing	29.20
20222	General	The Sargent County Teller	226.10
20223	General	Payroll Account 61-639	6752.81
20224	General	Verizon Wireless	126.89
20225	General	Waste Management of WI-MN	1349.74
20226	General	Storbakken Sanitation Inc	5305.00
20227	General	Sargent County Recorder	20.00
20228	General	Milnor Park Board	892.48
20229	General	Library Fund	87.29
20230	General	Airport Authority	52.26
20231	General	Debt Service Fund	1184.28
20232	General	Payroll Account 61-639	6483.99
3637	Debt Service	Southeast Water Users	3251.30
3638	Debt Service	Dakota Valley Electric Coop	708.00
3639	Debt Service	Arntson Stewart Wegner PC	4041.88
3640	Debt Service	City of Fargo	14.00

3641	Debt Service	North Dakota One Call Inc	3.00
3642	Debt Service	Milnor Postmaster	7300
3643	Debt Service	Payroll Account 61-639	1162.97
3645	Debt Service	Payroll Account 61-639	1141.21
3647	Debt Service	Blue Cross Blue Shield of ND	3304.90
6151	Payroll	Jeremy M. Bixby	1115.78
6152	Payroll	Terry J. Dusek	166.23
6153	Payroll	Jennie M. Hanna	1750.02
6154	Payroll	Ryan J. Smith	2007.14
6155	Payroll	ND Child Support Division	522.50
6156	Payroll	Jeremy M. Bixby	1115.79
6157	Payroll	Jennie M. Hanna	1741.47
6158	Payroll	Ryan J. Smith	1938.02
6159	Payroll	ND Child Support Division	522.50
6160	Payroll	Unum Life Insurance Company	12.34
6161	Payroll	Blue Cross Blue Shield of ND	501.30
249E	Payroll	Nationwide Retirement Solution	419.44
250E	Payroll	Nationwide Retirement Solution	414.20
EFTPS 1	Payroll	Internal Revenue Service	3305.11
1036	Airport	Dickey Rural Networks	115.78

The regular February meeting will be held on Monday, 5:00 p.m., February 10, 2025.

Motion to adjourn (Anderson/Ost, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor