

At a regular meeting of the Milnor City Council held on Monday, October 12, 2020, 5:00 p.m. the following members were present: Curtis Anderson, Monty Haugen, Bud Heinert, Austin Roeder. Absent: Nannette Severson and Ryan Weber. Also present: Carol Peterson, City Attorney LeeAnn Even, City Engineer Kent Thoreson, Mary Engst, Robert Lotzer, Ryan Smith, Terry Dusek and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the meeting agenda (Haugen/Heinert, unanimous).

Motion to approve the September meeting minutes (Anderson/Roeder, unanimous).

The Sheriff's Report was unavailable.

City Engineer Kent Thoreson reviewed the Engineer's Report. He reported the In Control rep would stop in next week and the culvert repairs would begin this week. He presented the annexation map for the property at 10 Old Highway 13. Robert Lotzer requested a copy of the new map, so he could review it before council voted to approve. Thoreson presented Interstate Engineering contracts for the Park Road Paving and the Safe Routes to School Sidewalk projects, which needed to be approved by council. The Park Road contract stated design not to exceed \$10,500 and construction not to exceed \$10,500, and the Safe Routes to School Sidewalk project stated design not to exceed \$33,000 and construction not to exceed \$33,000. Thoreson stated the projects would begin the following year.

Motion to approve the presented contracts for the Park Road Paving and the Safe Routes to School Sidewalk projects and to proceed with the projects (Haugen/Roeder, unanimous).

There was a discussion about the remaining cost of the Safe Routes to School Sidewalk project, which would also include new street lights, and how the city would pay for it. Mayor Dusek stated he would prefer the city take out a loan to pay the balance and try to stay away from special assessments.

Kent Thoreson stated he had looked into the Keg sewer issue, and he believed the sewer line had never been hooked up.

Carol Peterson stated that if the city was going to apply for a FEMA grant for a pump house generator, it would need to be submitted by the end of the year. The total cost is \$96,500. The grant, if approved, would pay 75% of the cost, and the city would be responsible for the remaining 25%. Mayor Dusek stated he would talk with Ryan and Carol about this, and it could be discussed further at the November meeting.

Ryan Smith reviewed the Maintenance Report. He discussed problems with sewer lines along 3rd Street, due to roots growing into the lines and said the city needed to start thinking about repairs. He stated most of the problems were occurring in the lines that had been relined instead of replaced, during the city-wide sewer project. It was suggested using a camera to view a few service lines to determine if the lines are plugged all the way to the main. Smith also stated he would provide previous sewer camera footage to council for review.

Mayor Dusek discussed a letter he had received from Richard Engst. Engst asked if the spoil removed from the golf course ditch and placed on the bank, could be removed and spread in the neighboring field. Dusek asked Smith to talk with Engst regarding this.

Mayor Dusek reported to the council he'd had the John Deere tractor appraised for possible sale, and the dealer believed it was worth about \$35,000. Dusek stated if the city sold the tractor along with the batwing mower, they could use the money towards a sweeper purchase.

City Attorney LeeAnn Even reviewed the Attorney's Report. She presented the Resolution Annexing Property and the Notice To The Public for annexing the property at 10 Old Highway 13 into city limits. She stated the Resolution and Public Notice must be published in the Teller twice and copies of the Resolution and Notice must be mailed to each owner by certified mail, at least 7 days before the next meeting.

Motion to approve the Resolution Annexing Property and to proceed with annexation of the property at 10 Old Highway 13 (Anderson/Haugen, roll call vote taken with all members voting aye, no nays. Severson and Weber: absent). Motion carried.

Carol Peterson reviewed the Economic Development Report. She presented the new brochure for Northview and suggested placing signage for Northview and the proposed Northview Park. Member Heinert stated J&M could design the signage, and he would look into it. Peterson discussed renaming the creek. Different names were brought up, and Peterson suggested possibly holding a contest among the students to rename the creek.

Peterson stated the city had been awarded the Main Street Award for Smart, Efficient Infrastructure for their work with the grocery store. Peterson also stated the city had received a grant of \$4500 from the Garrison Diversion for the wildlife deck.

Peterson announced the city had received a CARES Act Charitable Food Grant of \$160,000 from the North Dakota Department of Agriculture for the grocery store's coolers and freezers upgrades. With the grant, the city could pay off the loan it received from Stock Grower's Bank to help pay for the new equipment and replace the remaining dollars the city had paid out of the Sebens Fund, as well.

Motion to approve paying off the equipment loan from Stock Grower's Bank once the grant money is disbursed (Roeder/Anderson, unanimous).

Motion to approve appointing Jasmine Smith to Dennis Nelson's Renaissance Zone Advisory Board seat (Haugen/Heinert, unanimous).

Motion to approve paying the D Excavating invoice of \$1953 for work done on the Keg sewer (Roeder/Heinert, unanimous).

Motion to approve paying the J&M Printing invoice of \$555.42 for Northview brochures (Haugen/Anderson, unanimous).

Jennie Hanna informed council she had to transfer money from the sewer fund to the garbage fund to cover the garbage fund's deficit at the end of September. Once the garbage fund had regained enough in its fund, Hanna would transfer the money back to the sewer fund.

Member Roeder asked if the city would be able to help the golf course with improvements and a possible addition. Mayor Dusek stated the city cannot provide funds for this, but suggested the golf course could possibly look into applying for funds from the North Dakota Community Foundation Brown Fund.

The following bills were presented and approved (Heinert/Anderson, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18543	General	Stock Growers Bank	38.60
18544	General	Sargent County Auditor	2208.10

18545	General	Carol Peterson	1100.00
18546	General	D Excavating	1953.00
18547	General	Dakota Plains Ag	1403.25
18548	General	Dickey Rural Networks	343.62
18549	General	J&M Printing	119.83
18550	General	Ironhide Equipment Inc	81.35
18551	General	John Deere Financial	57.82
18552	General	Lee's Service Station	226.00
18553	General	Montana-Dakota Utilities Co.	99.20
18554	General	Otter Tail Power Company	1792.98
18555	General	Red River Valley & Western RR	100.00
18556	General	SC Water Resource District	11,468.00
18557	General	The Sargent County Teller	244.16
18558	General	Waste Management of WI-MN	1227.50
18559	General	Payroll Account 61-639	5527.26
18560	General	Milnor Postmaster	112.70
18561	General	Storbakken Sanitation Inc	4564.00
18562	General	Sebens Building Fund	160,000.00
18563	General	Verizon Wireless	73.10
18564	General	Library Fund	75.90
18565	General	Airport Authority	284.87
18566	General	Debt Service Fund	7786.01
18567	General	J&M Printing Inc	390.42
18568	General	Sargent County Recorder	20.00
18569	General	Milnor Park Board	1865.73
18570	General	Library Fund	182.49
18571	General	Airport Authority	109.25
18572	General	Debt Service Fund	816.00
18573	General	Payroll Account 61-639	4844.79
18574	General	Blue Cross Blue Shield of ND	2636.41
3125	Debt Service	Southeast Water Users	4061.10
3126	Debt Service	Dakota Valley Electric Coop	391.00
3127	Debt Service	Ferguson Waterworks #2516	590.64
3128	Debt Service	John Deere Financial	13.21
3129	Debt Service	ND Dept Environmental Quality	251.58
3130	Debt Service	ND Department of Health	16.00
3131	Debt Service	North Dakota One Call Inc	1.20
3132	Debt Service	Payroll Account 61-639	965.04
3133	Debt Service	Payroll Account 61-639	897.95
5555	Payroll	Terry J. Dusek	138.52
5556	Payroll	Jennie M. Hanna	1378.20
5557	Payroll	Richard A. Kaufmann	1299.39
5558	Payroll	Ryan J. Smith	1638.88

5559	Payroll	Nationwide Retirement Solutions	343.52
5560	Payroll	Jennie M. Hanna	1167.62
5561	Payroll	Richard A. Kaufmann	1150.70
5562	Payroll	Ryan J. Smith	1578.11
5563	Payroll	Nationwide Retirement Solutions	311.64
5564	Payroll	Blue Cross Blue Shield of ND	402.09
5565	Payroll	Unum Life Insurance Company	21.93
EFTPS 10	Payroll	Internal Revenue Service	2709.55
904	Airport	Monty Haugen	760.00
905	Airport	Dickey Rural Networks	117.22
923	Sebens Building	Stock Growers Bank	113,190.00

The regular November meeting will be held at 5:00 p.m., Monday, November 9, 2020.

Motion to adjourn (Haugen/Anderson, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor