At a regular meeting of the Milnor City Council held on Monday, December 11, 2017 at 6:00 p.m. the following members were present: Richard Bryant, Merril Decker, Charles Faber, Monty Haugen and Nannette Severson. Also present: City Attorney LeeAnn Even, City Engineer Kent Thoreson, Randy Pope, Denise Ferderer, Janice Bixby, Tibby Hinderlie, Carol Peterson, Robert Lotzer, Ryan Smith, Terry Dusek, and Jennie Hanna.

Meeting called to order by Mayor, Terry Dusek.

Mayor Dusek welcomed back Member Bryant and thanked him for his service.

Motion to approve the meeting agenda (Severson/Haugen, unanimous).

Motion to approve the November meeting minutes (Haugen/Decker, unanimous).

Motion to approve the Application for Abatement and Settlement of Taxes for the Sargent County Job Development (Spec House) property (Severson/Bryant, unanimous).

Rick Bryant presented the Sheriff's report.

Kent Thoreson reviewed the Engineer's report. He stated that he would be taking the Ruby Industrial Addition plat to have Southeast Water sign and would bring it back for the remaining signatures. He also discussed the inspection that had been done on the sewer lines along 3rd Street. He explained that roots were growing into the lines and that something preventative needed to be done so further work wouldn't be needed. Mayor Dusek suggested maybe having residents using a root killer product.

LeeAnn Even reviewed the Attorney's Report.

Carol Peterson reviewed the Economic Development Report. She stated that the final invoice to GovOffice needed to be approved and paid as soon as possible, so she could submit it in her grant application. She also stated that she would like to add the city ordinances to the city website, and the city could download the 2017 Model Municipal Ordinances from the ND League of Cities and tweak them to have the wording match the city ordinances. The fee for this is $40.

Motion to approve paying GovOffice bill (Faber/Haugen, unanimous).

Motion to approve paying the fee for the 2017 Model Municipal Ordinances (Haugen/Faber, unanimous).

The City Council reviewed the application for the Transportation Alternatives (TA) Program for the Milnor Main Street Sidewalks, Curb and Gutter Project. Carol Peterson explained what the project encompasses and what the requirements are. The total estimated cost of the sidewalk/curb/gutter project is $316,615.00. Milnor would be responsible for preliminary engineering and construction engineering for $66,000.00 and for 20% of the costs of $50,615.00. The Sargent County Commissioners will be asked at their next meeting on December 19, 2017, to sponsor the grant as required by state guidelines. Milnor would be responsible to maintain the sidewalks, curbs and gutters. Peterson would also present her proposal and application to the Milnor Community Foundation to request funding for Milnor's portion of the project.

Motion to approve application to Transportation Alternatives (TA) Program for Federal Fiscal Year 2019 for the Milnor Main Street Sidewalks, Curb and Gutter Project (Bryant/Faber, with roll call vote taken with all voting ayes, no nays).

Carol Peterson requested that each Council member also sign a letter of support for the project, which they all did.

Motion to approve 2018 liquor license, 2018 Sunday opening license and special alcohol license for the Inferno Night on January 27, 2018 for Ode's Side Street Saloon (Bryant/Haugen, unanimous).

Motion to approve Random Drug and Alcohol Testing Program 2018 Contract for three city employees (Severson/Haugen, unanimous).

Motion to approve Christmas gifts of $200 cash to the three full-time City employees, to the City Economic Development Coordinator and to Janice Bixby (Bryant/Faber, unanimous).

Mayor Dusek stated that Employee Reviews would need to be done before the end of the year, and he was hoping to conduct them the following week.

There was a discussion regarding Mayor Dusek appointing a new President and Vice-President to the Council. He suggested Merril Decker as President and both Charles Faber and Nannette Severson as Co-Vice Presidents.

Motion to approve Merril Decker as Council President (Haugen/Bryant, unanimous with Member Decker abstaining).

Motion to approve both Charles Faber and Nannette Severson as Council Co-Vice Presidents (Bryant/Decker, unanimous with Members Faber and Severson abstaining).

Ryan Smith presented the City Maintenance Report.

The following bills were presented and approved (Decker/Haugen, unanimous).

Check #:	Fund:	To Whom:	Amount:
17566	General	Milnor Postmaster	49.00
17567	General	Sargent County Auditor	2060.54
17568	General	Development, Inc.	850.00
17569	General	Avenet LLC	6974.00
17570	General	AW Diesel Service Inc	6678.63
17571	General	Dakota Plains Ag	335.79
17572	General	Dickey Rural Networks	353.29
17573	General	Greater North Dakota Chamber	625.00
17574	General	Jennie Hanna	162.98
17575	General	John Deere Financial	139.53
17576	General	Lee's Service Station	284.15
17577	General	Milnor Market	22.63
17578	General	Otter Tail Power Company	1388.62
17579	General	Team Laboratory Chemical Corp	1108.50
17580	General	The Sargent County Teller	138.80
17581	General	Sargent County Bank	1000.00
17582	General	Payroll Account 61-639	5045.34
17583	General	Storbakken Sanitation Inc	4536.00

17584	General	Arbor Day Foundation	15.00
17585	General	Verizon Wireless	76.07
17586	General	Library Fund	34.02
17587	General	Development Inc	2.49
17588	General	Airport Authority	75.35
17589	General	Debt Service Fund	4167.13
17590	General	Milnor Park Board	2044.22
17591	General	Milnor Area Community Center	5000.00
17592	General	ND League Of Cities	180.00
17593	General	Banyon Data Systems Inc	1855.00
17594	General	Payroll Account 61-639	4154.94
2771	Debt Service	Southeast Water Users	3167.40
2772	Debt Service	Dakota Valley Electric Coop	334.00
2773	Debt Service	John Deere Financial	12.48
2774	Debt Service	ND Department of Health	16.00
2775	Debt Service	ND Rural Water Systems Assn	235.00
2776	Debt Service	ND Water Users Association	100.00
2777	Debt Service	North Dakota One Call Inc	3.10
2778	Debt Service	Payroll Account 61-639	886.93
2779	Debt Service	Milnor Postmaster	105.40
2780	Debt Service	Banyon Data Systems Inc	530.00
2781	Debt Service	Payroll Account 61-639	767.42
2782	Debt Service	Blue Cross Blue Shield of ND	2916.22
5147	Payroll	Terry J. Dusek	138.52
5148	Payroll	Jennie M. Hanna	1188.97
5149	Payroll	Richard A. Kaufmann	1071.05
5150	Payroll	Ryan J. Smith	1525.59
5151	Payroll	Nationwide Retirement Solutions	313.42
5152	Payroll	Jennie M. Hanna	965.26
5153	Payroll	Richard A. Kaufmann	1018.40
5154	Payroll	Ryan J. Smith	1246.25
5155	Payroll	Blue Cross Blue Shield of North Dakota	443.64
5156	Payroll	Nationwide Retirement Solutions	267.42
5157	Payroll	ND State Tax Commissioner	290.02
EFTPS 12	Payroll	Internal Revenue Service	2588.49
1057	Library	Milnor Public School	440.29
764	Airport	Dickey Rural Networks	68.47
765	Airport	Mark Gainor	2226.80
116	District 2016-1	Roberta Haugen	500.00
117	District 2016-1	Edwin Heinert	500.00
118	District 2016-1	Timothy Michlitsch	500.00
119	District 2016-1	General Fund – 10014	720.00
120	District 2016-1	Pro Landscapers LLC	17000.00

The regular January meeting will be held at 5:00 p.m., Monday, January 8, 2017.

Motion to adjourn (Decker/Bryant, unanimous).

Jennie Hanna, Auditor

Terry Dusek, Mayor