

At a regular meeting of the Milnor City Council held on Monday, September 14, 2020, 5:00 p.m. the following members were present: Curtis Anderson, Monty Haugen, Bud Heinert, Austin Roeder, Nannette Severson and Ryan Weber. Also present: Carol Peterson, City Attorney LeeAnn Even, Deputy Richard Bryant, Brian Osowski, Mary Engst, Robert Lotzer, Bruce Speich, Ryan Smith, Terry Dusek and Jennie Hanna. City Engineer Kent Thoreson joined the meeting later.

Meeting called to order by Mayor, Terry Dusek.

Motion to approve the adoption of the 2021 final budget (Haugen/Severson, roll call vote taken with all members voting aye, no nays). Motion carried.

Motion to approve the meeting agenda (Severson/Weber, unanimous).

Motion to approve the August meeting minutes (Haugen/Roeder, unanimous).

Brian Osowski from AMKO Advisors presented to the council a bid from Collier's for refunding the city's existing bonds from 2013 and 2015, which would save the city over \$194,000 over time. If council approved the bid, the current bond holders would need to be provided a 30-day notice.

Motion to approve the bid from Collier's (Severson/Haugen, roll call vote taken with all members voting aye, no nays). Motion carried.

Motion to approve the Resolution Authorizing the Issuance and Establishing the Terms and Conditions of \$1,925,000 Refunding Improvement Bonds, Series 2020 (Haugen/Anderson, roll call vote taken with all members voting aye, no nays). Motion carried.

Deputy Richard Bryant reviewed the Sheriff's Report. The department had begun patrol by the school since school had restarted, had responded to a few domestic calls, and was still working on the counterfeiting investigation. Bryant stated the department was considering informational town hall meetings to discuss scammers. Member Roeder asked if more patrolling could be done on the airport road. Bryant said they would try, but with all the investigations going on, the department didn't have much extra time.

Ryan Smith reviewed the Maintenance Report. He requested to extend the overnight parking ban from winter through the rest of the year, since some people never move their vehicles, and it prevents those areas of the street from being cleaned. He reported the Park Lane lift is need of new parts, which cost about \$1200/each. Mayor Dusek told him to order the parts. Smith also informed council the Main Lift will also need repairs soon. Dusek asked the members on the sewer committee to check it out. Kent Thoreson stated he would take a look at it also.

City Engineer Kent Thoreson reviewed the Engineer's Report. He reported the city's culvert repairs should begin soon, and the In Control rep would take a look at the city's system in a couple of weeks. Carol Peterson asked Thoreson questions regarding a possible FEMA grant for a generator for the pumphouse and about costs for replacing lightpoles on Main Street during the sidewalk project. Thoreson stated he could get some numbers for light poles, and he recommended the more common standard decorative poles.

Mayor Dusek asked Kent Thoreson if he could draw up a map, so the city could begin the annexation process of the property at 10 Old Highway 13. Thoreson stated the original map could still be used but would need to be stamped again. LeeAnn Even stated she needed the map in order to begin the annexation paperwork.

City Attorney LeeAnn Even reviewed the Attorney's Report. She stated she had typed up the resolution for annexation but still needed the map. She stated she would wait until the October meeting to present it.

There was a discussion regarding the sewer issue at the Keg. According to Swede's Plumbing and D Excavating, the Keg had never been hooked up to the city sewer system. To be able to operate properly, the Keg needs a viable sewer system, so they will need to be hooked up. This could mean tearing up Main Street, unless they are able to connect through the alley.

Carol Peterson reviewed the Economic Development Report. She stated the Travers Storhaug RZ project had been completed and needed final approval from the council.

Motion to approve the finalized RZ Project for a purchase with renovation, received from Travis Storhaug. Property is located at 306 7th Avenue, legally known as the SW 70' of Lots 23-27 Inclusive in Block 16 of the City of Milnor, Sargent County, North Dakota (Parcel Number 25-7404000). Property is located in Renaissance Zone Block 16. (Haugen/Roeder, unanimous) Motion carried.

Peterson suggested a mailing to residents regarding the Community Beautification Project. She discussed both the Resiliency Grant, which Milnor Market had received, and the Planning Grant. She asked the council to consider renaming the Peterson Subdivision to something more consumer-friendly. It would still legally be known as the Peterson Subdivision, but a more pleasing-sounding name could help draw potential builders. Several names were discussed.

Motion to approve renaming the Peterson Subdivision to Northview (Haugen/Weber, unanimous).

Peterson stated she will be attending the Main Street Summit, which will be held virtually in October. The city is signed up for 2 awards, in regards to the grocery store and bringing natural gas to the community.

Motion to approve building permit for Glen Koeppel – Shop (Heinert/Roeder, unanimous).

Motion to approve raffle permits for St. Arnold's Christian Mothers, Milnor Lutheran WELCA, Milnor Public School and Milnor VFW (Severson/Weber, unanimous).

Motion to approve off-site alcohol permit for Lakeview Golf Course – Rysavy/Decker Wedding Dance at MACC (Anderson/Roeder, unanimous).

There was discussion about the bulk water the Airport was using for their runway project and how much to bill them per 1000 gallons.

Motion to approve billing the Airport Authority \$4.50 per 1000 gallons for bulk water usage (Anderson/Severson, unanimous).

Mayor Dusek reported Cory Zacher is looking into replacing the flooring in the grocery store and had presented a cost to Dusek of between \$19,000 to \$20,000. Zacher had asked if the city would be willing to help pay for the flooring.

Motion to approve proceeding with replacing the grocery store flooring (Roeder/Weber, roll call vote taken with all members voting aye, no nays). Motion carried.

The following bills were presented and approved (Haugen/Anderson, unanimous).

<u>Check #:</u>	<u>Fund:</u>	<u>To Whom:</u>	<u>Amount:</u>
18517	General	Sargent County Auditor	2208.10
18518	General	Carol Peterson	1100.00
18519	General	Auto Value Wahpeton	15.96
18520	General	Dakota Plains Ag	554.50
18521	General	Dickey Rural Networks	349.06
18522	General	John Deere Financial	57.60
18523	General	Lee's Service Station	266.00
18524	General	Montana-Dakota Utilities Co.	93.60
18525	General	Office Depot	75.69
18526	General	OTP Industrial Solutions	146.83
18527	General	Otter Tail Power Company	1888.47
18528	General	Richard Kaufmann	950.00
18529	General	Swede's Plumbing	85.00
18530	General	Swede's Plumbing	3987.97
18531	General	Team Laboratory Chemical Corp	131.00
18532	General	The Sargent County Teller	261.02
18533	General	Waste Management of WI-MN	1227.50
18534	General	Payroll Account 61-639	5376.49
18535	General	Verizon Wireless	73.08
18536	General	Storbakken Sanitation Inc	4536.00
18537	General	Library Fund	29.46
18538	General	Airport Authority	100.05
18539	General	Debt Service Fund	1431.91
18540	General	Milnor Park Board	2838.18
18541	General	Payroll Account 61-639	4927.44
18542	General	Debt Service Fund	776.16
3115	Debt Service	Southeast Water Users	5132.10
3116	Debt Service	Dakota Valley Electric Coop	420.00
3117	Debt Service	John Deere Financial	13.81
3118	Debt Service	ND Department of Health	16.00
3119	Debt Service	North Dakota One Call Inc	18.65
3120	Debt Service	Milnor Postmaster	55.00
3121	Debt Service	Payroll Account 61-639	939.66
3122	Debt Service	Milnor Postmaster	112.35
3123	Debt Service	Payroll Account 61-639	903.79
3124	Debt Service	Blue Cross Blue Shield of ND	2636.41
5543	Payroll	Terry J. Dusek	138.52
5544	Payroll	Jennie M. Hanna	1334.84
5545	Payroll	Richard A. Kaufmann	1148.11
5546	Payroll	Ryan J. Smith	1703.17
5547	Payroll	Nationwide Retirement Solutions	331.44
5548	Payroll	Jennie M. Hanna	1210.97

5549	Payroll	Richard A. Kaufmann	1180.44
5550	Payroll	Ryan J. Smith	1567.97
5551	Payroll	Nationwide Retirement Solutions	316.42
5552	Payroll	Blue Cross Blue Shield of ND	402.09
5553	Payroll	Unum Life Insurance Company	21.93
5554	Payroll	ND State Tax Commissioner	285.45
EFTPS 9	Payroll	Internal Revenue Service	2696.66
896	Payroll	Sargent County Insurance	129.00
1068	Library	Milnor Public School	492.36
897	Airport	Dickey Rural Networks	117.17
898	Airport	Crossroads Electric Inc	120.00
899	Airport	Dickey Rural Networks	117.17
900	Airport	Midwest Pest Control	60.00
901	Airport	Patriot Fuels Inc	74.09
902	Airport	Mead & Hunt	21,792.64
903	Airport	Green Iron Equipment	79.73
922	Sebens Building	Sargent County Treasurer	3770.88

The regular October meeting will be held at 5:00 p.m., Monday, October 12, 2020.

Motion to adjourn (Anderson/Weber, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor