

At a regular meeting of the Milnor City Council held on Monday, May 10, 2021, 5:00 p.m. the following members were present: Curtis Anderson, Monty Haugen, Bud Heinert, Austin Roeder, Nannette Severson and Ryan Weber. Also present: Carol Peterson, City Attorney LeeAnn Even, Deputy Richard Bryant, Deputy Wyatt Schilling, Mike Bassingthwaite, Cindy Klapperich, Mark Gainor, Dick Ruby, Mary Engst, Robert Lotzer, Ryan Smith, Terry Dusek and Jennie Hanna. City Engineer Kent Thoreson joined the meeting later.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Severson, unanimous).

Motion to approve the Board of Equalization and April meeting minutes (Severson/Weber, unanimous).

NDSU Extension Agent Cindy Klapperich presented information regarding the NDSU Extension Lead Local training program, which will be held July 14 at the The Springs in Gwinner. The training is for people looking to develop leadership skills and confidence to serve on councils, boards or committees. Klapperich asked council if the city would be willing to sponsor registrations for the training, with a cost of \$25 per registration. Mayor Dusek asked council if they would be willing to sponsor 10 registrations from the Milnor area, at a total cost of \$250.

Motion for the City of Milnor to sponsor 10 Lead Local program registrations at a total cost of \$250 (Roeder/Weber, unanimous).

Interstate Engineering's Mike Bassingthwaite informed council he had talked with the NDDOT regarding the Park Road Paving project and stated they would like to see the project rebid. Bassingthwaite stated the cost to the city to rebid would be \$500, and there was no guarantee the bids would come in lower than the bid of \$136,115 submitted by Bohlman Trenching in the first bidding. He informed council there is another Sargent County paving project planned that could be done at the same time, which could bring the bid totals down, since the company would already have equipment in the area.

Motion to proceed with rebidding the Park Road Paving Project (Severson/Haugen, with Haugen, Severson, Weber and Roeder voting aye, Anderson and Heinert voting nay). The majority having voted aye, the motion carried.

Mark Gainor, from the Milnor Airport Authority board, informed council the North Dakota Aeronautics Commission would like all the airport land under the Airport Authority, which would give the airport more rights to acquire land, if needed. Gainor agreed to Mayor Dusek's request to let council vote on the issue at the June meeting, which would allow LeeAnn Even to do some research regarding transfer.

Deputy Richard Bryant reviewed the Sheriff's Report. He introduced new deputy Wyatt Schilling to the council. Bryant stated the last month had been a quiet month, although there was a dog complaint he was following up on. He stated there would be extra law enforcement for June Fest on June 5. Member Anderson asked if anything could be done about stray cats. Bryant stated he would set a live trap for them.

Ryan Smith reviewed the Maintenance Report. He stated he, Rick Kaufmann and Bud Heinert had looked at a used 2009 Elgin Pelican street sweeper at Sanitation Products in Fargo. Member Heinert informed council the sweeper was in good condition with a common John Deere motor, which meant parts would be readily available, and Sanitation Products had a full service department for repairs. Although the \$85,000 cost of the sweeper was more than had been originally discussed for a sweeper, Heinert recommended the purchase.

Motion to approve proceeding with purchase of street sweeper for \$85,000 (Anderson/Weber, with a roll call vote taken with all members voting aye, no nays). Motion carried.

Ryan Smith informed council D. Excavating would be digging for the Keg sewer repair that week, and the new emergency siren location had been changed to the corner of 3<sup>rd</sup> Street and 9<sup>th</sup> Avenue.

Carol Peterson reviewed the Economic Development Report and her April log. She stated trees had been planted for Arbor Day, and 50 replacement trees had been ordered for Northview. Peterson informed council the city had been approved for the Phase 2 portion of the Safe Route to School sidewalk grant, and construction would begin in 2023. She stated construction for the observation deck would start in the next week.

City Engineer Kent Thorson presented the updated Ruby Second Industrial Addition Plat and stated a survey would be done once the plat and resolution were approved.

Member Haugen introduced the following resolution and moved for its adoption: RESOLUTION TO REPLAT RUBY SECOND INDUSTRIAL ADDITION. The motion for the adoption of the foregoing resolution was duly seconded by Member Severson. On roll call vote the following members voted aye: Haugen, Severson, Weber, Roeder, Anderson and Heinert. The following members voted nay: None. The following members were absent and not voting: None. The majority having voted aye, the motion carried and the resolution was duly adopted. This was the second reading, and the resolution will be published and recorded.

Thoreson discussed road construction in the new industrial addition and informed council the cost would be about \$39,000. Mayor Dusek stated the city had agreed to purchase Lot 3 in the new addition, and the cost of that would be \$6500. Member Roeder questioned where the funds would come from to pay for the road and lot. Dusek stated the dollars could possibly come out of the Sebens Fund and also the Sales Tax Fund.

Motion to proceed with road construction and purchase of Lot 3 in the Ruby Second Industrial Addition (Weber/Roeder, with a roll call vote taken with all members voting aye, no nays). Motion carried.

Kent Thoreson informed council the Gwinner School was planning a parking lot paving project, and he stated the Park Road paving project could be rebid at the same time.

Motion to approve building permit for Alexis Nadler – fence (Heinert/Roeder, unanimous).

Motion to approve special permit liquor licenses for Hump's Bar & Grill – June Fest and All-School Reunion (Heinert/Weber, unanimous).

Motion to approve renewal of contract for Collection of City Sales, Use and Gross Receipts Taxes (Heinert/Severson, unanimous).

There was a discussion of the Pledge of Securities ending March 31, 2021. Mayor Dusek had some questions regarding it that he wanted to have answered before voting on approval.

There was a discussion regarding the possibility of raising the garbage collection fee. Due to several non-payment accounts and because of a large number of accounts on incentive, the garbage fund had been in the negative a couple of months, with Jennie Hanna having to move funds to cover the garbage fund

deficit. Mayor Dusek asked LeeAnn Even to research what steps the council needed to take, if they decided to raise the rate.

Council discussed a number of properties that needed to be cleaned up, and Mayor Dusek presented the North Dakota Community Foundation grant checks to the city.

The following bills were presented and approved (Severson/Haugen, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18777	General	Sargent County Auditor	2274.34
18778	General	Carol Peterson	1133.00
18779	General	Auto Value Wahpeton	198.97
18780	General	Bluetarp Financial Inc	39.99
18781	General	Dakota Plains Ag	43.02
18782	General	Dickey Rural Networks	369.00
18783	General	Even Law Office, PLLC	250.00
18784	General	GovOffice	3487.00
18785	General	Hansen Lumber & Hardware	94.02
18786	General	Lee's Service Station	137.70
18787	General	Marshall County Conservation District	981.93
18788	General	Milnor Postmaster	122.00
18789	General	Montana-Dakota Utilities Co.	189.07
18790	General	Otter Tail Power Company	1739.54
18791	General	Riteway	246.50
18792	General	Ryan Smith	109.60
18793	General	The Sargent County Teller	596.32
18794	General	Waste Management of WI-MN	1263.98
18795	General	Milnor Merchants Club	1200.00
18796	General	Sargent County Recorder	40.00
18797	General	Edwin G. Heinert	104.60
18798	General	Sargent County Recorder	20.00
18799	General	Sanitation Products Inc	85,000.00
18800	General	Payroll Account 61-639	5200.03
18801	General	Verizon Wireless	73.18
18802	General	WRSCD	80.00
18803	General	The Tessman Company	169.70
18804	General	Storbakken Sanitation Inc	4536.00
18805	General	Library Fund	39.36
18806	General	Airport Authority	487.93
18807	General	Debt Service Fund	4073.99
18808	General	Debt Service Fund	480.24
18809	General	Payroll Account 61-639	5170.63
18810	General	Blue Cross Blue Shield of ND	2806.79
3191	Debt Service	City of Milnor	50.00
3192	Debt Service	Southeast Water Users	3295.50

3193	Debt Service	Dakota Valley Electric Coop	568.00
3194	Debt Service	Best Western Plus	86.40
3195	Debt Service	John Deere Financial	13.82
3196	Debt Service	North Dakota One Call Inc.	12.00
3197	Debt Service	Riteway	82.17
3198	Debt Service	Zions Bank	286,214.96
3199	Debt Service	Payroll Account 61-639	922.01
3200	Debt Service	Milnor Postmaster	113.04
3201	Debt Service	Milnor Postmaster	220.00
3202	Debt Service	Payroll Account 61-639	958.84
3203	Debt Service	Milnor Postmaster	48.00
5634	Payroll	Terry J. Dusek	138.52
5635	Payroll	Jennie M. Hanna	1249.80
5636	Payroll	Richard A. Kaufmann	1183.42
5637	Payroll	Ryan J. Smith	1626.02
5638	Payroll	Nationwide Retirement Solutions	323.50
5639	Payroll	Jennie M. Hanna	1245.08
5640	Payroll	Richard A. Kaufmann	1336.54
5641	Payroll	Ryan J. Smith	1579.70
5642	Payroll	Nationwide Retirement Solutions	332.66
5643	Payroll	Blue Cross Blue Shield of ND	424.51
5644	Payroll	Unum Life Insurance Company	21.93
EFTPS 5	Payroll	Internal Revenue Service	2695.85
924	Airport	Dickey Rural Networks	139.85
925	Airport	Southeast Water Users	188.58
926	Airport	Stock Growers Insurance	493.00
927	Airport	Dale Torreson	11700.00

The regular June meeting will be held at 5:00 p.m., Monday, June 14, 2021.

Motion to adjourn (Haugen/Weber, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor