

At a regular meeting of the Milnor City Council held on Monday, January 10, 2022, 5:00 p.m. the following members were present: Curtis Anderson, Monty Haugen, Bud Heinert and Nannette Severson. Absent: Austin Roeder and Ryan Weber. Also present: Travis Paeper, Carol Peterson, LeeAnn Even, Mike Bassingthwaite, Mary Engst, Ryan Smith, Terry Dusek and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Severson, unanimous).

Motion to approve the December meeting minutes (Anderson/Severson, unanimous).

Sheriff Travis Paeper reviewed the Sheriff's Report and reported it had been another quiet month. He stated the department had addressed a snowmobile issue regarding entering and leaving the city.

Interstate Engineering's Mike Bassingthwaite informed council there is no new information about when the historic building survey will be completed. Carol Peterson questioned whether a turning lane could be added to the highway for Green Iron Equipment. Bassingthwaite stated the first step would be to make a request to the DOT, but warned it may be an uphill battle and a long process.

Ryan Smith reviewed the Maintenance Report and informed council the payloaders had been picked up. He stated overnight parking had been an issue for snow removal, but tickets had been issued to offending car owners.

City Attorney LeeAnn Even discussed the building permit update council had approved at the December meeting and informed council either a resolution stating the update or an update to the ordinance itself would need to be written and approved. Mayor Dusek stated an ordinance update would make more sense and asked Even to prepare it.

Mayor Dusek informed Even that Dakota Dirt would possibly like right of first refusal for the lot south of the lot they currently own in Ruby Addition, and an agreement made need to be written up. Dusek stated he'd double-check with Dakota Dirt to make sure that's what they still wanted.

Carol Peterson reviewed the Economic Development Report and reviewed the 13 pending projects on the RZ Report. She asked council to approve the reappointment of Terry Dusek and Lacey Ferderer to the RZ Advisory Board for additional 4-year terms.

Motion to approve the reappointment of Terry Dusek and Lacey Ferderer to the Milnor RZ Advisory Board (Haugen/Heinert, unanimous).

Peterson presented an updated Business Incentive application, which was more detailed than the original presented at the previous meeting. Peterson stated the application must be approved by council before any work begins.

Motion to approve the updated Business Incentive application (Severson/Haugen, unanimous).

Mayor Dusek discussed employee reviews he and Member Severson had conducted, and they recommended to council a 6% wage increase for the 3 city employees and also to increase the Economic Development Coordinator's salary to \$1201/month. Member Haugen asked about increasing council salaries. LeeAnn Even stated council wages could not be changed until after the next election.

Motion to approve Employee Reviews and 2022 Wage & Benefit Recommendations (Severson/Haugen, unanimous).

Motion to approve Stock Grower's Bank as the City Depository for 2022 (Anderson/Severson, unanimous).

Motion to approve using emergency funds of \$1000.52 for December snow removal (Haugen/Anderson, unanimous).

Motion to approve 2022 Equipment Rental Rates (Heinert/Haugen, unanimous).

Motion to approve off-site alcohol permit to The Schoolhouse for Inferno Night on January 22 (Anderson/Severson, unanimous).

Mayor Dusek reviewed the terms up for election in June, which are his for mayor, and also the council seats of Anderson, Heinert and Severson.

Jennie Hanna gave council members updated copies of Ordinance One to review and discuss at the February meeting.

The following bills were presented and approved (Haugen/Anderson, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
19064	General	Sargent County Auditor	2274.34
19065	General	Carol Peterson	1133.00
19066	General	Crossroads Electric Inc.	14.00
19067	General	Dakota Plains Ag	850.79
19068	General	Dickey Rural Networks	365.52
19069	General	Lee's Service Station	184.00
19070	General	Milnor Market	18.87
19071	General	Montana-Dakota Utilities Co.	374.04
19072	General	ND League of Cities	1044.00
19073	General	Northern Truck Equipment Co.	915.75
19074	General	Otter Tail Power Company	1905.22
19075	General	Ryan Smith	168.00
19076	General	S.E.M.C.A.	2000.00
19077	General	Storbakken Sanitation Inc.	255.00
19078	General	The Sargent County Teller	254.56
19079	General	Payroll Account 61-639	5723.13
19080	General	Storbakken Sanitation Inc.	4578.00
19081	General	Waste Management of WI-MN	1263.98
19082	General	Verizon Wireless	72.07
19083	General	Milnor Park Board	616.00
19084	General	Library Fund	639.05
19085	General	Airport Authority	5176.83
19086	General	Debt Service Fund	17,692.71
19087	General	Debt Service Fund	755.72

19088	General	Payroll Account 61-639	5560.32
19089	General	Blue Cross Blue Shield of ND	2676.75
3282	Debt Service	Southeast Water Users	3295.50
3283	Debt Service	City of Fargo	14.00
3284	Debt Service	Ferguson Waterworks #2516	121.96
3285	Debt Service	J&M Printing Inc.	227.29
3286	Debt Service	ND Water Users Association	100.00
3287	Debt Service	Dakota Valley Electric Coop	629.00
3288	Debt Service	Payroll Account 61-639	1045.77
3289	Debt Service	Milnor Postmaster	128.80
3290	Debt Service	Stock Growers Bank	43.16
3291	Debt Service	Payroll Account 61-639	1040.65
5731	Payroll	Jeremy M. Bixby	777.89
5732	Payroll	Terry J. Dusek	138.52
5733	Payroll	Jennie M. Hanna	1323.76
5734	Payroll	Ryan J. Smith	1804.81
5735	Payroll	ND Child Support Division	627.00
5736	Payroll	Jeremy M. Bixby	770.17
5737	Payroll	Jennie M. Hanna	1326.17
5738	Payroll	Ryan J. Smith	1786.24
5739	Payroll	ND Child Support Division	627.00
5740	Payroll	Blue Cross Blue Shield of ND	402.35
5741	Payroll	Unum Life Insurance Company	8.56
128E	Payroll	Nationwide Retirement Solution	358.82
129E	Payroll	Nationwide Retirement Solution	358.48
EFTPS 1	Payroll	Internal Revenue Service	2946.91
951	Airport	Dickey Rural Networks	66.75
952	Airport	Sheyenne Valley Lumber	145.77
953	Airport	Southeast Water Users	148.82

The regular February meeting will be held at 5:00 p.m., February 14, 2022.

Motion to adjourn (Haugen/Severson, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor