

At a regular meeting of the Milnor City Council held on Monday, July 13, 2020, 5:00 p.m. the following members were present: Curtis Anderson, Monty Haugen, Bud Heinert, Austin Roeder, Nannette Severson and Ryan Weber. Also present: City Attorney LeeAnn Even, Deputy Richard Bryant, Carol Peterson, Paige Cary, Robert Lotzer, Ryan Smith, Terry Dusek and Jennie Hanna. City Engineer Kent Thoreson joined the meeting later.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Roeder, unanimous).

Motion to approve the June meeting and Organizational meeting minutes (Anderson/Haugen, unanimous).

Deputy Richard Bryant reviewed the Sheriff's Report. He discussed an investigation into a 6-county theft ring, which included victims from Milnor. Bryant also discussed an investigation into counterfeit bills, which had been passed in a number of counties recently. He stated a search warrant had been issued to a resident in town, and the search had yielded evidence. He also stated the secret service is now involved in the case. Bryant also stated dog issues continue, but the two large investigations were taking up most of the department's time.

Ryan Smith reviewed the Maintenance Report. He asked if he could purchase 15 additional radio-read water meters to install into different residences that have meters that are hard to read in the wintertime. He stated the meters cost about \$175 each.

Motion to approve the purchase of 15 radio-read water meters at approximately \$175 each (Anderson/Haugen, unanimous).

Smith informed the council he would also like security cameras installed at the city shop, one in the front and possibly one in the back. He stated people are dropping off items they shouldn't and not properly recycling their used oil. Mayor Dusek said Dickey Rural Networks would be contacted to get a quote.

City Attorney LeeAnn Even reviewed the Attorney's Report. Mayor Dusek asked Even if she would send a letter to Richard Ell for the past due Milnor Market utility bill, when the store was still in his ownership.

Carol Peterson reviewed the Economic Development Report. Peterson stated the new benches and receptacles had been shipped. She informed council the city had received the 2022 Transportation Alternatives (TA) grant for the Safe Routes to School Phase 1 sidewalk project. The grant will be funded with 80.93% federal TA funds, up to a maximum of \$200,000, so the city will need to fund the remaining cost of the project. She informed the council the city will need to consider budgeting for the project and that beautification is a requirement of receiving the grant.

Peterson discussed RZ project applications from Andrew Faber and IB & BG, LLC. The applications had been approved by the RZ committee and needed to be approved by council. The application from Faber was for renovation of his house. The two applications from IB & BG, LLC were for the purchase and renovation of the Milnor Community Housing apartment buildings, located behind the bank and across from the elevator.

Motion to approve the RZ Project application for the renovation of property located at 407 2nd Street, legally known as Lot 7, Block 30, Original Addition to the City of Milnor, Sargent County, North Dakota (Parcel #25-7542000), owned by Andrew Faber. Property is located in Renaissance Zone Block 33 (Weber/Severson, unanimous) Motion carried.

Motion to approve the RZ Project application for the purchase and renovation of property located at 415 5th Street, legally known as Lots 7 through 16, Block 27, Original Addition to the City of Milnor, Sargent County, North Dakota (Parcel #25-7492000). The application was made by IB & BG, LLC. Property is located in Renaissance Zone Block 9. (Weber/Severson, unanimous). Motion carried.

Motion to approve the RZ Project application for the purchase and renovation of property located at 208 6th Avenue, legally known as Lots 1 through 6 and Lots 7 through 12 in Block 20 and Lots 29 through 32 in Block 20, all in Original Addition to the City of Milnor, Sargent County, North Dakota (Parcel #25-7428000 and 25-7418000 and 25-7419000). The application was made by IB & BG, LLC. Property is located in Renaissance Zone Block 31. (Weber/Severson, unanimous). Motion carried.

Carol Peterson reviewed the packets she distributed to the council, which discussed city improvements and new businesses. Peterson also informed council she would like the city to hold a community beautification contest, which would hopefully get residents to do updates or improvements to their homes and yards. She would like to possibly start the contest this fall, which would have a cash prize for the winner. She stated it would be a long-term contest to allow for renovations. Mayor Dusek stated if council approved the contest, the Beautification Committee could help with the work that would go into it.

Motion to approve building permit for Drew Hansen – backyard fence (Anderson/Roeder, with Member Haugen abstaining). Motion passed.

Motion to approve building permit for Tracie Odegard – new front deck for rental property at 936 Main Street (Haugen/Anderson, unanimous).

Motion to approve two building permits for Ryan & Erica Severson – Three-stall garage and a wrap-around front porch (Anderson/Haugen, with Member Severson abstaining). Motion passed.

City Engineer Kent Thoreson distributed a quote of \$17,040 from Glacier Enterprises for various culvert repairs within the city. There was a discussion regarding the different projects, and Ryan Smith believed he could try jetting the culvert from the Green Iron implement lot, which would deduct \$3500 from the quote total.

Motion to approve the quote from Glacier Enterprises, with the exception of the cost for the implement lot culvert, and proceeding with the culvert repair work (Severson/Haugen, with a roll call vote taken with all members voting aye, no nays). Motion passed.

Kent Thoreson stated the SCADA crew would be in Gwinner next month, so the city can consult with them then regarding the city's SCADA system.

There was a discussion regarding a council email vote for an off-site alcohol permit for Lakeview Golf Course for the Satellite Club Car Show on July 8. Via email, Member Heinert had made the motion, with Member Weber seconding. The vote had been 5 ayes, with 1 nay. Motion passed.

Motion to approve the 2020 Milnor Resolution for Sargent County Emergency Management (Heinert/Roeder, unanimous).

Motion to approve the 2019 Drinking Water Quality Report as completed and accepted by the NDDH Drinking Water Program (Haugen/Severson, unanimous).

Member Anderson asked if the cracks in the sidewalk by the school and Green Iron Equipment needed to be repaired. Mayor Dusek stated he'd inspected them, and although it is cracked in a few places, it didn't pose a danger at this time, but the city would need to keep an eye on it.

The following bills were presented and approved (Haugen/Severson, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18453	General	Sargent County Auditor	2208.10
18454	General	Carol Peterson	1100.00
18455	General	Auto Value Wahpeton	120.03
18456	General	Dakota Plains Ag	127.45
18457	General	Dickey Rural Networks	343.63
18458	General	Electric Pump	500.00
18459	General	John Deere Financial	196.58
18460	General	Lee's Service Station	278.90
18461	General	Milnor Market	43.23
18462	General	Minn-Kota Communications, Inc	207.50
18463	General	Montana-Dakota Utilities Co.	98.61
18464	General	NDSWRA	90.00
18465	General	Office Depot	111.87
18466	General	Otter Tail Power Company	1918.71
18467	General	Sargent County Insurance	6674.00
18468	General	Storbakken Sanitation, Inc	65.00
18469	General	Swede's Plumbing	378.25
18470	General	The Sargent County Teller	469.44
18471	General	Waste Management of WI-MN	1228.01
18472	General	Milnor Postmaster	55.00
18473	General	Payroll Account 61-639	5393.84
18474	General	Verizon Wireless	77.53
18475	General	Milnor Postmaster	112.70
18476	General	Storbakken Sanitation Inc	4579.00
18477	General	Library Fund	272.84
18478	General	Airport Authority	434.78
18479	General	Debt Service Fund	11,295.59
18480	General	Milnor Park Board	1640.45
18481	General	Library Fund	160.46
18482	General	Airport Authority	96.06
18483	General	Debt Service Fund	951.34
18484	General	Payroll Account 61-639	9056.27
18485	General	Blue Cross Blue Shield of ND	2636.41
3096	Debt Service	Southeast Water Users	4358.25
3097	Debt Service	Dakota Valley Electric Coop	429.00
3098	Debt Service	D Excavating	1526.90
3099	Debt Service	John Deere Financial	12.19

3100	Debt Service	ND Department of Health	16.00
3101	Debt Service	North Dakota One Call Inc	8.40
3102	Debt Service	Red River Valley & Western RR	100.00
3103	Debt Service	Payroll Account 61-639	944.35
3104	Debt Service	Payroll Account 61-639	891.27
5507	Payroll	Terry J. Dusek	138.52
5508	Payroll	Jennie M. Hanna	1334.84
5509	Payroll	Richard A. Kaufmann	1239.93
5510	Payroll	Ryan J. Smith	1635.49
5511	Payroll	Nationwide Retirement Solutions	335.16
5512	Payroll	Curtis E. Anderson	646.45
5513	Payroll	Merril G. Decker	600.27
5514	Payroll	Terry J. Dusek	92.35
5515	Payroll	Charles J. Faber	600.27
5516	Payroll	Robert L. Gregor	55.41
5517	Payroll	Jennie M. Hanna	1335.35
5518	Payroll	Monty N. Haugen	600.27
5519	Payroll	Eric J. Hoff	304.75
5520	Payroll	Richard A. Kaufmann	957.41
5521	Payroll	Nannette A. Severson	526.39
5522	Payroll	Ryan J. Smith	1727.01
5523	Payroll	Nationwide Retirement Solutions	323.08
5524	Payroll	Blue Cross Blue Shield of ND	402.09
5525	Payroll	Unum Life Insurance Company	21.93
EFTPS 7	Payroll	Internal Revenue Service	3311.42
894	Airport	Dickey Rural Networks	117.17
895	Airport	Mooreton Chemicals, Inc	190.00
919	Sebens Building	Crossroads Electric Inc	160,000.00

The regular August and Preliminary Budget meeting will be held at 5:00 p.m., Monday, August 10, 2020.

Motion to adjourn (Haugen/Anderson, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor