

At a regular meeting of the Milnor City Council held on Monday, March 14, 2022, 5:00 p.m. the following members were present: Curtis Anderson, Monty Haugen, Bud Heinert, Nannette Severson and Ryan Weber. Absent: Austin Roeder. Also present: Carol Peterson, LeeAnn Even, Mike Bassingthwaite, Scott Johnson, Robert Lotzer, Ryan Smith, Terry Dusek and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Anderson/Severson, unanimous).

Motion to approve the February meeting minutes (Haugen/Severson, unanimous).

Mike Bassingthwaite, of Interstate Engineering, informed council the archeological survey had been completed and submitted. The Teller, Milnor Clothing and Legion buildings were considered eligible for historic preservation. The DOT determined there would be no adverse effect to these buildings by the city's sidewalk project. Bassingthwaite also stated the city had been approved for a DWSRF loan.

City Attorney LeeAnn Even reviewed Ordinance #28, which addressed the updates and changes to the city's building permit, passed at the December meeting. Even stated the only update to the ordinance since the first reading was the numbering from 27 to 28, as #27 had already been used. The second reading of Ordinance #28 was completed.

Motion to approve Ordinance #28 as presented (Haugen/Severson, with a roll call vote taken with all members present voting aye, no nays. Absent: Roeder). The motion passed, and the ordinance will be published.

Council reviewed updated Ordinance Chapters #2 and #3 and discussed the changes needed. Attorney Even gave her recommendations regarding updates to the chapters. Council also discussed removing Chapter #5 – Police Department for now and replacing it, if needed for future use. Jennie Hanna gave council copies of Ordinance Chapter #4 to review and discuss at the April meeting.

Motion to make changes to Ordinance Chapter #2, as discussed with attorney (Weber/Severson, with a roll call vote taken with all members present voting aye, no nays. Absent: Roeder). Motion passed.

Motion to make changes to Ordinance Chapter #3, as discussed with attorney (Haugen/Heinert, with a roll call vote taken with all members present voting aye, no nays. Absent: Roeder). Motion passed.

Motion to remove Ordinance Chapter #5, with the option of replacing it, if needed for future use (Anderson/Haugen, with a roll call vote taken, with all members present voting aye, no nays. Absent: Roeder). Motion passed.

Ryan Smith reviewed the Maintenance Report and presented quotes from Bobcat of Gwinner and Lillegard's for the yearly Bobcat trade-in. Member Heinert asked if he could talk to Bobcat of Gwinner and find out how much the trade-in value would decrease if the city kept the Bobcat for another year. Council decided to table a trade-in decision until the April meeting.

Carol Peterson reviewed the Economic Development Report and stated she had informed Otter Tail the city is ready to start on the Northview Lighting project. Peterson also discussed a Yesteryear Project of city photographs she was working on for the Community Center. She asked council to come up with possible Alliance Pipeline grant ideas and to think about accessibility to the Northview Playground. Peterson stated she was working on a tree grant for Northview addition and needed council approval to apply for the grant to plant trees along Main Street from Alan Peterson's property past the sub-stations.

Motion to apply for a tree grant to plant trees in the Northview Addition along Main Street (Severson/Haugen, unanimous). Motion passed.

Motion to approve an updated Building Permit Application, which reflects the updates and changes to the city's building permit ordinance (Haugen/Heinert, unanimous).

Motion to approve applications for water and sewer service for Lance and Danielle Hogness (Severson/Weber, unanimous).

Motion to approve Airborne Vector Control Contract for 2022 (Anderson/Weber, unanimous).

The following bills were presented and approved (Haugen/Severson, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
19124	General	Milnor Postmaster	58.00
19125	General	Sargent County Auditor	2274.34
19126	General	Carol Peterson	1201.00
19127	General	Bobcat of Gwinner	192.05
19128	General	Crossroads Electric Inc.	60.00
19129	General	Dakota Plains Ag	724.82
19130	General	Dickey Rural Networks	362.78
19131	General	Electric Pump	10,814.69
19132	General	John Deere Financial	91.46
19133	General	Lee's Service Station	185.50
19134	General	Midwest Pest Control Inc.	85.00
19135	General	Milnor Market	5.99
19136	General	Montana-Dakota Utilities Co.	505.96
19137	General	Office Depot	125.14
19138	General	Otter Tail Power Company	1790.63
19139	General	Riteway	184.49
19140	General	Waste Management of WI-MN	1303.59
19141	General	Payroll Account 61-639	5857.88
19142	General	Storbakken Sanitation Inc.	4536.00
19143	General	Verizon Wireless	72.07
19144	General	Milnor Park Board	555.45
19145	General	Library Fund	2458.65
19146	General	Airport Authority	9828.23
19147	General	Debt Service Fund	150,961.57
19148	General	Milnor Park Board	2906.45
19149	General	Debt Service Fund	2127.91
19150	General	Payroll Account 61-639	6006.73
3301	Debt Service	Southeast Water Users	3692.70
3302	Debt Service	Dakota Valley Electric Coop	628.00
3303	Debt Service	City of Fargo	14.00
3304	Debt Service	Ferguson Waterworks #2516	326.56

3305	Debt Service	Payroll Account 61-639	1015.28
3306	Debt Service	Milnor Postmaster	129.20
3307	Debt Service	Payroll Account 61-639	1134.34
3308	Debt Service	Blue Cross Blue Shield of ND	2676.75
5753	Payroll	Jeremy M. Bixby	770.17
5754	Payroll	Terry J. Dusek	138.52
5755	Payroll	Jennie M. Hanna	1489.55
5756	Payroll	Ryan J. Smith	1730.92
5757	Payroll	ND Child Support Division	627.00
5758	Payroll	Jeremy M. Bixby	924.52
5759	Payroll	Jennie M. Hanna	1412.96
5760	Payroll	Ryan J. Smith	1900.75
5761	Payroll	ND Child Support Division	627.00
5762	Payroll	Blue Cross Blue Shield of ND	402.35
5763	Payroll	Unum Life Insurance Company	8.56
5764	Payroll	ND State Tax Commissioner	323.63
134E	Payroll	Nationwide Retirement Solution	364.46
135E	Payroll	Nationwide Retirement Solution	387.76
EFTPS 3	Payroll	Internal Revenue Service	3109.74
956	Airport	Mark Gainor	6000.00
957	Airport	Dickey Rural Networks	127.53
958	Airport	Sargent County Insurance	488.00
959	Airport	Jonell Peterson	50.00
1074	Library	Milnor Public School	4926.96

The Board of Equalization and regular April meeting will be held at 5:00 p.m., April 11, 2022.

Motion to adjourn (Haugen/Severson, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor