

At a regular meeting of the Milnor City Council held on Monday, January 11, 2021, 5:00 p.m. the following members were present: Curtis Anderson, Monty Haugen, Bud Heinert, Austin Roeder and Nannette Severson. Absent: Ryan Weber. Also present: Harold Rotunda, Carol Peterson, City Attorney LeeAnn Even, Deputy Richard Bryant, Mary Engst, Robert Lotzer, Ryan Smith, Terry Dusek and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Anderson, unanimous).

Motion to approve the December meeting minutes (Haugen/Severson, unanimous).

Harold Rotunda presented the 2017 & 2018 city audit he had completed. He explained the city is delinquent in completing their yearly audits, but he should be able to start the 2019 & 2020 audit this summer. After that, the audits can be done yearly. He provided an explanation of the city's funds and ending balances. He informed council they will need to decide how to handle the special sales tax for the Peterson Addition in the future and how the recently refinanced special assessments bond will need to be split between the funds. Overall, Rotunda stated the audit looked good, and there were no issues he could see.

Motion to approve the 2017 & 2018 city audit as presented (Haugen/Severson, unanimous).

Deputy Richard Bryant reviewed the Sheriff's Report. He stated the department is trying to step up traffic control, and also he would like the city to revisit its dangerous animal ordinance, as it may need updating. Member Haugen questioned when council would meet the new deputy. Bryant said possibly at the next meeting. Member Anderson informed Bryant there were a number of cars racing in and out of town by his intersection.

Ryan Smith reviewed the Maintenance Report. He informed council the East Acres lift station had been repaired, and he may have figured out where the high water usage was coming from.

Mayor Dusek informed council there are some equipment items the city could sell, and the money from selling those items could be put towards a sweeper purchase. Council discussed approximately how much they would like to sell each item for. LeeAnn Even informed council they will have to advertise for bids in the Teller, which can be opened at the next meeting. Council can refuse any bid offer if it doesn't meet the minimum they're seeking. Carol Peterson said she'll also put the advertisement on the city's Facebook page.

Carol Peterson reviewed the Economic Development Report. She reviewed the Shop Local campaign over the Christmas season. She informed council she had sent in the application for the FEMA grant, and it was now being reviewed. Peterson stated there will be an article about the proposed wildlife deck in the Dakota Valley Electric magazine, and she plans to start asking for bids from contractors for building the wildlife deck.

Mayor Dusek discussed the employee review meetings he and Member Severson had conducted, and they recommended to the council a 3% wage increase for the 3 city employees and also to increase the Economic Development Coordinator's salary to \$1133/month. Member Anderson asked if there was the possibility of increasing the mayor and council salaries. Dusek stated he would like to revisit it when the city works on the budget.

Motion to approve Employee Reviews and 2021 Wage & Benefit Recommendations (Anderson/Haugen, unanimous).

Motion to approve Stock Grower's Bank as the City Depository for 2021 (Severson/Roeder, unanimous).

Motion to approve using emergency funds of \$377.44 for December snow removal (Haugen/Anderson, unanimous).

Motion to approve 2021 Equipment Rental Rates (Haugen/Heinert, unanimous).

Mayor Dusek presented the Milnor Housing Authority financial statement for 2020, which showed the Housing Authority ended the year with a small net operating gain. Member Heinert questioned whether the apartments could be sold and then reinvesting the money into another housing project. Mayor Dusek stated it was something that can be looked at, and he would find out the Housing Authority's bond balance.

Mayor Dusek stated the city will need to look at addressing the Keg sewer issue soon. Ryan Smith informed council the Keg's sewer line will need to be hooked up to the main sewer line, and Kent Thoreson is working on some cost numbers.

Mayor Dusek informed council he plans to ask Paul Ellefson about cleaning up the spoil remaining from when the golf course ditch was cleaned out.

Member Heinert brought up residential service line sewer issues and stressed that something needs to be done. The service lines in question are ones that were re-lined instead of replaced when the city completed their sewer project in 2005, and those lines all seem to have issues with tree roots. Mayor Dusek stated any repairs to the sewer lines will probably involve special assessments. Ryan Smith stated Kent Thoreson had informed him there may be a way to repair the service lines, instead of replacing them.

The following bills were presented and approved (Heinert/Anderson, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18640	General	Sargent County Auditor	2208.10
18641	General	Carol Peterson	1100.00
18642	General	Bluetarp Financial Inc	1803.50
18643	General	Crossroads Electric Inc	80.00
18644	General	Dakota Plains Ag	216.74
18645	General	Dickey Rural Networks	347.17
18646	General	EDND	275.00
18647	General	Electric Pump	882.27
18648	General	Ironhide Equipment Inc	6900.00
18649	General	J&M Printing Inc	325.44
18650	General	John Deere Financial	272.41
18651	General	Lee's Service Station	102.00
18652	General	Mekalson Hydraulics, Inc	3081.61
18653	General	MFOA	30.00
18654	General	Montana-Dakota Utilities Co.	236.06
18655	General	Otter Tail Power Company	1908.13

18656	General	Ryan Smith	100.63
18657	General	Storbakken Sanitation Inc	155.00
18658	General	Team Laboratory Chemical Corp	100.00
18659	General	The Sargent County Teller	201.64
18660	General	Waste Management of WI-MN	1226.99
18661	General	Payroll Account 61-639	5547.59
18662	General	Verizon Wireless	73.16
18663	General	Milnor Postmaster	109.90
18664	General	Storbakken Sanitation Inc	4564.00
18665	General	Voided	0.00
18666	General	District Court Administrator	40.00
18667	General	Library Fund	505.29
18668	General	Airport Authority	5578.23
18669	General	Debt Service Fund	28,570.72
18670	General	Milnor Park Board	1763.60
18671	General	Library Fund	172.50
18672	General	Airport Authority	103.27
18673	General	Debt Service Fund	1647.67
18674	General	Payroll Account 61-639	4682.96
18675	General	Blue Cross Blue Shield of ND	2806.79
3155	Debt Service	Southeast Water Users	3339.30
3156	Debt Service	Dakota Valley Electric Coop	413.00
3157	Debt Service	ND Department of Health	16.00
3158	Debt Service	ND Water Users Association	100.00
3159	Debt Service	Payroll Account 61-639	973.28
3160	Debt Service	Milnor Postmaster	55.00
3161	Debt Service	Payroll Account 61-639	866.66
5589	Payroll	Terry J. Dusek	138.52
5590	Payroll	Jennie M. Hanna	1368.94
5591	Payroll	Richard A. Kaufmann	1336.54
5592	Payroll	Ryan J. Smith	1629.50
5593	Payroll	Nationwide Retirement Solutions	345.14
5594	Payroll	Jennie M. Hanna	1126.00
5595	Payroll	Richard A. Kaufmann	1183.42
5596	Payroll	Ryan J. Smith	1462.79
5597	Payroll	Nationwide Retirement Solutions	301.22
5598	Payroll	Blue Cross Blue Shield of ND	424.51
5599	Payroll	Unum Life Insurance Company	21.93
EFTPS 1	Payroll	Internal Revenue Service	2639.94
912	Airport	Crossroads Electric Inc	245.13
913	Airport	Dickey Rural Networks	117.67
914	Airport	Patriot Fuels, Inc	94.33
915	Airport	Speich Seed	162.50

The regular February meeting will be held at 5:00 p.m., Monday, February 8, 2021.

Motion to adjourn (Severson/Anderson, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor